

TO: Event 32101-****

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DATE: 5/25/2016

SUBJECT: Pre-bid Information

PREBID INFORMATION

Event Number: **32101-******
Orchard Stone Repair at Executive Residence

A pre-bid site visit will be conducted by the Central Procurement Office for this solicitation. Bidders may attend this pre-bid site visit; attendance of this pre-bid site visit is not required in order to submit a bid.

Attending the pre-bid meeting is not mandatory to place a bid, however because of security measures you must RSVP by June 7th at 2:00 PM Central in order to attend the pre-bid meeting. Please include your contact information including your company name and how many people will be attending with your group.

A pre-bid site visit will be conducted by the Central Procurement Office for this solicitation at the date, time and location specified below:

Date/Time: June 14, 2016 at 2:00 PM Central

Location: 882 Curtiswood Ln.
Nashville, TN 37204

The Central Procurement Office conducts bid conferences to discuss the Invitation to Bid requirements, gather information, and to give the prospective bidders an opportunity to ask questions arising from their review of the solicitation. This conference is the time for interested bidders to ask questions about the bidding process, terms, conditions, and specifications relating to the solicitation.

The pre-bid conference is for information purposes only. Nothing stated at the pre-bid conference shall change the invitation to bid unless the change is reflected in writing in the formal invitation to bid. Should you find any errors in this solicitation please submit those noted errors in writing to the buyer's attention prior to the pre-bid conference.

Interested bidders should review all documents concerning the solicitation before the pre-bid conference. In the event that bidders wish to review hard copies of these documents during the pre-bid, bidders are responsible for bringing these to the conference for individual use

After the pre-bid conference, a final copy of the formal invitation to bid reflecting any changes will be issued to vendors who attended the conference. The formal invitation to bid will have a designated closing date and time and must be completed and returned for bidding purposes.