

Approved by the Commission 4.12.23

Meeting Minutes 11/2/22 – TFACA Conference Center 9:00 AM

Pledge of Allegiance

Roll call

Chairman Biggs

Commissioner Henry

Commissioner Solomon

Commissioner Moore

Commissioner Scott

Commissioner Specht

Commissioner Windrow

Commissioner Cobb – Not Present

Director Elliot

Director Grande

Assistant Commissioner Farley

Chairman Biggs – I declare we have a quorum with one absent and on vacancy. Has everyone had a chance to look over August meeting mins.

Commissioner Scott – there is a discrepancy with the date & time of workshop and Business meeting for yesterday and today

Commissioner Windrow- I have two questions and we may come back to it. If the Comptroller's Office will accept and approve the electronic audits?

Director Grande – I have not heard back about it

Commissioner Windrow – And the thing on page 2 where it says on last years you would check this paper with comptroller which doesn't make any sense. My question is will comptroller approve electronic audits? I just needed to correct the mins from August to show what was actually stated.

Chairman Biggs – with the correction to be made to August mins can we approve the August mins

Commissioner Windrow – Motion to approve August mins

Commissioner Henry – second

Assistant Commissioner Farley – Mr. Chairman are you saying we haven't gotten an answer on the electronic audits

Chairman Biggs – correct we haven't gotten an answer

August Mins approved

Chairman Biggs – Assistant Commissioner Farley

Assistant Commissioner Farley – In October we meet with gov ops, and the emergency rules are permanent now and they go into effect February 27

Director Grande – And that is just chapter 7? Correct?

Assistant Commissioner Farley – Yes, just the educational incentive pay

Chairman Biggs – Any questions on that for Assistant Commissioner Farley? Director Sparks

Director Sparks - Good morning so I've talked a little bit before about the free training and were continuing to do that as I mentioned before, and we are just we're just talking about that this morning. So, from a number standpoint we're probably close to 200 volunteers that we've trained so far and as you know most in-service deliveries don't start until January so that number is going to go up rapidly when we reach that point the year. We're in the process of procurement and putting out to bid for 100-foot platform to replace original 100-foot ladder here to fire academy. So, we're happy about that. Environmental surveys and other background work or are ongoing for a residential property on the drill field. So, this is something that'll be more conducive to residential searches and smaller hallways all that type of thing so we're happy about that. Our chief orientation but that'll be this weekend at Tennessee River and that'll be the West Tennessee offering. We held our graduation Friday we had 28 recruit's graduate. The spring class will start February 28th we're at the 51 requests for entry into that class so far so a lot of those are were able to pause because of the cities don't know how many they have higher, but the demand looks like it's going be high for that class but I still say that if folks have people they want in that class to get them on that wait list because it always rapidly adjust down in a few weeks leading up to the class. At some point our driving simulator is going be down for about 6 months probably in this fiscal year or next we're looking at doing some upgrades. We bought it in 2014 so it's been on the road for years now and we're getting to have technology issues so we're looking at doing for about \$150,000.00 worth of upgrades to that and hopefully we're going to get that done soon. From a business standpoint last year, the fire Academy did 1034 classes that's combined fire and codes. So, this year up to this point in the first quarter we're at about 1000 requests, and it already looks like it's going to be a really busy year that's good. Then the last thing I'll mention is 3 classes, so normally you all know we've done 3 classes and preconference and during the conference at the fire chiefs in July, and so the Fire Chiefs choose to do that a little bit differently this year. So, this year one of those classes is going to be offered April 15th and 16th at the Park Vista in Gatlinburg and that'll be in a room meeting and that will be introduction unified command for all hazards. Then we'll offer 2 at the annual conference this year that will be back at Embassy Suites and those will be leadership and supervision creating environments for professional growth and resource management for the fire service. Any questions for the fire academy.

