

TGMI Steering Committee  
Meeting Minutes  
September 14, 2010

Committee Members:

Present:

Jon Zirkle - Chairman  
E. Ross White – Vice Chairman  
Mehran Mostijir – 2009 Class President  
Marilou Cook – Member at Large  
Georganne Martin – Member at Large  
Phyllis Hodges – Member at Large  
Chris Harris – Member at Large  
Dr. Tom Kohntopp – via conference call

Excused Absent:

Lauren Hill – Past Chairman  
Trish Pulley – Ex Officio  
Carolyn Estep – 2008 Steering Committee Member  
Julie Lamb – 2009 Steering Committee Member  
Vojin Janjic – 2008 Steering Committee Member

Called To Order:

Meeting was called to order by Chairman Jon Zirkle at 2:40 pm. The meeting was held in the James K. Polk Building, 12<sup>th</sup> floor conference room.

Treasurer Report:

Marilou Cook reported that the balance remains at \$1,170.32.

Old Business:

a. Web Hosting and Directory Update

Jon Zirkle will touch base with Vojin Janjic to see if it can be released at the conference on September 20, 2010. If yes, Jon Zirkle will try to get a few lap tops set up for the fall conference attendees to update their information.

b. Annual Conference

To date, 256 alumni from TGEI, TGMI and Lead Tennessee have registered. Trish Pulley has someone lined up to handle the sound system. Lauren Hill has coordinated the food for breaks and lunch through the state parks. All attendees will receive a gift. Lauren Hill, Jon Zirkle and several others will be at the Snodgrass Tower – Tennessee Room starting at 11:00 on Friday to set up for the Monday conference. They need extra hands to move tables and chairs, set up registration area, etc. The

set up of the food area and set up the stage will be handled by Montgomery Bell staff.

There is a need for volunteers to stuff the 200+ registration packets.

TGEI has a volunteer to moderate the sessions.

The suggestion was made to take a thumb drive of pictures of events such as the Habitat for Humanity, River Clean Up, Grassmere Zoo Halloween and other TGI events to fill in time if a speaker finished early or is running late. That could be used for Christmas breakfast as well.

#### Committee Reports:

##### a. Community Service Committee

The Habitat for Humanity was a great success. Jon Zirkle will write article for the December newsletter.

Canoe Trip to help with flood clean up is tentatively scheduled for October 23. Halloween Event at the Zoo is tentatively scheduled for October 22. Jon Zirkle will look into rescheduling for following week.

##### b. Events Committee Update

Next Luncheon Conference is schedule at the Bicentennial Mall on October 21 at 12 noon. The farmers market may serve as an inclement weather substitute.

Holiday Breakfast is December 3 at the Ellington Agricultural Center. The caterer has not been confirmed and the registration will be dependant on the price of the caterer. Greg Spradley is working on the entertainment. Mehran Mostijir will complete all the certificates to be given to past Steering Committee Members during the awards presentations. This is to include the Steering Committee Members that roll off at the end of this year.

October 8, 2010, is the annual golf tournament at Montgomery Bell.

Contact Jesse Neeley if you are interested. [Jesse.Neely@tn.gov](mailto:Jesse.Neely@tn.gov). The event is not expanded to include other activities this year.

##### c. Education and Leadership Committee

The American Society for Public Administration (ASPA) luncheon went very well. Jon Zirkle, Kandi Thomas and Trish Pulley represented TGEI, TGMI and Lead Tennessee respectively.

Judy Brewer from Columbia wants someone to speak on Health Service in the near future. Date has not been set.

In February 2011, Memphis needs several speakers to work a high school career day. Please contact Marilou Cook if you are interested in volunteering for this one. It would be nice to have folks that already live in the West Tennessee area take this one.

Graduation for the 2010 classes of TGMI and TGEI is from 9:30 to 12:00 on November 9, 2010, at the War Memorial Auditorium (Located at Legislative Plaza). The classes will graduate back to back and networking and snack time will be held afterwards.

New Business:

Dr. Tom Kohntopp is in hopes that the future TGEI sessions can be expanded to 3 weeks as they were in past years. He is also in hopes that the TGMI can expand to have 2 groups in the future. His goal is by 2013. He is always looking for recommendations, suggestions, and ways to improve. If you have any feed back, please email him at [Tom.Kohntopp@Tennessee.edu](mailto:Tom.Kohntopp@Tennessee.edu)

Open Discussion:

This month's recommended reading is Strength Based Leadership by Rath and Conchie. There is an on-line assessment that you can also take to evaluate what are your strengths.

Meeting adjourned at 3:40.

Regards,

Georganne Martin