

EXAMPLE

PROGRESS REPORT

HYPOTHETICAL ENGINEERING CO., INC.

Agreement No. 9099

Work Order # (If Applicable)

Progress Billing No. 2

Work Completed Through September 30, 1995

I-240 from Carter Blvd. To Smith Rd.

SHELBY COUNTY

Project Nos. I-240-1(144) 14, 79006-1131-44, 79008-1127-44;

I-55-1(67)0, 79004-1121-44, 79005-1128-44

PHASE I – SURVEYS

ITEM NO.	ITEM	% OF WORK	% COMPLETE TO DATE	EFFECTIVE %
1	Establish Alignments	12.1	90.0	10.9
2	Reference Points	2.8	55.0	1.5
3	Control Traverses	8.2	100.0	8.2
4	Bench Levels	5.7	100.0	5.7
5	Roadway & Driveway Profiles	4.3	90.0	3.9
6	Cross Sections	10.3	100.0	10.3
7	Locate Property Lines	6.4	70.0	4.5
8	Topo Surveys	6.0	80.0	4.8
9	Drainage Surveys	2.8	30.0	0.8
10	Utility Surveys	2.8	60.0	1.7
11	R/W & Utility Research	0.7	100.0	0.7
12	Note Reduction & Other Calculations	7.4	80.0	5.9
13	Plot Base Maps	5.7	80.0	4.6
14	Plot Cross Sections	3.2	80.0	2.6
15	Supervision	5.7	75.0	4.3
16	Stake R.O.W.	7.4	0	-
17	Travel Time	8.5	75.0	6.4
	EFFECTIVE PERCENT OF PHASE I:			
	WORK COMPLETED TO DATE			76.8
	LESS WORK COMPLETED TO DATE LAST INVOICE			70.8
	WORK COMPLETED THIS PAY PERIOD*			6.0

NET FEE CEILING \$10,000.00
*WORK COMPLETED THIS PAY PERIOD x 6.0%

NET FEE THIS PAY PERIOD \$ 600.00

Revised 11/9/1998

ALSO SUPPLY A BRIEF NARRATIVE OF YOUR PROGRESS AS WELL