Chairman Biggs – Any questions for Director Sparks? Ok Regional Coordinator Nicholson

Coordinator Nicholson – Good Morning! It has been a very busy year for reciprocity thus far. As of October 31st, we had processed 365 applicants for 959 certifications. I have added some charts to show our major customers again HMA and HMO continue to be over 50% of those certifications applied for. Our 3 top agencies which are Memphis, Nashville, and Murfreesboro. Those requesting agencies account for 46% of all. The top 3 issuing agencies International Association of Firefighters, Department

of Defense, and Alabama Fire College and they make up 53% of the request and of that International Association of Firefighters accounts for 31% of all the applications. Annual total for 2021 for a total of 712 certifications issued, 2020 was 651, 2019 was 822, 2018 was 716, and 2017 589 certification. So, we see a progressive increase of the dramatic increase this year is because we've had a couple more departments that are relying on outside agencies like the International Association of firefighters and Texas A&M to provide their Hazardous Materials training certification.

Chairman Biggs – On Certification agencies the larger question what other agencies would that be I see IFF, Alabama, & DOD

Coordinator Nicholson – So all the other agencies would be like the individual state agencies that are IFSAC or Pro Board certified. All of the other states are included there, and we have continually been driven to verify more and more documentation. We're constantly creating or updating contacts with state issuing agencies, that's working out pretty well for IFSAC, Pro Board has always easy as long as those have been submitted to Pro Board. The IFF and some of the other agencies had been experiencing some difficulty in your computer programs here lately so any documentation for them is going little slow. But we continue to try to accommodate these requests and give good customer service and not put anything on the back burner. as of right now we're working on about 7 other requests, so we'll probably be over 1000 by the middle of the month.

Chairman Biggs – Any other questions? Anything else?

Coordinator Nicholson – No Sir

Chairman Biggs – thank you sir.

Director Grande – Kim you want to give a legal report?

Kim Cooper Legal - the thing I want to address is the hearing that is still pending if we could give a best date and time?

Director Grande – I think the suggested date from the other person was January 11th?

Chairman Biggs – Will this work for staff and legal?

Kim Cooper Legal - Works for me

After some discussion we have decided on January 18th at 10 am for the hearing date

Chairman Biggs – Anything else?

Kim Cooper Legal - No Sir

Director Grande – Coordinator Guardino do you want to come give your report?

Coordinator Guardino -Morning everyone should have gotten report in their drop box in reference to the 2023 Inservice. All the programs at this time have been prepared and ready for peer review. Peer review in the East will be this Friday November 4th, Middle Region will be conducted November 8th, and West on the 9th.If anyone has questions about the report, I sent I would be happy to answer but I think the report speaks for itself.

Director Grande – So we do have 2, as far as I know, 2 late submission waiver requests

Coordinator Guardino -Yes that is correct and hopefully that will be dealt with today?

Director Grande – so on your document that says numerous others pending do you have others that you know of or all of those like the last 2.

Coordinator Guardino - everything has been completed as of yesterday

Director Grande – do you want to tell them what you thought the volunteer educational incentive number if everyone who applies to that qualify

Coordinator Guardino - I don't have those statics with me

Director Grande – Do you remember you sent me the email?

Coordinator Guardino – Yes, I created a spreadsheet, but it was difficult to compile numbers like that because you don't know who's going to participate on the volunteer side people come and go things happen jobs change. It's difficult to ascertain I think we came up with like a little over 5000.

Director Grande – Last year we had last year we had just over 1400 volunteers. When Rick did his research, he looked at who submitted programs or participating in programs, went to the active roster and just that's all we could do for projection is look at the active roster and said if everyone participates and qualifies and the number was over 5000 and so we have a little panic attack in our office and we got through it.

Coordinator Guardino - Just through natural attrition and program limitations not being met were probably at least 30% less than that if not more

Director Grande – when we were starting this, we projected 6000 reduced it to 3000 and then when I asked one last time from the office how many are going to do it, I said I'd be surprised if we got the 1500 and we were at 1400.

