



STATE OF TENNESSEE
DEPARTMENT OF FINANCE & ADMINISTRATION, BENEFITS ADMINISTRATION

**REQUEST FOR PROPOSALS #31786-00177
AMENDMENT #ONE
FOR TIERED COPAY BENEFIT**

DATE: February 12, 2024

RFP #31786-0077 IS AMENDED AS FOLLOWS:

1. This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.

EVENT	TIME (central time zone)	DATE
1. RFP Issued		February 7, 2024
2. Disability Accommodation Request Deadline	2:00 p.m.	February 12, 2024
3. Pre-response Conference	10:00 a.m.	February 13, 2024
4. Notice of Intent to Respond Deadline	2:00 p.m.	February 14, 2024
5. Written "Questions & Comments" Deadline	2:00 p.m.	February 20, 2024
6. State Response to Written "Questions & Comments"		March 12, 2024
7. Written "Questions & Comments" Round 2 Deadline	2:00 p.m.	March 19, 2024
8. State Response to Written "Questions & Comments" Round 2 *NOTE: Vendors may submit no more than five (5) questions to the State in the 2nd round of Written Questions and Comments.		April 2, 2024
9. Response Deadline	2:00 p.m.	April 9, 2024
10. State Opening of Cost Proposals		April 11, 2024
11. Cost Proposal Analysis		April 11, 2024 – May 9, 2024
12. State Completion of Technical Response Evaluations		May 3, 2024
13. State Notice of Intent to Award Released <u>and</u> RFP Files Opened for Public Inspection	1:00 p.m.	May 23, 2024
14. End of Open File Period		May 30, 2024
15. State sends contract to Contractor for signature		June 3, 2024

16. Contractor Signature Deadline	2:00 p.m.	June 7, 2024
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2. Delete RFP Section 1.7 in its entirety and insert the following in its place (any sentence or paragraph containing revised or new text is highlighted).

1.7. Pre-Response Conference

A Pre-response Conference will be held at the time and date detailed in the RFP Section 2, Schedule of Events. Pre-response Conference attendance is not mandatory, and prospective Respondents may be limited to a maximum number of attendees depending upon overall attendance and space limitations.

The conference will be held at:

WebEx information:

Join from the meeting link

<https://tn.webex.com/tn/j.php?MTID=m85c149c67c41f29fbbfd470ade140532>

Join by meeting number

Meeting number (access code): 2304 237 5584

Meeting password: cnRc8dM9wm9

The purpose of the conference is to discuss the RFP scope of goods or services. The State will entertain questions, however prospective Respondents must understand that the State's oral response to any question at the Pre-response Conference shall be unofficial and non-binding. Prospective Respondents must submit all questions, comments, or other concerns regarding the RFP in writing prior to the Written Questions & Comments Deadline date detailed in the RFP Section 2, Schedule of Events. The State will send the official response to these questions and comments to prospective Respondents from whom the State has received a Notice of Intent to respond as indicated in RFP Section 1.8 and on the date detailed in the RFP Section 2, Schedule of Events.

3. Delete RFP #31786-00177 in its entirety and replace with RFP #31786-00177 Release #2.

Revisions of the original RFP document are emphasized within the new release. **Any sentence or paragraph containing revised or new text is highlighted.**

4. RFP Amendment Effective Date. The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.

