



Inkjet Printer Paper Specifications

The State of Tennessee, Department of General Services (“State”) is requesting a contract for inkjet printer paper, as further defined below.

A. Definitions:

1. Inkjet paper – A special fine paper designed for inkjet printers.

B. Required Specifications:

1. The Contractor shall provide inkjet paper with the following specifications:
 - a. 60 lb. basis weight
 - b. Dye-based inkjet tread
 - c. 96 brite
 - d. 18 inches wide
 - e. 50 inches in diameter
 - f. 6 inch core
 - g. 100% splice free is required
 - h. Strapped to skids and wrapped up in rolling position
 - i. Strapped through the core
 - j. Open end of pallets must align with roll width

C. Required Actions:

1. The Contractor shall provide confirmation letter from the paper mill and supplier stating the following:
 - a. “The product <INSERT BIDDER NAME> is bidding for Event ID: NUMBER, <INSERT PAPER PRODUCT NAME/BRAND>, is 100% splice-free.
2. The Contractor shall state whether their product is alkaline paper or alkaline-free. Please refer to the following:
 - a. 12-7-202. State records and documents to be printed on alkaline paper. Each department, board, commission, agency, or other entity of state government, including state institutions of higher education, shall use alkaline paper that meets or exceeds the American National Standards Institute standard for permanent paper for printed library materials (ANSI Z39.48), as approved by the commissioner of

general services, for the printing or publication of all permanent state records or documents.

D. Acceptable Brands and Paper Type or Equivalent:

1. Pixelle Enhanced Hi-Brite
2. Accent Opaque Dyemond
3. Equivalent
 - a. If providing equivalent product, the Contractor shall provide two (2) test rolls to ensure the product performs correctly on the State's printing equipment.
 - b. Brand and paper type information to be included in bid and test rolls to be confirmed acceptable by the State before award of new contract.

E. Delivery and Storage

1. The Contractor shall be able to deliver four (4) to ten (10) rolls the same day or next day after order is placed.
2. The Contractor shall have a storage facility within fifty (50) miles of deliver location, identified below in E.4.a.
3. The Contractor's storage facility must be available and accessible for the State to pick up four (4) to ten (10) rolls in case of a stock shortage emergency.
4. The Contractor shall deliver the goods Monday through Friday, excluding holidays, between the hours of 8:00 a.m. and 3:30 p.m. Central Time (CT) to the following address:
 - a. State of Tennessee Department of General Services, Document Solutions
6500 Centennial Blvd.
Nashville, TN 37243

F. Shipping Charges

1. The Contractor shall include shipping charges in the cost of the goods. No additional charges for shipping may be invoiced.