



Tennessee Department of Education Individualized Education Account (IEA) Program

2017-18 Student IEA Renewal Application

Application Instructions for the Individualized Education Account (IEA) Program

Before completing this application, parents/guardians/students must read the following:

- IEA Program law, codified at Title 49, Chapter 14, Part 14
- IEA Program Rules of the State Board of Education Chapter 0520-01-11
- IEA Program Procedures developed by the Tennessee Department of Education (the department)
- IEA Parent Handbook

The IEA Parent Handbook includes the allowable use of IEA funding, the responsibilities of account holders, and the duties of the department. Parents/ Guardians/Students should read it before applying for the IEA Program. If parents/guardians/students have questions about the IEA program, please email IEA.Questions@tn.gov

Please note the following:

- An IEA renewal application must be submitted for each student every year in order for the student to continue to participate in the IEA program.
- There can ONLY be one parent/guardian for each IEA account. Please keep in mind that the parent/guardian will be required to sign all official documentation pertaining to the IEA.
- If the student and/or parent's contact information needs to be updated, please submit the Parent/Guardian and Student Information Update Form through the IEA Portal.

Completed renewal applications, including all required documentation, must be submitted through the IEA Portal and **received** by the department no later than **June 1, 2017, at 3 p.m. CST.**

Renewal Application

Student Information <i>All fields are required, unless otherwise noted</i>	Response Field
Student Name (Last, First, Middle)	
Grade Level for the 2017-18 School Year	

Tennessee Department of Education
Individualized Education Program
Andrew Johnson Tower, 9th Floor • 710 James Robertson Parkway • Nashville, TN 37243
Tel: (615) 253-3781 • Fax: (615) 741-6793 • tn.gov/education/section/IEA



<p>Student ID Number</p> <p><i>This is the same ID number assigned to the student by the school district. The ID number is located on the student's IEP. Parents can contact the district to get the student's ID number.</i></p>	
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School Student will Attend in the 2017-18 School Year and Providers that will be Paid for Using IEA Funds

	Response Field
<p>Type of school the student will attend in the 2017-18 school year</p> <p><i>Parents/ Guardians/ Students may update this information in the Member Profile section of the IEA Portal.</i></p>	
<p>Name of the private school the student will attend as their school of record in the 2017-18 school year</p> <p>Parents/Guardians/Students may update this information in the Member Profile section of the IEA Portal.</p>	
<p>Address of the private school the student will attend in the 2017-18 school year</p>	
<p>Name and address of any additional schools the student will be attending and the classes and/ or services the school will provide that will be paid for using IEA funds in the 2017-18 school year</p>	
<p>Name and address of all providers (including therapists and tutors) the parent will be contracting with using IEA funds to provide services for the student in the 2017-18 school</p>	



year. Include a list of the services being provided.	
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Account Holder Information	Response Field
<i>All fields are required, unless otherwise noted.</i>	
Account Holder Name (Last, First)	
Relationship to Student	

Signature Page

<p>I certify the information provided in this form, including any supporting documentation is truthful and accurate. I further understand that any false statements or documentation may result in the student's account being frozen, the student being removed from the IEA program, closure of the student's IEA account, and/or forfeiture of all funds remaining in the account. I further understand that if any false statements or documentation is provided, the department may prohibit the student and/or parent/guardian from enrolling in the IEA program and/or being an IEA account holder in future.</p>	
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IEA Account Holder Signature

Date

Renewal Application Submission Instructions

Completed applications (including all required documentation) must be submitted through the IEA Portal and **received** by the department no later than **June 1, 2017, at 3 p.m. CST.**

Incomplete applications and applications submitted after the deadline will not be reviewed for continued enrollment in the IEA program for the 2017-18 school year.