Assistant Commissioner Farley – This is the information that I received from you all and this is what I told the general assembly we had 1409 last year with 133 departments that have put in a payment request for the program. Looking at the roster that is roughly this 5000 volunteer firefighters. looking at real projection that is somewhere in the neighborhood of 2000 and that's what I told them.

Coordinator Guardino - That should be probably pretty close to correct.

Director Grande – it's one of the reasons that it's very important for our community partners to always update their Acadis account. So, when somebody leaves or comes it's important for that because we can't make projections on numbers without accurate information. we don't know who from those departments.

Assistant Commissioner Farley – customer focus goal for Commerce and Insurance and the FFC is 1700 for next year.

Director Grande – Any questions for Richard? Thank you, Richard. Ms. Deener has been out of the office this week. The 2021 program paid out in 2022 the career and the combination departments that were we can mail that single check that was not just issued the issue lay in the individual request for 501 C3

volunteers we are redesigning the payment request sheet to better serve some functions for us specifically we have to identify state employees and pull them out we have to make sure that nobody's a part timer at TFACA, we have to make sure they don't work for forestry, and there are volunteer things like that. so, they'll be a couple of updated forms going on the website but overall, we had a couple of meetings to address some of our internal movement of documents. here's one thing that once you to encouraged and I want to share like at peer review, at Commission 101, or other meetings is that all the forms have to be mailed in we won't be excepting electronic forms for the individual volunteer. because that W9 has personal identifiable information submit it by paper. Has to be an original signature and it has to be submitted to our office, but not via e-mail. Because if it's not the state systems but if you're on a somebody else 's e-mail system and you're not you don't have a VPN or something that protects your information we don't want you lay in your information.so everybody on the individual volunteer requests their pay request from your W 9 if they have to file a new W 9 if they participated last year have a supplier ID they don't have to resubmit a W 9 if it's a new person or if they moved the new W 9 or if they got married will need a new W9. Address change or marital status change requires new require a new W9. but if you had 20 volunteers qualify and 18 of them got paid last year that means we only need 2 people with W9's this year. Everybody has to send them a request for payment but for W9 only the new people, the people who have name changes, or address changes. OK clear. Fred, do you want to come up and tell us about Accreditation.

Coordinator McCay - good morning I just have a few items. There is no further information on our Pro Board site visit. The ball is in their court. Jones and Bartlett Fire Apparatus Driver Operator has been updated with a 3rd Edition. I have reviewed the book. I have tried to validate it against our test that is already in place and am making a recommendation to remove Jones and Bartlett from our required textbooks list on the website because the people that are taking the class with John Bartlett are not going to be successful with our test. I have also handed out this and it shows that we are going to be having to update our 1002 standard it is coming out in 2024 its going to be a part of 1010 along with firefighter 1 & 2, airport firefighter, and that means we will be doing 6 certification levels for that one standard. anyway, tying all of this thing together it's the textbook committee has made a recommendation that will update it to go to the IFSTA manual it a better fit and it covers the standard better so because of this new addition book I would like to go ahead and transfer over to the IFSTA manual for the aerial and pumper.

Chairman Biggs – Currently we have both right?

Coordinator McCay - yes sir

Chairman Biggs – you don't feel we have enough questions that will match both books?

Coordinator McCay - We have some questions that are inferred in Jones and Bartlett, but I don't I do not think for the students benefit they will be successful if they studied Jones and Bartlett only and I'm trying to look out for the student and meet the standard.

Commissioner Henry - Fred I'm sorry refresh my memory when was that supposed to take effect anyway

Coordinator McCay - well it will take effect because the standards for 1002 will be 1010 and the straight date on it 2024 polls you may have to happen to follow the people or whatever previous say we should go and

Director Grande - just as a side note on this topic since we heard specifics on this topic today there is still no course requirement so we don't tell fire departments how to teach this class or whatever but we need to be very clear that would be most successful you probably should be teaching from this textbook so and know that we have actually voted and had but it's going to go through the rulemaking process to add a course requirement for AADO or PDO 1002

Commissioner Henry - So Fred right now as it stands in your opinion with the research that you have done how would you push that out with what the Director just said would you just push that out as a mass e-mail to Chiefs and say hey this is what we recommend after review

Coordinator McCay - Yes and coordinate that with updating the website showing the reference material

Chairman Biggs – any further discussion? I agree with Commissioner Henry that communication has to go out

Coordinator McCay - But this table conjunction with an addition change to Jones & Bartlett part that you can't get the second edition any longer it's that if you purchase books you are going to be purchasing the 3rd edition which changes the entire perspective.

