



*Office of Criminal Justice Programs  
Edward Byrne/JAG Grant Annual Report Form*

## **INSTRUCTIONS**

### **FOR COMPLETING BYRNE/JAG ANNUAL REPORT FORM**

The Edward Byrne/JAG Grant Annual Report Form is designed to obtain general information on projects funded under the Edward Byrne/JAG Memorial Grant. The Office of Criminal Justice Programs is the State Administrative Agency for Tennessee. The data collected will be used to assist our efforts in preparing the Byrne/JAG Annual Report for the Department of Justice and also provide OCJP with data for program and trend analysis.

Please print the required information in the spaces provided and complete only the information applicable to your specific grant.

**Agency Name:** Insert the name of the implementing agency as it appears on the cover page of attachment "A" of your contract.

**Grant Number:** Insert the grant number of this project as it appears on the front of your contract.

**Project Title:** Insert the title of this project as it appears on the cover page of attachment "A" of your contract.

**Federal Purpose Area:** Insert the name given to the federal purpose area for this project as it appears on the cover page of attachment "A" of your contract.

**Federal Purpose Area #:** Insert the federal purpose area number for this project as it appears on the cover page of attachment "A" of your contract.

**Name Of Person Completing Report:** Insert the name of the individual who actually prepares the report.

**Phone #:** Insert the phone number (including area code) of the person preparing this report.

**How many years does the current contract fund:** Insert the total number of years this project will be funded under the current contract.

**Which year is being reported on:** Indicate the year this report is being completed

**Example:** The third year of a four year grant should be marked 3rd.

**Date Prepared:** Insert the date the report was actually prepared.

**Reporting Period July 1 through June 30, 20\_\_:** Insert the year the reporting period