



STATE OF TENNESSEE
DEPARTMENT OF GENERAL SERVICES

REQUEST FOR PROPOSALS # 14-08-900
AMENDMENT # ONE
FOR OFFICE SPACE IN COFFEE COUNTY,
TENNESSEE

DATE: **March 4, 2015**

RFP # **1408900** IS AMENDED AS FOLLOWS:

1. This RFP Schedule of Events updates and confirms scheduled RFP dates. Note: no changes to schedule in this Amendment.

EVENT	TIME (central time zone)	DATE (all dates are state business days)
1. RFP Advertised		March 6, 2015
2. Disability Accommodation Request Deadline		March 12, 2015
3. Notice of Intent to Propose		March 16, 2015
4. Written "Questions & Comments" Deadline		March 16, 2015
5. State Response to Written "Questions & Comments"		March 20, 2015
6. Proposal Deadline	2:00 PM Central Time	April 3, 2015
7. State Opening of Proposals		April 3, 2015
8. State Evaluation of Proposals and Initial Negotiations		April 17, 2015
9. State Completion of Negotiations and Cost Proposal Evaluations		May 8, 2015
10. State Notice of Intent to Award Issued <u>and</u> RFP Files Opened for Public Inspection		May 18, 2015
11. Executive Sub Committee of the State Building Commission Approval Sought (If lease term is greater than 5 years or annual rent is greater than \$150,000)		June 22, 2015
12. Lease is circulated to successful Proposer for signature		June 29, 2015
13. Lease Signature Deadline		July 10, 2015

14. Substantial completion date and Certificate of Occupancy, if applicable		Project Specific
15. Lease Commencement/Occupancy Date		30 days after Substantial completion and Certificate of Occupancy

2. RFP Attachment 6.5: Delete the chart that describes the specific SF requirements (pg. 45) and insert the following chart in its place:

Coffee County/ Tullahoma DOC Transaction # 1408900			updated 1/30/2015	
	Square Footage Each	Count	Total	Notes
Open Plan Areas				
Open Plan Workstations	64	20	1,280	State will supply workstations
Mail Area, Multi Fcn Printers		148	148	Distributed in 2 or more locations Extra wide hall for (7) lateral files in close proximity to staff
Supplemental File Space	56	1	56	
Enclosed Rooms:				
Hardwall Office	120	3	360	
Break Room	150	1	150	Base and overhead cabinets, counter with sink. Minimum of (8) 120v/20 amp dedicated circuits for coffee maker, microwave, refrig and possible vending
Telecom Closet	48	1	48	Room must be temperature controlled Includes space for storage cabinet and (19) single faced open shelving units.
File Storage Room	282	1	282	Seating for 20 people located at front of building with outside door access.
Conference Room- large	325	1	325	
Drug Testing Room	100	1	100	With water closet and sink Used for conducting interviews with clients without the need for clients to leave the waiting room area. Each room requires (2) doors- one accessible from waiting room and one accessible from staff area. Each room will be separated by a wall with pass through glass window between client and staff, with each side having a 24" deep
Client Interview Room	72	2	144	
Interview Room	100	2	200	
GIR- Group Intake Room	195	1	195	Room for cameras, fingerprint, DNA and monitoring equipment
Waiting Room	200	1	200	Space for (10) chairs. Transaction countertops and locking sliding pass through windows to secretaries. Waiting room will need direct access to one uni-sex single stall client restroom. Client and Staff restrooms will be separate and will not share the same plumbing wall.
Subtotal			3,488	
Circulation			1,845	
Approximate Net Useable SF			5,333	