

EXAMPLE

PROGRESS REPORT

HYPOTHETICAL ENGINEERING CO., INC.

Agreement No. 9099

Work Order # (If Applicable)

Progress Billing No. 2

Work Completed Through September 30, 1995

I-240 from Carter Blvd. To Smith Rd.

SHELBY COUNTY

Project Nos. I-240-1(144) 14, 79006-1131-44, 79008-1127-44;

I-55-1(67)0, 79004-1121-44, 79005-1128-44

PHASE II – PRELIMINARY PLANS

ITEM NO.	ITEM	% OF WORK	% COMPLETE TO DATE	EFFECTIVE %
1	Engineering Studies	6.4	90.0	5.8
2	Trace Present Layout Sheets	12.0	40.0	4.8
3	Typical Sections	1.8	70.0	1.3
4	Trace Proposed Layout Sheets	16.8	40.0	6.7
5	Establish Horizontal Geometry	11.4	85.0	9.7
6	Set Tentative Profiles	3.9	85.0	3.3
7	Plot Tentative Cross-Sections	3.9	70.0	2.7
8	Set Tentative R. O. W. Lines	2.4	20.0	0.5
9	Preliminary PS&E - Revisions	8.4	0	-
10	Earthwork Calculations - Adjustments	9.6	30.0	2.9
11	Drainage Designs	6.3	35.0	2.2
12	Culvert Cross Sections	2.4	20.0	0.5
13	Miscellaneous Drafting	1.5	20.0	0.3
14	Interchange Design	3.6	85.0	3.1
15	Access to Properties	1.2	25.0	0.3
16	Field Reviews and Reports	1.5	60.0	0.9
17	Administration, Conferences, Reporting	6.9	45.0	3.1
	EFFECTIVE PERCENT OF PHASE II:			
	WORK COMPLETED TO DATE			48.1
	LESS WORK COMPLETED TO DATE LAST INVOICE			42.1
	WORK COMPLETED THIS PAY PERIOD*			6.0

NET FEE CEILING \$10,000.00
*WORK COMPLETED THIS PAY PERIOD x 6.0%

NET FEE THIS PAY PERIOD \$ 600.00

Revised 11/9/1998

ALSO SUPPLY A BRIEF NARRATIVE OF YOUR PROGRESS AS WELL