



STATE OF TENNESSEE  
**PROCUREMENT COMMISSION**  
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Nashville, Tennessee 37243-1102  
(615) 741-1035 Fax (615) 741-0684

- AGENDA -

**PROCUREMENT COMMISSION MEETING #017**  
**THURSDAY, JULY 16, 2015 - 10:30 A.M.**  
**TN TOWER, 3<sup>RD</sup> FLOOR, NASHVILLE ROOM**

Agenda Item	
I.	Call to Order
II.	Approval of Minutes from May 21, 2015 Meeting
<b>New Business:</b>	
III.	Proposed changes to the following Central Procurement Office documents attached: <ul style="list-style-type: none"><li>(1) FA Template and Edison configurator-Addition of lines, items, or options using MOU</li><li>(2) Section 5.16, Memoranda of Understanding, <i>Procurement Procedures Manual of the Central Procurement Office</i></li><li>(3) Fee for Goods or Services Contract Template (FA) – new instructions and optional provisions</li><li>(4) Prerequisite Documentation Provision</li><li>(5) Authorization to receive payments by Purchasing Card (new document)</li><li>(6) Audit report provision for GR Template</li><li>(7) Audit report attachment for GR Template</li><li>(8) Audit report provisions for Governmental Grant (GG) Template</li><li>(9) Audit report attachment for GG Template</li><li>(10) Parent child attachment for GG and GR Templates</li><li>(11) Records provision in GG Template</li><li>(12) Revisions to Request for Proposals (RFP) and Request for Qualifications (RFQ) Templates for Purchasing Card</li><li>(13) Signature certification and authorization document</li><li>(14) Performance Bond Template (new document)</li><li>(15) Section 10.7 – Bonds, <i>Procurement Procedures Manual of the Central Procurement Office</i></li><li>(16) Sections 4 and 10.8 – P-Card Purchases, <i>Procurement Procedures Manual of the Central Procurement Office</i></li></ul>

LARRY B. MARTIN, Chairman  
Commissioner of Finance & Administration

JUSTIN P. WILSON  
Comptroller of the Treasury

ROBERT E. OGLESBY  
Commissioner of General Services

MICHAEL F. PERRY  
Chief Procurement Officer

<b>Agenda Item</b>	
IV.	National Institute of Governmental Purchasing (NIGP) Code/United Nations Standard Products and Services Code (UNSPSC)
V.	Reports: (1) Certification Related Items (2) Limitation of Liability
VI.	Other Business
VII.	Adjournment