



August 16, 2016

REQUEST FOR INFORMATION

John Smith
44 Vantage Way
Nashville, TN 37243

Vehicle Identification Number (VIN): <VIN>
Personal Identification Number (PIN): <PIN>

Dear Mr. Smith:

Tennessee's Financial Responsibility Law requires motor vehicle owners to maintain proof of liability insurance coverage or a verifiable exemption. The Department of Revenue has developed an online verification system to verify financial responsibility for Tennessee drivers.

Your insurance status

While our records indicate that the VIN listed above has an active Tennessee registration, we are unable to verify that insurance coverage is currently in place.

What to do if you have insurance

- Verify current auto liability insurance coverage.¹
- Complete the online Request for Information questionnaire at: www.DriveInsuredTN.com within 30 days of the date shown on this correspondence.
- The above VIN and PIN will be needed to complete the questionnaire.
- Before entering data into the online questionnaire, ensure that the VIN on your policy is correct. Contact your insurance provider if an error is found.

What to do if your vehicle is exempt or ownership has changed

- To report the vehicle's exemption status or to report a change in vehicle ownership, please indicate so by completing the online Request for Information questionnaire at www.DriveInsuredTN.com within 30 days of the date shown on this correspondence.

What to do if you do NOT have insurance:

- If the vehicle referenced above is not covered by liability insurance and cannot be verified as exempt, you are violating state law.
- You should immediately obtain liability auto insurance and verify active coverage by completing the online questionnaire at www.DriveInsuredTN.com.

If we do NOT hear from you:

- If the information in the system is not updated within 30 days to reflect coverage for this vehicle, you will receive additional notices from the Department.

For further information, please visit us at www.DriveInsuredTN.com, send us an email at Insurance.Verification@tn.gov or speak to a customer service representative at 615-741-3101, option 2.

¹ Acceptable proof includes policy number, date policy began, insurers NAIC Code and/or a signed affidavit under penalties of perjury.