

IDEA WRITTEN ADMINISTRATIVE COMPLAINT NUMBER 16-64

Name of the school system:

Shelby County Schools (SCS)

Description of the violation:

SCS's failure to convene an IEP team meeting to allow parental participation in the decision to change the student's special education services and failure to provide the special education services agreed upon by the Individualized Education Program (IEP) team amounted to procedural and substantive violations of federal and state special education laws and denial of the student's entitlement to a free appropriate public education (FAPE).

Description of the law or regulation determined to have been violated:

34 C.F.R. §300.322 (a)	Parent participation
34 C.F.R. §300.323 (c) (2)	When IEPs must be in effect
34 C.F.R. §300.324 (a) (6)	Development, review, and revision of IEP

Corrective measures ordered by the department:

1. Schedule training regarding the aforementioned regulations, as mandated by the IDEA, to the appropriate staff of SCS within thirty (30) days of receipt of this notice.
2. Provide documentation of the training, including an agenda and sign-in sheet, to the department within ten (10) days of completion.
3. Provide documentation of the compensatory services provided to the department within ten (10) days of completion.

Final determination of the department:

The department will monitor SCS for compliance with the correction action plan until the department is satisfied that it has been completed.