

# Tennessee Department of Transportation

## Technician Registration Information

Please contact Headquarters Materials & Tests Training Coordinator for more information.

Kimberly Whitby  
6601 Centennial Boulevard  
Nashville, TN 37243-4128  
Phone (615)350-4158/Fax (615)350-4128  
[Kimberly.Whitby@tn.gov](mailto:Kimberly.Whitby@tn.gov)

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### Registration Procedure:

- Step 1: Complete a Technician Registration Form and, TDOT employees, have your supervisor complete a Supervisor Recommendation Form.
- Step 2: Please submit the completed registration form(s) by email or fax to Kimberly Whitby. Once the registration process has been completed, a confirmation email will be sent to the email address listed on the registration form.
- Step 3: Identify the fee associated with the certification you wish to obtain, listed below.

### Closed Course Procedure:

Any registrations submitted for closed courses should show in the subject line "Waiting List"- and the course name. Once the waiting list reaches the minimum number for a course (which is 10 students) the course will be scheduled in the area in which I have received the highest number of registrations and posted to the training page. At that point, all students on a waiting list for a class will automatically be registered and will receive a confirmation email. If you cannot attend the waiting list course date then please, contact [Kimberly.Whitby@tn.gov](mailto:Kimberly.Whitby@tn.gov) to be removed and put back on the waiting list for the next possible class.

## **PAYMENT PROCEDURE**

PLEASE, SUBMIT **SEPARATE PAYMENTS** PER INVOICE TO:

Tennessee Department of Transportation  
***Headquarters Materials and Tests***  
6601 Centennial Blvd.  
Nashville, TN 37243-0360  
*Attention: Kimberly Whitby*

Submit payment(s) after confirmation email has been received.

**NO REFUNDS OR RAINCHECKS**

**WE ARE UNABLE TO ACCEPT BULK PAYMENTS**

Receipt will follow submission of payment(s).  
<http://www.tdot.state.tn.us/materials/fieldops/training/default.htm>

## **TRAINING COURSES**

Hot Mix Asphalt Certified Roadway Inspector Course:  
[TDOT employee prerequisite requirements](#)  
TDOT/Industry Personnel Course Fee: \$150.00  
Class size: Max: 48 Min: 10

Asphalt Concrete Certified Plant Technician Course:  
[TDOT employee prerequisite requirements](#)  
TDOT/Industry Personnel Course Fee: \$200.00  
Class size: Max: 48 Min: 10

Asphalt Concrete Mix Design Methods Course:

[TDOT employee prerequisite requirements](#)

TDOT/Industry Personnel Course Fee: \$200.00

Class size: Max: 48 Min: 10

Concrete Field Testing Technician Course:

[TDOT employee prerequisite requirements](#)

TDOT/Industry Personnel Course Fee: \$100.00

Class size: Max: 35 Min: 15

**\*THREE (3) PERSONS MAXIMUM PER COMPANY\*\***

Concrete Plant Quality Control Technician Course:

[TDOT employee prerequisite requirements](#)

TDOT/Industry Personnel Course Fee: \$150.00

Class size: Max: 30 Min: 10

Concrete Mix Design Technician Certification Course:

[TDOT employee prerequisite requirements](#)

TDOT/Industry Personnel Course Fee: \$100.00

Class size: Max: 35 Min: 15

Soils and Aggregate Technician Certification Course:

[TDOT employee prerequisite requirements](#)

TDOT/Industry Personnel Course Fee: \$100.00

Class size: Max: 35 Min: 15

**\*\*COURSE NOT OPEN TO CONTRACTORS\*\***

Hazardous Materials Certification Course:

[TDOT employee prerequisite requirements](#)

TDOT Personnel ONLY

Registration: Regional Radiation Safety Officer

## Links to Registration Forms and Schedule

- ▮ [Technician Registration Form](#)
- ▮ [TDOT Course Schedule](#)
- ▮ [Supervisor Recommendation Form \(TDOT Employees\)](#)

# Contacts

▯	Region 1	Materials	Supervisor	James Rosen	(423)593-6744
▯	Region 2	Materials	Supervisor	Tony Renfro/Russell Layne	(423)510-1251
▯	Region 3	Materials	Supervisor	Kevin Isenberg	(615)350-4312
▯	Region 4	Materials	Supervisor	Mitch Blankenship	(731)935-0215
▯	Headquarters	Radiation	Safety Officer	Jason Brown	(615)350-4162
▯	Region 1	Radiation	Safety Officer	Scott Ault	(865)742-6040
▯	Region 2	Radiation	Safety Officer	Dennis Beaty	(423)510-1290
▯	Region 3	Radiation	Safety Officer	Darrell Palmore	(615)350-4316
▯	Region 4	Radiation	Safety Officer	Marc Turner	(731)935-0211