



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting.

**TENNESSEE DEPARTMENT OF HEALTH  
MEMORANDUM**

**Date:** August 12, 2016

**To:** Woody McMillin, Director of Communications and Media Relations  
Amber Ricks, Commissioner Office

**From:** Lacey Blair, Legislative Liaison, Legislative Affairs

**Name of Board or Committee:** Diabetes Action Plan Stakeholder's Meeting

**Date of Meeting:** September 6, 2016

**Time:** 3:00-4:30 p.m. Central Time

**Place:** Lentz Public Health Center  
2500 Charlotte Avenue  
Nashville, TN 37209

**Major Item(s) on Agenda:** To discuss Public Chapter 404 (attached) with any interested parties. Please email [lacey.blair@tn.gov](mailto:lacey.blair@tn.gov) for further information.

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.