



STATE OF TENNESSEE
Benefits Administration

**REQUEST FOR PROPOSALS # 31786-00122
AMENDMENT # Three
SHORT-TERM DISABILITY AND LONG-TERM
DISABILITY INSURANCE**

DATE: May 25, 2016

RFP # 31786-00122 IS AMENDED AS FOLLOWS:

1. **This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.**

| EVENT | TIME (central time zone) | DATE |
|--|-----------------------------|---|
| 1. RFP Issued | | April 27, 2016 |
| 2. Disability Accommodation Request Deadline | 2:00 p.m. | May 2, 2016 |
| 3. Pre-response Conference | 1:00 p.m. | May 3, 2016 |
| 4. Notice of Intent to Respond Deadline | 2:00 p.m. | May 4, 2016 |
| 5. Written "Questions & Comments" Deadline | 2:00 p.m. | May 9, 2016 |
| 6. State Response to Written "Questions & Comments" | | May 23, 2016 |
| 7. Response Deadline | 2:00 p.m. | June 1, 2016 |
| 8. State Completion of Technical Response Evaluations | | June 14, 2016 |
| 9. State Opening & Scoring of Cost Proposals | 2:00 p.m. | June 15, 2016 |
| 10. State Notice of Intent to Award Released <u>and</u> RFP Files Opened for Public Inspection | 2:00 p.m. | 1 Day after Insurance Committee Award of Contract |
| 11. End of Open File Period | | 7 CALENDAR DAYS LATER |
| 12. State sends contract to Contractor for signature | | 1 BUSINESS DAY LATER |
| 13. Contractor Signature Deadline | 2:00 p.m. | 1 – 5 BUSINESS DAYS LATER |

2. **RFP Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.