

Family Violence Prevention Services Act (FVPSA) Annual Output Report

The Family Violence Prevention Services Act (FVPSA) requires that agencies submit an annual report. **The deadline for this report is July 31st.** FVPSA requires that all clients participating in your domestic violence program(s) be counted as part of this annual output report, across ALL fund sources. Numbers reported must be from the entire fiscal year.

Note to dual agencies: Dual agencies are those with a sexual assault program component in addition to domestic violence programs. Only sexual assault clients that have also been victims of domestic violence, such as intimate partner violence, and received a DV-based service may be reported on the FVPSA output report.

Reported numbers are to reflect ALL domestic violence victims served by your entire agency.

OCJP suggests that you print this report first and fill it out on paper before completing the report online. This report will not save your work for you to return to later.

Section 1 - Agency Information

Agency Name	<input type="text"/>
Edison Grant Number	<input type="text"/>
Reporting Person	<input type="text"/>
Phone Number	<input type="text"/>
Email Address	<input type="text"/>
OCJP Program Manager	<input type="text"/>

Reporting Period *July 1 – June 30 (mo/dy/year--xx/xx/xxxx)*

Reporting Begin Date	<input type="text"/>	Reporting End Date	<input type="text"/>
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Report the total annual budget for all Domestic Violence programs at agency during this reporting year (2013-2014). If your agency has a dual program, do not include sexual assault funds in your program budget.

Total Domestic Violence Program Budget \$	<input type="text"/>
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Section 2 - Agency Services

Total number of emergency shelter sites provided by agency (<i>Do not include safe homes/motels/hotels</i>)	<input type="text"/>
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Total number of non-residential office sites (<i>Non-residential office sites include any office, other than the shelter at which FVPSA Subrecipients are providing services to victims of family violence, dating violence or domestic violence, and their dependents.</i>)	<input type="text"/>
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Total number of permanent beds provided (<i>include beds from all shelter sites but do not include portable cribs or toddler beds, or roll-away beds that are used only occasionally</i>) (Do <u>not</u> include safe homes or hotel/motel beds)	<input type="text"/>
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Section 3 - Volunteers

Number of agency-wide Domestic Violence Volunteers (unduplicated)	<input type="text"/>
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Volunteer Time (in hours)	<input type="text"/>
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Section 4 - Clients Served

A. Indicate the total agency **unduplicated** number of **residential** clients served and the number of Bed Nights. This includes on-site shelter beds, safe home beds, and hotel/motel Bed Nights. Do not type "0" in any fields, leave blank if nothing to report. Only use numbers in the fields, do not type words.

The total number of bed nights is the measurement of how full a shelter is over a year's period of time. For example, one bed night simply means that a shelter/safehome/hotel/motel bed was slept in by a victim or by a victim's dependent for one night. The way to accurately count the number of bed nights is to add up the shelter's nightly census, or the number of residents who slept in the shelter/safehome/hotel/motel

each night over the year being reported about.

Note: Youth Intimate Partner (YIP) Violence Victim totals for both residential and non-residential reporting sections below should be reported as a **subset** of the totals reported for Children and Youth. For example, if there are 100 Children and Youth residential clients reported and 15 of them were victims of Youth Intimate Partner Violence, then list 100 for Children and Youth and then 15 as the Youth Intimate Partner subset number. (See 4.B below for subset of Youth Intimate Partner Violence.)

People Served	Unduplicated Residential Clients	Number of Bed Nights
Women	<input type="text"/>	<input type="text"/>
Children and Youth	<input type="text"/>	<input type="text"/>
Men	<input type="text"/>	<input type="text"/>
Unknown/Other	<input type="text"/>	<input type="text"/>
Total	<input type="text"/>	<input type="text"/>

B. Indicate the total number of **residential Youth Intimate Partner Violence** clients served and the number of Bed Nights. Youth Intimate Partner Violence clients are a **subset** of the totals reported for Children and Youth in Section 4.A :

	Unduplicated Residential Clients	Number of Bed Nights
Youth Intimate Partner	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>

C. Indicate the total agency **unduplicated** number of **non-residential** clients who received supportive services, either individual or group services. Do not include clients who only called the hotline.

Adult Individual supportive services include: crisis intervention, safety planning, individual counseling, educational services, legal advocacy, personal advocacy, housing advocacy, medical advocacy, information/referral, transportation, home visits, etc.
Adult Group supportive services include: support groups, group classes related to those supportive services listed above for adult individuals, etc.

Child Individual supportive services include: crisis intervention, safety planning, individual counseling, peer counseling, educational services, etc. Anyone under the age of 18, unless legally emancipated, will be counted in this section.
Child Group supportive services include: support groups, art therapy groups, group classes related to those supportive services listed above for child/youth individuals.

Women	<input type="text"/>
Children and Youth	<input type="text"/>
Men	<input type="text"/>
Unknown/Other	<input type="text"/>
Total	<input type="text"/>

D. Indicate the total number of **non-residential** Children and Youth reported in Section 4.C that were victims of **Youth Intimate Partner Violence** who received supportive services. Youth Intimate Partner Violence clients are a **subset** of the non-residential clients totals reported for Children and Youth in Section 4.C :

Youth Intimate Partner Violence Victims

Section 5 - Unmet Requests and Referrals

Indicate the total agency number of unmet requests for shelter due to program being at capacity. Count adult victims of domestic violence only. *This number does not include individuals who were not served because their needs were inappropriate for services (ex: non-domestic violence, homelessness, etc.)*

Number of times an Adult victim/survivor could not be provided shelter

Section 6 - Victim Census

A. Demographics (for Unduplicated Clients)

Include both **residential and non-residential** total agency clients. The total should equal the sum of residential and non-residential clients listed in parts **4.A and 4.C**.

