



STATE OF TENNESSEE
DEPARTMENT OF EDUCATION

**REQUEST FOR PROPOSALS # 33145-08616
AMENDMENT # 2
FOR CAREER AND TECHNICAL EDUCATION EXAMS
FOR PROGRAMS OF STUDY**

DATE: January 24, 2017

RFP # 33145-08616 IS AMENDED AS FOLLOWS:

1. **This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.**

EVENT	TIME (central time zone)	DATE
1. RFP Issued		December 1, 2016
2. Disability Accommodation Request Deadline	2:00 p.m.	December 6, 2016
3. Pre-response Conference	8:00 a.m.	December 7, 2016
4. Notice of Intent to Respond Deadline	2:00 p.m.	December 8, 2016
5. Written "Questions & Comments" Deadline	2:00 p.m.	December 19, 2016
6. State Response to Written "Questions & Comments"		December 30, 2016
7. Response Deadline	2:00 p.m.	February 3, 2017
8. State Schedules Respondent Oral Presentation		February 6, 2017
9. Respondent Oral Presentation		February 13 -17, 2017
10. State Completion of Technical Response Evaluations		March 3, 2017
11. State Opening & Scoring of Cost Proposals	2:00 p.m.	March 6, 2017
12. Negotiations (Optional)		March 8-10, 2017
13. State Notice of Intent to Award Released <u>and</u> RFP Files Opened for Public Inspection	2:00 p.m.	March 13, 2017
14. End of Open File Period		March 28, 2017
15. State sends contract to Contractor for signature		March 29, 2017
16. Contractor Signature Deadline	2:00 p.m.	March 30, 2017

2. Delete RFP Attachment 6.6, Section A.4.b, in its entirety and insert the following in its place (any sentence or paragraph containing revised or new text is highlighted):

- b. Deliverables shall be delivered on the dates specified.
- (1) Work Plan: The Work Plan as defined in A.5.b shall include all activities related to each exam administration. The Work Plan shall be due 30 days after the Contract is executed. The Work Plan shall cover the period from Contract execution through the completion of the Contract.
 - (2) Check-Ins: weekly conference calls between the Executive Director of Career & Technical Education, exam manager, and the Contractor.
 - (3) Communications to recruit teacher work groups no later than **April 15, 2017**.
 - (4) Teacher work group training logistics plan no later than **April 30, 2017**.
 - (5) Teacher work group training materials: receipt of teacher work group training materials to be received by the State no later than **May 1, 2017**.
 - (6) Creation of exam items from teacher work group training **June 30, 2017**.
 - (7) Teacher work group review logistics **July 15, 2017**.
 - (8) Teacher work group review meeting **July 30, 2017**.
 - (9) Exam specifications: receipt of exam specifications, including item specifications and scoring keys by **August 30, 2017**.
 - (10) Exam Materials: Receipt of all exam materials, as detailed in section A.8 at least 30 days prior to the beginning of the exam window.
 - (11) Online compatible format: Online compatible exam items shall be provided to the State in QTI form by **September 20, 2017**.
 - (12) Practice exams: receipt of practice exams in online compatible format such as QTI, by **September 20, 2017**.
 - (13) Alignment: receipt of alignment documentation as defined in A.7.
 - (14) Introductory training materials for the exam: receipt of system and school level materials as defined in section A.8 by **October 15, 2017**.
 - (15) Training materials for teachers participating in pilot by **October 15, 2017**.

3. RFP Amendment Effective Date. The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.