

IDEA WRITTEN ADMINISTRATIVE COMPLAINT NUMBER 16-24

Name of the school system:

Shelby County Schools (SCS)

Description of the violation:

SCS's failure to convene an IEP team meeting within 10 days of the request amounted to a procedural violation of state special education laws.

Description of the law or regulation determined to have been violated:

Tennessee Special Education Laws Chapter 0520-01-09-.14.

Corrective measures ordered by the department:

SCS must correct the violation by implementing the following corrective actions:

1. Schedule training regarding the aforementioned regulation, as mandated by the IDEA, to the appropriate staff of SCS within 30 days of receipt of this notice.
2. Provide documentation of the training (agenda and sign-in sheet) within 10 days of conducting the training.

Final determination of the department:

The department will monitor SCS for compliance with the correction action plan until the department is satisfied that it has been completed.