



Weekly Laundry Services Specifications
The Tennessee Correction Academy
1314 South Jackson Street
Tullahoma, Tennessee 37388

This solicitation is to establish a five (5) year contract for the provision of weekly laundering services for the Tennessee Correction Academy under the Tennessee Department of Correction.

Laundering services shall include picking-up, laundering, drying, folding, and delivering linens on a weekly basis to the Housekeeping Department and uniforms on an as-needed basis to the Uniform Warehouse of the Tennessee Correction Academy located at 1314 South Jackson Street Tullahoma, TN 37388.

For purposes of this scope of services linens shall be described as the following:

- a. Bedspreads, Any Size, Polyester & Thermal & Quilted
- b. Blankets, Any Size, Polyester & Thermal
- c. Mattress Pads, Any Size - Quilted & Non-Quilted

For the purposes of this scope of services uniforms shall be described as the following:

- a. Polos 100% Polyester – Men’s and Women’s Short & Long Sleeve
- b. Polos 100% Polyester- Men’s and Women’s Heavily Soiled to be Dry Cleaned as determined by the State.
- c. Pants – Men’s and Women’s 65/35 Polyester/Cotton Blend or Equivalent
- d. Jackets – Men’s and Women’s (3-in-1) 100 % Nylon Outer with 85% Nylon/15% Spandex Inner Shell or Equivalent

Linens and uniforms are the property of the Tennessee Correction Academy. Damages to linens or uniforms caused by the Contractor, shall be remediated by the State replacing the damaged linen or uniform with a new equivalent linen or uniform at the Contractor's expense. For the purposes of this contract, "damages to linens or uniforms" shall include, but is not limited to, stained, soiled, rips, tears, and holes in materials.

Contractors shall use an unscented washing formula effective in producing maximum soil removal, whiteness/color retention, minimum of tensile strength loss. The Contractor shall provide wash formulas including a bacteriostat; temperatures, and time to effectively reduce the probability of Pathogenic Microorganisms for all linens and uniforms. Carts used for soiled linen or uniform collection shall be sanitized using hot water and germicidal agent before linens or uniforms are returned for delivery. Soiled linens or uniforms and clean linens or uniforms shall be kept separated during the entire production and delivery process. Linens or uniforms improperly laundered shall be returned to the Contractor for additional laundering. There shall be no charge to the State for linens or uniforms requiring additional laundering that are returned to the Contractor due to improper laundering.

Linens and uniforms shall be picked-up and delivered by the Contractor at set dates and times on a weekly basis for linens and on an as-needed basis for uniforms. Contractor shall pick-up and deliver linens and uniforms on the same day(s) and within the set time frame(s) as mutually agreed upon between the State and Contractor each week. Should the agreed upon pick-up or delivery schedule fall on a holiday, Contractors shall provide pick-up or delivery on an alternate day as requested by the State.

Cleaned, bundled linens and uniforms shall be returned by the Contractor to designated areas as specified by the State. Laundered linens and uniforms shall be folded and bundled in a size to be determined by mutual agreement by the State and Contractor.