Chairman Biggs – But if they have the second edition, they will be ok

Coordinator McCay - They will be better off

Director Grande - In a more global picture so this is part of an internal maintaining dictation is the standard changes in 2024 we experienced this with inspector because inspector is still to the 2017 standard and textbooks are changing in expectation that the in app standard could be updated then it's not because it's now in this consolidation cycle so between NFPA and textbook vendors they created an environment where we're having to do this dance to try to figure out but like Fred says by doing it this way you're saying this is the way to be most successful for your students

Commissioner Henry - so I'm just going through comment looking at this through like 2026 we may revisit issues like this again where you've had with you another manual and say this one doesn't meet

Coordinator McCay - absolutely because I have no control over the publisher

Director Grande - we are going to go to the single most up-to-date text at some point, but the standard hasn't changed yet

Coordinator McCay - I'm receiving emails every week where departments are wanting to update their libraries and they're wanting to know what book we need to go to and there's so many factors in place that it's hard I can tell them where we're at now and what we're anticipating going to but with this it's up in the air. The Pro Board conference is on January 12th to the 14th at Plano Texas. The IFSTA conference is scheduled for April 12th through April 15th in Oklahoma City. that's when we will receive our new accreditation. The last thing I have is I've been asked to participate in a site visit for New Jersey Division on Fire Safety in Trenton, New Jersey March the 14th to the 16th 2023.

Commissioner Scott - I make a motion that we go ahead and follow Fred's recommendation and go to IFSTA for AADO and PDO

Second by Commissioner Henry

Motion Passed

Chairman Biggs – Rule subcommittee did meet yesterday and there still not a produced final rule suggestions to the full commission. We will have that to yall before next week. Ok let's move to new business. The first request we have before us is Vector online approval request. Did everyone have a chance to look at this? There was a lot of documents with this what I can tell from it is it is all going on the request.

Director Grande - The commission there are some classes that are blasting and other classes but there are a couple of requests for online certification classes. If you look at 4929 that is Instructor II and 4928 is Instructor I. If it presents an opportunity here but I don't know that we have enough clarification on how they will meet all the JPR 's on the online content.

Chairman Biggs – my concern is some of the content they're covering in that amount of time.

Commissioner Windrow - and they also like the 101 NFPA one and the 101 submission this course will address the 4 specific versions of NFPA 101, and we don't teach that. Everything is referenced to Florida there are no NFPA correlations in any of these, but they're covering all of 101 but they are covering all 12 chapters in an hour.

Director Grande - right and what it's very difficult for us to pull out of this whether they're talking about a full online certification or that they're talking about is an instructor CPU or an instructor update course if it's an instructor update course I think that's acceptable to do it.

Coordinator McCay - I'd like the Commission to you consider on any online certification course that they must submit to me how they're going to test the practical JPR before it ever comes to you so that I can confirm that there actually meeting the JPR's with their course

Director Grande - I think that probably like I said just in reviewing it was unclear to us whether they were proposing a full online course or whether they were proposing this as a similar to the CPU based course. it's a vector solution so the vector does a lot of online training that we don't vector they do that we have a lot of customers that use vector online training as a part of their educational incentive program and I think they would just have to go back and touch base with these folks to make sure that these they're not submitting anything for certification that is all they're submitting is 1 or 2 hour courses for continuing education and for example that fire instructor one if you've got somebody that's been a fire instructor for a while that just needs a little update on that then you can you can task your training Academy staff with it taking that course to better understand what instructor 1 is. I would recommend that you allow us to then you make it approval conditioned on that it's a non-certification issuing courses. That it's just an educational supplement.

