



Specifications for SWC 161 Trash Pick-up Services

A. Scope of Contract:

- A.1. The purpose of this contract is to provide residential, commercial, industrial and compactor container rentals, and trash pick-up services. The contract will provide these services to the State of Tennessee and other governmental bodies within the State of Tennessee, members of the University of Tennessee or Tennessee Board of Regents systems, public institutions of higher education, nonprofit institutions of higher education chartered in the State, and eligible nonprofit entities identified in Tenn. Code Ann. § 33-2-1001 (“Authorized Users”). Supplier agrees to extend this Contract to Authorized Users.
- A.2. The counties and the locations that are serviced under the current State Wide Contract for trash pick-up are provided in the excel attachment labeled “State Agency Locations for Trash Pick-up.” This contract is not limited to the locations that are leased or owned by the State at the time of contract award. The State of Tennessee reserves the right to add or remove locations at any time. The supplier is responsible for servicing any facility within their awarded county/counties as requested by the State. Any estimated quantities provided are estimates for information and evaluation purposes only and are not guaranteed volumes.

B. Definitions:

Agency	Each State of Tennessee board, commission, committee, department, officer, or any other unit of State government except for those governmental entities identified in Tenn. Code Ann. § 12-3-102(a).
Contract Administrator	Supplier’s main point of contact at the Central Procurement Office.
CPO	Central Procurement Office of the Tennessee Department of General Services.
End User	Using Agency, local government, or other entity who is authorized to and elects to purchase off of this statewide contract.
Normal State Operating Hours	Monday through Friday 8:00AM – 4:30 PM, excluding legal State holidays. A listing of State holidays can be found at

	http://tn.gov/main/article/state-holidays . Any work conducted outside of the normal State operating hours must have prior written approval from an authorized agency personnel.
Other Governmental Bodies	Other Governmental Bodies within the State of Tennessee, members of the University of Tennessee or Tennessee Board of Regents systems, public institutions of higher education and nonprofit institutions of higher education chartered in the State, and eligible nonprofit entities identified in Tenn. Code Ann. § 33-2-1001 ("Authorized Users") who may utilize the awarded Contract.
Containers	All receptacles used for temporarily storing waste, including: residential, commercial, industrial, and compactor containers.

C. Containers:

- C.1. Upon being awarded the contract, the supplier shall provide the specified size container to the End User's location. The delivery time of the container will be coordinated between supplier and each End User.
- C.2. The supplier shall be required to provide requested containers at the End User's location within seven (7) calendar days from the date of the written request.
- C.3. The supplier will be required to remove containers within seven (7) calendar days from the date that the supplier receives the written request; unless a different date is mutually agreed upon.
- C.4. The End User shall be required to provide a minimum of a seven (7) day written notice to the supplier of any change to the previously arranged pick-up schedule.
- C.5. Containers that are picked-up at least once a week shall be deodorized and sprayed with pest repellent once a month; all other containers shall be deodorized and sprayed at the request of the End User.
- C.6. Any spillage which occurs during pick-up must be cleaned up by the supplier.
- C.7. Supplier is responsible for any damage to State property (owned or leased), while performing services related to this contract.
- C.8. The supplier shall provide protection required to ensure that all State waste is removed to an authorized licensed disposal site or landfill, without any loss while in route. This shall be in accordance with the Environmental Protection Agency (EPA) Emission Standards Reference Guide and all approved standards and procedures.

C.9. Containers shall be in good condition without holes or perforations that allow waste or trash to leak through. Containers are to be up-right, level, and within the designated space.

C.10. All rental containers are to have some means of security that permits the End User to lock the unit from outside traffic usage and scavenging.

C.11. Containers are to be filled with waste suitable for Class 1 Disposal Facilities, identified in Tenn. Code Ann. § 68-211-101, Chapter 0400-11-01-.04 (Solid Waste Processing and Disposal), This shall include mattresses and bits of tires; however, the State will not be placing "whole" tires or hazardous materials, such as paint, acids, or pesticides in the containers.

C.12. Supplier's vehicles and containers shall be in good mechanical condition and appearance. No political or objectionable signs or markings shall be displayed while on state property.

C.13. Containers provided could include:

1. 30 Gallon Container
2. 96 Gallon Container
3. 2 Cubic Yard Container
4. 4 Cubic Yard Container
5. 6 Cubic Yard Container
6. 8 Cubic Yard Container
7. 20 Cubic Yard Container
8. 29-34 Cubic Yard Container
9. 40-42 Cubic Yard Container
10. 29 Cubic Yard Compactor Container (self-contained or stationary)
11. 33-35 Cubic Yard Compactor Container (self-contained or stationary)
12. 42 Cubic Yard Compactor Container (self-contained or stationary)

C.14. Compactor containers have additional requirements for service, reference section E. below.

D. Container Pick-up:

D.1. All waste is to be removed from the containers, and from the area(s), at the frequency specified per location. The supplier shall coordinate with the End User as to the pick-up schedule. It shall be the supplier's responsibility to acquaint themselves with the facility grounds to ensure that the proposed equipment will be functionally appropriate for the institution.

D.2. If pick-up cannot occur at the scheduled time due to mechanical or personnel issues, the supplier shall notify the customer twenty-four (24) hours prior to the scheduled pick-up time

and provide the customer with the rescheduled pick-up time. The rescheduled time shall not be later than seventy-two (72) hours after the originally scheduled pick-up.

- D.3. The supplier shall have the option of bringing an empty container to replace the full container or picking-up the full container, dumping the container contents, and placing the empty container back; both are acceptable.
- D.4. The emergency pick-up rate will be established separately from the scheduled pick-up rate. Emergency pick-ups shall be twenty-four (24) hours or less from when the End User contacts the supplier. The State of Tennessee has sole discretion to determine what is deemed an emergency pick-up.
- D.5. State Correctional Facilities require suppliers to provide emergency pick-ups the same day of contact when the waste consists of a significant amount spoiled food. The State of Tennessee has sole discretion to determine what is deemed a significant amount of spoiled food. The End User will notify supplier upon request when the pick-up must be same day.
- D.6. The supplier should be prepared for a seasonal service increase for all State Parks and TDOT Welcome Centers. These increases are based on weather and visitor traffic, and are not guaranteed by the State of Tennessee. Refer to excel attachment labeled "State Agency Locations for Trash Pick-up" for further seasonal information.
- D.7. Supplier personnel must have valid identification to enter State locations and the vehicle is subject to search.

E. Compactor Container:

- E.1. Compactor containers may be stationary or self-contained.
- E.2. In the event that the compactor containers are not functioning properly or leaking fluid, the supplier will be onsite within twenty-four (24) hours to service the compactors, or replace entirely, at no additional cost to the State. The supplier will be responsible for cleaning any compactor leakage or debris. The supplier has twenty-four (24) hours from the time they are onsite to perform necessary repairs, at no additional cost to the State. In the event that repairs cannot be completed within the twenty-four (24) hour time frame, the supplier will provide an equivalent container to be used until repairs are completed, at no additional cost to the State.
- E.3. The supplier must perform routine annual maintenance on all compactor containers at each End User's location to ensure performance and safety, at no additional cost to the State.