



STATE OF TENNESSEE
DEPARTMENT OF GENERAL SERVICES

**REQUEST FOR PROPOSALS # 32101-17104
AMENDMENT ONE
ARCHIBUS SUPPORT**

DATE: 3/16/2017

RFP # 32101-17104 IS AMENDED AS FOLLOWS:

1. This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.

2. **RFP SCHEDULE OF EVENTS**

2.1. The following RFP Schedule of Events represents the State's best estimate for this RFP.

EVENT	TIME (central time zone)	DATE
1. RFP Issued		February 16, 2017
2. Disability Accommodation Request Deadline	2:00 p.m.	February 22, 2017
3. Notice of Intent to Respond Deadline	2:00 p.m.	February 23, 2017
4. Written "Questions & Comments" Deadline	2:00 p.m.	March 1, 2017
5. State Response to Written "Questions & Comments"		March 16, 2017
6. Response Deadline	2:00 p.m.	March 27, 2017
7. State Completion of Technical Response Evaluations		April 5, 2017
8. State Opening & Scoring of Cost Proposals	2:00 p.m.	April 6, 2017
9. State Notice of Intent to Award Released <u>and</u> RFP Files Opened for Public Inspection	2:00 p.m.	April 13, 2017
10. End of Open File Period		April 20, 2017
11. State sends contract to Contractor for signature		April 21, 2017
12. Contractor Signature Deadline	2:00 p.m.	May 1, 2017

2. State responses to questions and comments in the table below amend and clarify this RFP.

Any restatement of RFP text in the Question/Comment column shall NOT be construed as a change in the actual wording of the RFP document.

QUESTION / COMMENT	STATE RESPONSE
<p>1</p> <p>What modules are currently licensed for the Windows client/server install?</p> <p>a. Which Division uses this? b. How many users?</p>	<p>a. The modules in use are Real Estate Portfolio Management-Real Property and Lease Management, Space Planning Management-Space Management, and Asset Management-Furniture and Equipment Management. The State's implementation of Archibus 16 is highly modified. The primary usage is tracking Land Inventory with transaction history, Space Needs Analysis used for estimating Agency space needs, and tracking Building transaction history related to improvements and adding new buildings purchased or constructed.</p> <p>b. There are less than ten total users of the system.</p>
<p>2</p> <p>What applications are currently licensed for the Web Central install?</p> <p>a. Which Division uses this? b. How many users?</p>	<p>Web Central Core program, Real Estate Portfolio Management Bundle (Portfolio Management, Lease Administration, Cost Administration, Cost Chargeback and Invoicing, Portfolio Forecasting), Capital Budgeting and Project Management Bundle (Capital Projects including Capital Budgeting and Project Management), Condition Assessment, Space Management Bundle (Space Management including Space Inventory and Performance, Personnel and Occupancy, and Space Chargeback), Asset Management (Asset Portal), Building Operations (On Demand Work, Preventive Maintenance and Service Desk Bundle), and Environmental Health and Safety.</p> <p>a. State of Tennessee Real Estate and Asset Management (STREAM), a division under the Department of General Services are the primary users. There are some contractors who report into the STREAM division who are provided access. Additionally, there are a few agency representatives outside of STREAM who also have access to the system. All access to the system is controlled by STREAM.</p>

QUESTION / COMMENT	STATE RESPONSE
	b. There are between 60 - 100 users of the system at this time.
3 A.4 – Will the vendor be responsible for backups?	The vendor will not be responsible for backups to the Archibus systems.
4 Will the vendor be allowed to connect to the database and application servers via VPN?	Yes, the vendor will be allowed access to the Archibus system via VPN, as approved by the State's Strategic Technology Solutions (STS) group and if there is a determined need.
5 Approximately how many hours of support did the State use last year?	The State budgeted for 130 hours of technical support for the current fiscal year.
6 A.2.a – States that the State’s Web Central installation utilizes Tomcat and that the primary browsers are Firefox, Google Chrome, and Internet Explorer. Tomcat, Chrome, and Firefox are not listed in the “Enterprise Technology Architecture, Standard Products” document. Will the State allow continued use of these applications?	Yes, they will allow. Tomcat and Firefox are already approved via Exception Requests. The State of Tennessee Real Estate and Asset Management (STREAM) division will pursue an exception request approval for Chrome as needed.
7 Are CAD floor plans currently linked to the ARCHIBUS data and published for viewing in Web Central? If so, approximately how many buildings and square feet?	There is currently one building with CAD drawings linked in Web Central as a pilot project. It is approximately 350,000 square feet. The State of Tennessee Real Estate and Asset Management (STREAM) division is reviewing next steps.
8 3.3.1. Are any changes to the Terms & Conditions considered alternate Terms & Conditions? If so, any changes to the Terms & Conditions are not allowed?	Yes. The State does not allow redlines to the terms and conditions to be submitted in RFP responses. The State will entertain limited redline negotiations to the pro forma with the awarded Respondent (please refer to RFP section 5.3.5)
9 6.2 (b.17) In the statement "one (1) accounts Respondent currently services that are similar in size to the State", what does "size" refer to? Headcount, Portfolio size, ARCHIBUS users, etc?	For "size", It is acceptable to utilize an installation of at least four (4) Archibus modules or an installation of least two modules with fifty (50) regular users; in a normal operating day, twenty (20) of the fifty (50) users should be using the

QUESTION / COMMENT	STATE RESPONSE
	system concurrently.
10 6.3 There are currently Windows software licenses listed in this section. (i.e. - Real Property & Lease Management - Windows, Space Management - Windows, etc.). Since ARCHIBUS, Inc. no longer invests in the Windows desktop product, are the prices for these licenses necessary?	The State does not intend to purchase any additional windows licenses for the Archibus 16 installation at this time, but prices for windows licenses will be necessary for this RFP.
11 A.3 This section references "Web Services", but also refers to "file feeds". These can both be achieved through ARCHIBUS Connectors, but do require different levels of effort. Do we know which method is preferred or will it depend on the system being integrated with ARCHIBUS?	It will depend on the system being integrated with Archibus.
12 Attachment C. What's the difference in Section 6.3 and Attachment C?	Section 6.3 is the cost proposal section of the RFP and where Respondents will enter proposed cost for State evaluation. Attachment C is directly attached to the pro forma. When the pro forma is awarded the cost proposal in section 6.3 will be inserted into pro forma attachment C.
13 1.1.3 Where can we access the Tech Architecture Document/Can it be provided to us?	This document is confidential to the State. A confidentiality agreement must be signed and returned to the State Solicitation Coordinator in order for those confidential documents to be distributed. Contact the solicitation coordinator for these documents.
14 The contract (Scope of Services): Page 69, Item A11 requires CAD-related services. Is there an intent to incorporate BIM data and models into ARCHIBUS? Are there any BIM-related services required? If so, what are they?	Yes, there is intent to incorporate BIM data and models into ARCHIBUS and BIM related services will be required. The State of TN has established BIM standards and there are several BIM pilot projects underway where we plan to bring the BIM data into Archibus. These projects are still early in their development.
15 Page 63, Item A.3.b. "Other State Enterprise Software" What "Other State Enterprise Software" will require data exchange to/from ARCHIBUS?	Other software has not been identified at this time.

3. **RFP Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.