Commissioner Windrow - I think you have to go a couple of steps further. None of their stuff specifies what NFPA standard it correlates to. There is no correlation. I mean they say they're going to do the whole book in 2 hours they need to specify and narrow it down before we approve it. Especially like this course it's all Florida specific versions of NFPA 1101 and we don't teach that here. Every reference is to the Florida manuals, and we can't provide those for the students.

Director Grande - correct like I said I don't think this is a certification course I think these are educational courses

Commissioner Windrow - but they need to be applicable in this state

Chairman Biggs – yeah or at least change their documents before we even look at them.

Coordinator McCay - for clarification id there NFPA code classes in this? The reason I am asking is I don't want this misconstrued threat they are getting approval from the commission when they need to be getting approval for CEU hours for code inspector.

Commissioner Windrow - this is why it threw me off the overview this course is number 1 of 4 in the series. each course completion will award 2 Florida specific versions of the NFPA fire code NFPA 101 life safety code units for the Florida certified fire inspector one. So, I can't prove that.

Coordinator McCay - If they are wanting CEU certifications out of this then it needs to come to my office.

Director Grande - these applications are on the forum to come to the State Fire Marshall's office. so that's what I'm saying is give me a chance to filter through them because I agree with what

Commissioner Windrow was saying is as long as I've been meet what Tennessee needs post Florida based all but that's what these appear to be the majority of them appear to be these approvals for being available and what I think it is that maybe some of our customers who have inspectors want vector to provide those online CEU classes and they submitted those to the Commission instead of to the fire Marshalls office. the ones giving you all who do I need to get this too

S Chairman I would like to make a motion to deny this request you get sent back to vector and let them specify what they're trying to do clean this up.

Chairman Biggs – motion on the floor to deny their request

Commissioner Windrow seconds

Motion passed

Chairman Biggs – director sparks with the fire academy has 6 courses he would like for us to consider for approval today

Commissioner Solomon - so we have the first 4 of those we'll take these have you all taken the first 4 of those are 4 hour in service deliveries so atmospheric monitoring for the initial engine company, confined space awareness, and know your firefighting foam or fire bourbon in service deliveries and then the 4th one understanding the importance of fire inspections in restaurants is actually on the code side of the house that we submitted it as well and so it is that particular class is we had approval for restaurant fire class several years ago this is that class kind of flipped around and looking at it from an inspection standpoint. so how do you all want to take those 4 and the fire officers

Commissioner Windrow - I make a motion to approve those 4 classes for in service credit

Commissioner Henry second

motion passes

Commissioner Scott - so Fire Officer 3 & 4 are really solely based on textbook changes. so, we're updating that text to the 3rd edition of Jones & Bartlett for this the only schedule changes and are

related to the chapter changes and the syllabus coming out of that curriculum so those we plan on changing that textbook and rolling this out in January.

Chairman Biggs – yes mainly requested because the textbook change

Commissioner Solomon - yeah

Commissioner Scott – I make a motion to approve

Commissioner Solomon seconds

Motion passes

Chairman Biggs – just by looking at this as he sees here with all the course we have approved, and they all are referenced to the NFPA correlation and that changes are we going to have to go back and reapprove all these courses to the new NFPA standards

Director Grande - I don't want to say yes but I think yes

Chairman Biggs – that's going to wipe us out when that happens is they won't be in compliance with none other submitting correlations

Director Grande - yes but the correlation will change because the chapter may change for other things may change within those within those standards for example what used to be correlated to 1001 chapter 5 is now going to be 1010 Chapter 7 and it requires a new correlation to it

Commissioner Windrow – it won't apply to in-service, but it will apply to certification courses

Admin Assistant Jessica Curtis - so would that follow under suit with all of the courses that we have approved through fire departments to teach as well

