



Tennessee Rehabilitative Initiative in Correction

Website:

www.TRICOR.org

To apply please submit your resume or application via:

Email:

TRICOR.HumanResources@tn.gov

Or

Mail to:

240 Great Circle Road

Suite 310

Nashville, TN 37228

For more information contact Nikki Turner at 615.741.5705



All State of Tennessee facilities are smoke free environments.

The State of Tennessee is an equal opportunity, equal access, affirmative action employer.

TRICOR Facilities Maintenance Supervisor

Tennessee Cook Chill Facility

Location: Nashville, TN

Work Hours: 2nd Shift Monday – Friday from 3:30 PM to 11:30 PM

TRICOR, a self-supported agency of the State of Tennessee, prepares Offenders for success after release. Our creative workforce solutions create value for Partners, Taxpayers and the Tennessee Economy.

Job Description This position performs a variety of duties to maintain, repair and install plant equipment and to maintain the Cook Chill building and grounds. This position reports directly to the Maintenance Manager and will work with as well as supervise offender workers on specific jobs and projects.

Primary Responsibilities:

- Performs preventive maintenance procedures on building mechanical equipment on a scheduled basis Uses hand and power tools, precision measuring and testing devices to test, diagnose and repair equipment. In order to repair equipment this position must be able to dismantle equipment and install working parts.
- Makes structural changes or repairs to masonry, roofing, woodwork, walls and furnishings.
- Perform a variety of duties to maintain engines and mechanical equipment that provide light, heat and power for building and the food processing/manufacturing.
- Repairs electrical equipment and control circuits; replaces faulty electrical switches; repairs refrigeration equipment.
- Assist the Maintenance Manager in training offender workers in the maintenance and upkeep of the Cook Chill equipment, building and grounds.
- Must be able to operate motor vehicles, lift/move equipment, materials, supplies and tools, wear protective clothing as required by the work environment or government regulations.
- Maintains records of scheduled maintenance procedures.
- May obtain estimates for supplies, repair parts; orders parts as needed.
- Responds to emergency maintenance requests as required. This position is on call 24/7.
- Performs other duties as assigned

Education, Experience and Qualities:

- High School Diploma or GED required. Completion of a related vocational program (HVAC, Electrical) is preferred.
- One year related work experience or an acceptable equivalent combination of education and experience.
- HVAC, welding, plumbing, and experience with boilers, refrigeration and machine repair is a plus.
- Experience in food and/or dairy manufacturing operations is preferred
- Must be proficient in basic computer skills, including email.
- Attention to detail is required.
- Valid vehicle operator's license.

Key Competencies:

Coaching Skills, Mechanical Ability, Time /Process Management, Organizational Skills, Critical Thinking, Decision Making, Team Oriented, Detail & Results Oriented, Customer Focus, Verbal/Written Communication, Problem Solving and Active Listening.