



STATE OF TENNESSEE
 COMPTROLLER OF THE TREASURY

**REQUEST FOR PROPOSALS # 30716-16015
 AMENDMENT # 1
 FOR ENTERPRISE CONTENT MANAGEMENT
 SYSTEM CONSULTANT SERVICES**

DATE: 10/10/17

RFP # 30716-16015 IS AMENDED AS FOLLOWS:

1. This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.

EVENT	TIME (central time zone)	DATE	
1. RFP Issued		10/4/17	CONFIRMED
2. Disability Accommodation Request Deadline	2:00 p.m.	10/10/17	CONFIRMED
3. Pre-response Conference	9:30 a.m.	10/16/17	CONFIRMED
4. Notice of Intent to Respond Deadline	2:00 p.m.	10/17/17	CONFIRMED
5. Written "Questions & Comments" Deadline	2:00 p.m.	10/20/17	CONFIRMED
6. State Response to Written "Questions & Comments"		10/25/17	CONFIRMED
7. Response Deadline	2:00 p.m.	11/2/17	CONFIRMED
8. State Completion of Technical Response Evaluations		11/7/17	CONFIRMED
9. State Opening & Scoring of Cost Proposals	2:00 p.m.	11/8/17	CONFIRMED
10. State Notice of Intent to Award Released <u>and</u> RFP Files Opened for Public Inspection	2:00 p.m.	11/9/17	CONFIRMED
11. End of Open File Period		11/16/17	CONFIRMED
12. State sends contract to Contractor for signature		11/17/17	CONFIRMED
13. Contractor Signature Deadline	2:00 p.m.	11/20/17	CONFIRMED

2. Delete RFP section 1.8 in its entirety and insert the following in its place (any sentence or paragraph containing revised or new text is highlighted):

1.8. Pre-Response Conference

A Pre-response Conference will be held at the time and date detailed in the RFP Section 2, Schedule of Events, and a Dial-In Number will be available for prospective respondents to call in. Pre-response Conference attendance is not mandatory, and prospective Respondents may be limited to a maximum number of attendees depending upon overall attendance and space limitations.

The conference will be held at:
State of Tennessee
Comptroller of the Treasury
James K. Polk State Office Building
505 Deaderick Street, Suite 1600
Video Conferencing Center
Nashville, TN 37243

The Dial-In Number is 615-741-2032.

The purpose of the conference is to discuss the RFP scope of goods or services. The State will entertain questions, however prospective Respondents must understand that the State's oral response to any question at the Pre-response Conference shall be unofficial and non-binding. Prospective Respondents must submit all questions, comments, or other concerns regarding the RFP in writing prior to the Written Questions & Comments Deadline date detailed in the RFP Section 2, Schedule of Events. The State will send the official response to these questions and comments to prospective Respondents from whom the State has received a Notice of Intent to respond as indicated in RFP Section 1.8 and on the date detailed in the RFP Section 2, Schedule of Events.

3. Delete RFP section 1.5.2.2 in its entirety and insert the following in its place (any sentence or paragraph containing revised or new text is highlighted):

1.5.2.2. Notwithstanding the foregoing, Prospective Respondents may alternatively contact:

- a. staff of the Governor's Office of Diversity Business Enterprise for assistance available to minority-owned, woman-owned, service-disabled veteran-owned, businesses owned by persons with disabilities, and small businesses as well as general, public information relating to this RFP (visit <http://www.tn.gov/generalservices/article/godbe-general-contacts> for contact information); and
- b. the following individual designated by the State to coordinate compliance with the nondiscrimination requirements of the State of Tennessee, Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, and associated federal regulations:

Lela Shadrick
State of Tennessee
Comptroller of the Treasury
505 Deaderick Street, Suite 1400
Nashville, TN 37243
615-401-7927
Lela.Shadrick@cot.tn.gov

4. **RFP Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.