Chairman Biggs – Yeah, they would have to re-correlate their courses to the new standard

Director Grande - I think we have a perfect picture of the root of the largest problem in the firefighting Commission and accreditation which is we are required to keep a certain set of documentation for our IFSAC and Pro Board accreditation that shows how we correlate to the national standard. So NFPA goes through a consolidation cycle and it's going to change all the numbers all the correlations and all the pages. Then vendors of the textbooks change their textbooks again changing all the correlations for all of those course submissions. so, when you approach NFPA, and you say why did you decide to consolidate everything in a span of 4 years when you approach the textbook vendor and say why did you put out a textbook before the new standard was approved because Fire Inspector, I was a great picture of everybody put out a new textbooks but the standard is still the old standard. SO you go to your accrediting bodies and you say why are you saying that they still have to continue to do business the way we've been doing business so when we talk about the difficulty in this just in any one standard is Jessica our new hire Kim over there table in the back, they have to give into every test question in every test make corrections and every fire department now has to submit correlation to the new standard how that text or Jason and them unfortunately if you just borrow Jason's work you can say we're going to teach it to the same way TFACA is teaching it but you're going to do your own course there going to need the correlations.

Chairman Biggs – ok Item c on new business Hawkins County course request that request.

Commissioner Solomon – Chairman I make a motion to approve

Second by Commissioner Specht

Motion Passed

Commissioner Windrow – Motion to take a 10 min break

Second by Commissioner Scott

Motion passed

Chairman Biggs – Be back by 10:15

Chairman Biggs – Alright let's get stated back next on the agenda is the east and west Tennessee audit reports. Let's start with east Tennessee. If you look in your folder there were 13 east Tennessee reports. There is still one more to do in east Tennessee. I do know that commissioner Solomon and Commissioner Specht may speak on that. Do you want to take these as one or do you want to drop one?

Commissioner Specht - I guess we can take them all as one

Commissioner Windrow there was no findings except for one right

Commissioner Specht - right

Chairman Biggs – Do we want to take 12 and drop 1? Do we want to drop Johnson City's

Commissioner Windrow- I make a motion that we accept the 12 and drop Johnson City out

Second by Commissioner Scott

Commissioner Solomon abstained from the Oakridge vote

Motion passed

Chairman Biggs – west Tennessee Commissioner Scott it's all yours

Commissioner Scott – we reported 13 audits for west Tennessee this year 8 of them we actually did online, and we had members of each department meet with online at different times during the course of the audit. All audits were clear and clean. There were a couple of house keeping items that we adjusted but it was nothing out of the scope it was just make things easier on those departments moving forward. All and all I felt we had a very good audit system that took in 14 departments this year. I do want to go on record and thank the Arlington Fire Department they were very accommodating.

Commissioner Solomon – I make a motion to accept the audits

Commissioner Henry second

Commissioner Scott Abstain

Motion passed

Commissioner Solomon - when we were at the Knoxville fire department doing our online audits, we came across some issues with Johnson City, so we wanted to go see them in person. we did an in-person

audit, and we had some issues and I'm going to let them address it. basically, they self-reported during that time so our recommendation is that we put them on probation and audit them next year. Due to some issues in house, they were unable to produce some rosters on certain classes, but the majority of that has been found I think Chairman we let Johnson City Fire address that.

Director Grande - I think that they need to tell you what happened to give you the best explanation, chief

