



## **PREBID INFORMATION**

Event Number: **32701-9358**  
T.O. Fuller State Park Tennis Courts

A mandatory pre-bid site visit will be conducted by the Central Procurement Office for this solicitation. Bidders must attend this pre-bid site visit; attendance of this pre-bid site visit is required in order to submit a bid.

A mandatory pre-bid site visit will be conducted by the Central Procurement Office for this solicitation at the date, time and location specified below:

**Date/Time:** March 11, 2016 at 10:30 AM CST  
**Location:** T.O. Fuller State Park office  
1500 Mitchell Road West  
Memphis, TN 38109

The Central Procurement Office conducts bid conferences to discuss the Invitation to Bid requirements, gather information, and to give the prospective bidders an opportunity to ask questions arising from their review of the solicitation. This conference is the time for interested bidders to ask questions about the bidding process, terms, conditions, and specifications relating to the solicitation.

The pre-bid conference is for information purposes only. Nothing stated at the pre-bid conference shall change the invitation to bid unless the change is reflected in writing in the formal invitation to bid. Should you find any errors in this solicitation please submit those noted errors in writing to the buyer's attention prior to the pre-bid conference.

Interested bidders should review all documents concerning the solicitation before the pre-bid conference. In the event that bidders wish to review hard copies of these documents during the pre-bid, bidders are responsible for bringing these to the conference for individual use

After the pre-bid conference, a final copy of the formal invitation to bid reflecting any changes will only be issued to vendors who attended the conference. The formal invitation to bid will have a designated closing date and time and must be completed and returned for bidding purposes.