

**TGMI Steering Committee
Meeting Minutes
September 08, 2009**

Committee Members:

Present: Lauren Hill, Ed Mimms, Melisa Hucks, Vojin Janjic, Carolyn Estep, Linda Cone, Robyn Probus, John Zirkle, Greg Duncan, Marilou Cook

Excused Absent: None

Ms. Hill called meeting to order at 2:40 PM.

Treasurer Report:

Ms. Cook is awaiting information for reimbursement information for cake and other items used at the Conference and TGMI "Class of 2009" Orientation Luncheon.

Old Business:

Approve August Minutes:

No corrections suggested. Ms. Cone made a motion to adopt the minutes, Mr. Zirkle second the motion and the motion carried.

Banking On-line:

Ms. Hill, Mr. Zirkle and Ms. Cook have account signature on the new Wachovia account.

Website:

Discussion was held regarding the TGMI website. Ms. Hill mentioned that UT may become host of website. Interaction with the website would be held in conjunction with Department of Human Resources (DOHR) and UT.

New Business:

Committees:

Leadership and Education Committee met on September 4th. The 17th Floor at the L&C Tower has been reserved for the "Luncheon Conference" on October 8th. Setup will be from 10:30 – 11:30 AM/ Conference from 11:30 – 1:00 PM and Clean Up from 1:00 – 2:00 PM.

Mr. Michael McIntyre will be the speaker at the event. Mr. Duncan made a motion to provide drinks at the conference, Ms. Cook 2nd the motion and the motion carried.

Mr. White reported that November 19th will be the 2nd "Luncheon Conference. Setup will be from 10:30 – 11:30 AM/ Conference from 11:30 – 1:00 PM and Clean Up from 1:00 – 2:00 PM.

Cont' Committees:

Mr. Duncan requested that TGEI alumni be included on invitation. Mr. White will report on topic for Conference at a later date.

Upcoming Events – Community Service:

- Habitat for Humanity – Timberwood – September 19th (Delayed to October 17th)
- Ghouls for Grassmere – October 16th – 4:30 PM – 10 PM.
- Harpeth River Clean Up – November 19th – Will need 24 members to participate
- Monroe Harding – One Hour per week Mentoring Program.
 - Mr. Zirkle will be researching additional information on this event.

- Children's Coat Drive/Food Drive
 - Ms. Hill and Ms. Probus will research on donate or assisting with a children's coat drive and food drive. The committee will select an association at next meeting.

Next meeting will be on Tuesday, October 13th at 2:30 PM.

Close:

Ms. Estep made a motion for the meeting to be adjourned. Ms. Cone seconded and the motioned carried.

With no further business, the meeting was adjourned.

Respectfully submitted,

Melisa R. Hucks, Secretary