Chief of Johnson City Fire Department - Thank you for the offer to come before you and give you an explanation as to what happened to our department we went through a tremendous change and the chief surprisingly departed from our department in December of 2020 and I'll at the time I was made the interim I was the training officer at the time and so it was very short staffed in there. I was able to bring in one of our district chiefs who was a training officer prior, but our workload was more that the 2 of us could handle. We had a deputy chief, but he was out for an extended amount of time due to family issues. We were very overwhelmed, so we put a lot of faith in our records clerk that handled a lot of these situations in the past. I think she wasn't very fond of the change and the way things were going. And she abruptly retired without telling any of us. We came in Monday morning into her office and noticed her fish tank was empty and desk was clean with a pile of shredded paper. We did not realize or the extent of what had happened we don't know what she shredded or say that she shredded anything we don't know. We lost access to her files it was the perfect storm. Since that time, we have made corrective actions we introduced 2 new positions we have added an assistant chief below the decking chief rank and that allows the district chief and administration to be true training officers now. He does have numerous responsibilities, but he can focus on this now. We are very humbled by this. This is not who we are. We believe in professionalism and follow everything to the t and exceeding those expectations. I would like for District Chief Momberger to explain what he has done.

District Chief Momberger – thank you chief thank you for seeing us today. We have incorporated redundancy upon redundancy. so as far as rosters go, we've instituted using the states roster for all trainings that we're doing now. All paper copies are forwarded to me then in which are put onto the could they are also put on to the s drive. Additionally, I will do an audit after each training session. We use vector solutions and I confirm the individuals that were involved in the training and cross reference that with the paper rosters to assure that everybody is getting there properly recorded training. additionally, I preform a quarterly check on all the training to make sure the in service is being recorded correctly and that includes a progress summary for every individual on the department. For the next coming year, we have submitted quite a buffer for the amount of in service. In the past it was a minimalist approach I have submitted 76 hrs. for next year. So, there should be enough of a buffer for the individual in the event of a person absences

Director Grande - the Johnson City fire administration was very compliant and very helpful a hard lesson learned for any fire department is that if you use nonproprietary training if you create your own training that's allowable, but you just got to make sure that you store those documents. You can store those documents in 3 different places notice he didn't even say Acadis there is a whole other place to store that information so that it might not disappear, but I will say this they were digging through everything they had to make sure. If you notice in your packet one of the classes that you not receive credit for was a class that was for 16 of hours of program hours for them and they had no records but what we said look can you get a catalog and so if you look at your Dropbox you see they supply catalogs

I said this is how you tell the Commission I can show you with a the catalog that the chief will attest to that we actually did do that 16 hour training. If everyone in their department, did it then they well exceeded 40 hours are probably at the 55 - 56-hour mark it's just that there weren't any rosters to prove it but them providing catalogs and digging through to get those catalogs shows how much they cared to us that they did do all that training.

Commissioner Windrow - I make a motion that we accept the audit team recommendation for probation with an in-person audit next year

Second by Commissioner Scott

Motion passed

Commissioner Windrow – I make a motion to add Bedford County Fire Department and Mason County Fire Department wavier request to the agenda

Commissioner Specht second

Motion passed

Chairman Biggs - I believe we have someone here from Bedford County we'll take them first

Brian Cantrell Bedford County Fire Department- thank yall for having me this morning I just messed up and thought the cut off date was November 1st instead of October 1st. I did put in a letter to request a waiver

Chairman Biggs – have you submitted your course and has it been looked over

Coordinator Guardino – yes sir

Commissioner Solomon – Chairman I make a motion to approve

Second by commissioner Moore

Motion passed

Chairman Biggs – is anyone here from the Mason Fire Department?

Commissioner Scott- Chairman I have a question regarding Mason Fire Department

Chairman Biggs – recognize

Commissioner Scott – This question is directed at Regional Coordinator Guardino. Did they already put their 40 hrs. in, and this is in addition to?

Coordinator Guardino- Yes, this is actually more of a problem on my behalf not understanding the rules trying to bring that into confirmation with that rule. They already have a program submitted this was an addendum submitted to that program.

Commissioner Scott – So this waiver is not necessary

Chairman Biggs – if they already have the 40 hours submitted then this isn't needed. At this time, we open it up to the audience. Is there anyone in the audience who would like to come forward to speak to

the commission? No one ok future meetings. I do know that we will have a hearing here at TFACA on January 18 at 10 am. Also, November 15th there will be a rules subcommittee meeting in Williamson County Tennessee at 9am – 2pm.