

# Grant Payment Setup Form



Vj ku'hqto 'ku'wugf "d{ "VP GEF "vq'ugv'wr "c'i tcpv'gg'u'r c{o gpw'c'p'f 'f g'x'g'r 'v'j g' " i tcpv'e'q'p't'c'ev'c'p'f 'v'j q'w'f 'd'g'w'd'o k'w'g'f 'y hen the project is awarded0""

Provide an answer for all questions, including N/A for Not Applicable.

There are two steps required to ensure your entity can receive grant funds from the State of Tennessee.

- **Uvgr '3:** Confirm your entity is a supplier/vendor for vj g'Ustate of TN qt 'ugv'wr "f qwt 'gp'w'k'f 'c'u'c 'l'w'r r'k'g't k'g'p'f q't 'w'k'p'i 'v'j g'Y /; "
- **Uvgr '4:** Confirm your f'k'g'ev'f'g'r'q'u'k'y information or set up a bank account to receive funds using the Supplier Direct Deposit form

You will receive an invoice template that contains the information provided below after your project's contract is approved. You will use that template to request payment on your grant.

TNECD Program Name: \_\_\_\_\_

Grantee's Legal Name: \_\_\_\_\_

### Uvgr '3<

Has your entity previously received funds from the state? ..... [ gu"....."P q

If yes, please provide your FEIN \_\_\_\_\_

If no, please complete the W9 located [here](#) and return to [ECD.Invoices@tn.gov](mailto:ECD.Invoices@tn.gov)

### Uvgr '4:

Grantee mailing address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Last four digits of the bank account number"vq'dg'wugf 'hqt 'v'j ku'i tcpv."....." \_\_\_\_\_

Has the bank account above previously received state funds through ACH?

If yes, and vj g'tg'ku'no change to your account, **no further information is required.**

If no, or if you want to change account information, please complete the Supplier Direct Deposit Authorization [form](#) and mail the original to State of Tennessee Supplier Maintenance using the instructions on the form. For new accounts, select "New" in Section 1 – Type of Request. For changes, select "Change Existing Account."

Sign and date below and return to TNECD by email ([ECD.Invoices@tn.gov](mailto:ECD.Invoices@tn.gov)).

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_