



Making Changes to Your CMS Attestation Registration

On occasion, TennCare finds it necessary to send providers back to the CMS Registration & Attestation (CMS R&A) System web site to make changes. This is necessary when you leave off the CMS Certification number for your certified EHR system; to change your email address; or to change the Payee NPI when leaving, changing, or joining a group practice or clinic. Other times, providers have gone back to update their information or just to see what they entered previously, which is fine.

When returning to the CMS R&A, you **MUST** do the following:

- ↪ Enter the registration number CMS assigned you when you initially completed your registration
- ↪ Click “Modify”
- ↪ On **EACH** page, click “Save & continue”
- ↪ On the appropriate page(s), make the necessary change(s)
 - When you are changing Payee NPIs, the change is made in the section “Group Reassignment Payee NPI Selection”
- ↪ On the last page, click “Submit” – It is only by clicking on “Submit” that your changes will be made, saved, and reported to TennCare by CMS.

Even if you do only the first two steps and then change your mind, you **MUST** still complete the above process. CMS has informed us that if a provider clicks on “Modify” the provider’s attestation status has been changed. Without completing the above steps, your registration is placed in a “**HOLD**” status. This status prevents us from processing your attestation and determining your eligibility for an EHR Provider Incentive Payment.

CMS sends us a daily list of those providers who are in the “**HOLD**” status. We will send you email reminders to go back to CMS R&A and complete the process.

Remember: Until you complete the process described above, while your attestation registration is in a “HOLD” status, TennCare cannot process your attestation, nor make an EHR Incentive Payment to you even if you qualify.