Black or African American	<input type="text"/>
American Indian and Alaska Native	<input type="text"/>
Asian	<input type="text"/>
Hispanic or Latino	<input type="text"/>
Native Hawaiian/Other Pacific Islander	<input type="text"/>
White or European American	<input type="text"/>
Unknown/Other	<input type="text"/>
Total	<input type="text"/>

B. Client Ages by Gender Category

Include both **residential and non-residential** total agency clients. The total should equal the sum of residential and non-residential clients listed in parts **4.A and 4.B**.

Client Ages	Female	Male	Unknown/Other
0-17 years	<input type="text"/>	<input type="text"/>	<input type="text"/>
18-24 years	<input type="text"/>	<input type="text"/>	<input type="text"/>
25-59 years	<input type="text"/>	<input type="text"/>	<input type="text"/>
60+ years	<input type="text"/>	<input type="text"/>	<input type="text"/>
Unknown	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total	<input type="text"/>	<input type="text"/>	<input type="text"/>

C. Disabled Clients

Number of Disabled victims and/or their dependents served

A person is considered to have a disability under federal law if he/she has a physical or mental impairment which substantially limits one or more major life activities even with the help of medication or aids/devices.

Section 7 - Related Services and Assistance

A. Crisis line/Hotline Calls

Hotline calls include calls recieved on any agency line that relate to an individual or family in need of some kind of domestic violence related services. Count all calls including repeat callers and calls from third parties. Do not count calls regarding: donations; general information about program or violence issues unrelated to a specific individual or family; or calls from the media. Do not include hang-up calls.

Total crisis line/hotline calls

B. Adult Supportive Services

Count the total number of service contacts provided. A contact could be, for example, a 30 minute counseling session in shelter or several hours to accompany a survivor to court. Do not count brief encounters such as distribution of toiletries, giving out a survey to complete, etc.

Individual supportive services include: crisis intervention, safety planning, individual counseling, educational services, legal advocacy, personal advocacy, housing advocacy, medical advocacy, information/referral, transportation, home visits, etc.

Group supportive services include: support groups, group classes related to those supportive services listed above for adult individuals, etc.

Supportive Services (residential and non-residential)	Adult # of Contacts
Individual	<input type="text"/>
Group	<input type="text"/>

C. Children and Youth Supportive Services

Count the total number of service contacts provided. A contact could be a 30 minute counseling session in shelter or a contact could be several hours while working with a school on behalf of a child. Do not count brief encounters such as distribution of toiletries, food, toys, etc.

Individual supportive services include: crisis intervention, safety planning, individual counseling, peer counseling, educational services, etc. Anyone under the age of 18, unless legally emancipated, will be counted in this section.

Group supportive services include: support groups, art therapy groups, group classes related to those supportive services listed above for child/youth individuals.

Supportive Services (residential and non-residential)	Children and Youth # of Contacts
Individual	<input type="text"/>
Group	<input type="text"/>

D. Children's Activities

Count the total number of service contacts with children that fall outside of child advocacy including mentoring, recreational opportunities, etc.

Children's Activities (residential and non-residential)	Children and Youth # of Contacts
Individual	<input type="text"/>
Group	<input type="text"/>

Section 8 - Community Education, Training and Public Awareness

A. Community Education and Training - Includes all presentations of information or training about domestic violence and/or services related to victims of domestic violence and their children.

Adults/General Population - For all groups of mixed age, such as training for professionals and/or a DV 101 for a community group.

Total number of training and community education presentations for adults/general population

Total number of individuals attending

Youth Targeted Population - For children or youth, such as school based prevention programs.

Total number of training and community education presentations for children and youth

Total number of youth and children attending

B. Public Awareness Activities - Includes all domestic violence focused information forums where domestic violence information is distributed. Examples include press conferences and booths at health fairs.

Total number of Community Awareness Activities

Section 9 - Batterer Intervention Program (BIP) Services

A. Batterer Intervention services are based on a specific model of intervention, i.e. programs designed to address accountability for abusive behavior; including re-education programs for those who abuse their intimate partners. **Report only if these services are funded by FVPSA.**

Intervention Services	# of BIP sessions
Individual Counseling/Intake Interviews	<input type="text"/>
Group Counseling	<input type="text"/>

Total

Number of Unduplicated BIP Individuals Served

B. Batterer Intervention clients by Age and Gender Category. Include only Batterer Intervention clients paid for by FVPSA funding.

BIP Individuals Ages	Female	Male	Unknown/Other
0-17 years	<input type="text"/>	<input type="text"/>	<input type="text"/>
18-24 years	<input type="text"/>	<input type="text"/>	<input type="text"/>
25-59 years	<input type="text"/>	<input type="text"/>	<input type="text"/>
60+ years	<input type="text"/>	<input type="text"/>	<input type="text"/>
Unknown	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total	<input type="text"/>	<input type="text"/>	<input type="text"/>

Certification

Please double check that all report questions have been answered before the certification and submission of this report.

I certify that this report reflects **ALL** domestic violence residential and non-residential activities for the entire agency, regardless of funding source. I certify that all reported data is accurate based on agency data collection procedures and that reported data is only for the time period of July 1, 2013 – June 30, 2014.

Type Name and Date Below

Attention! Don't forget to print a copy of this report for your records before you submit your data. To print, go to File on the toolbar, then choose Print Preview, then Print.

fvpsaoutputreport.html