

**RULES  
OF  
THE TENNESSEE ALARM SYSTEMS CONTRACTORS BOARD**

**CHAPTER 0090-04  
EVALUATION OF EXPERIENCE REQUIREMENTS**

**TABLE OF CONTENTS**

0090-04-.01 Experience Requirements

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- (1) For purposes of meeting all experience requirements mandated by *T.C.A.*, Title 62, Chapter 32, Part 3, one year of experience shall be defined as one (1) calendar year.
- (2) Experience shall not be granted for persons in clerical or administrative roles in the alarm industry which do not provide actual training or experience in the design, sales, installation of burglar alarm systems, fire alarm systems or Closed Circuit Television systems or the monitoring of alarm systems.
- (3) In order to meet experience requirements for a Qualifying Agent designation, the applicant must file with the Board a sworn statement stating that he or she has the minimum amount of experience for that designation along with a list of five (5) alarm installations in each classification for which application is made. If verification of the requisite number of years of Tennessee Alarm Contractor Employee Registration cannot be made using Board records, proof of experience will include documentation from previous employers (on employer or agency letterhead) stating the length of service with a detailed job description showing actual working experience in the alarm industry for the amount of time specified in *Tenn. Code Ann.* §62-32-313(1), (2) or (3), or documentation of a license, certification, or registration as an alarm systems contractor or an employee of an alarm systems contractor previously obtained in another state. A resume is not considered proof of experience.

**Authority:** *T.C.A.* §§62-32-307(a) and 62-32-313. **Administrative History:** Original rule filed January 14, 1993; effective February 28, 1993. Amendment filed October 17, 1994; effective December 30, 1994. Amendment filed May 24, 1996; effective August 4, 1996. Amendment filed May 26, 2009; effective August 9, 2009.