

**IDEA WRITTEN ADMINISTRATIVE COMPLAINT  
# 17-12**

**Name of the school system:**

Perry County School System (PCSS)

**Description of the violation:**

Failure to provide a Prior Written Notice (PWN)

**Description of the law or regulation determined to be violated:**

34 C.F.R. 300.503 "Prior Notice by the Public Agency"  
TN Rules and Regulations 0520-01-09-.16 "Prior Notice by Local Education Agency"

**Corrective measures ordered by the department:**

1. Within thirty (30) days of receipt of the department's findings report provide a date(s) for training regarding the aforementioned regulations. Training should be conducted for all appropriate staff.
2. Provide documentation of the training, including agenda, content, and sign-in sheet, within ten (10) days of completion.

**Final determination of the department:**

The Department will monitor and document PCSS compliance with corrective measures ordered.