

**Meeting Minutes**  
**Tennessee State Textbook and Instructional Materials Quality Commission**  
**April 11, 2016**

The State Textbook and Instructional Materials Quality Commission met for its regular meeting in the conference room of the Tennessee State Boards Association, Nashville, Tennessee, at 9:30 a.m. (immediately following the workshop) on April 11, 2016. The Interim Chairman and the Secretary of the Commission were both present. Susan Liverman with the Tennessee Department of Education served as the Secretary of the Commission in a non-voting capacity.

**I. Welcome and Introductions**

A. Call to Order

**Interim Chairman, Dr. Bill Campbell**, called the meeting to order, welcomed members of the audience, and made opening remarks.

B. Roll Call

Present	Absent
Ms. Cynthia Bryant	
Ms. Susan Bunch	
Dr. Craig Hammond	
	Mr. Kyle Mallory
Ms. Lauren Nash	
Ms. Kelsey Reese	
Dr. Jason Robinson	
	Mr. Jason Vance
Dr. Vicki Kirk, Commissioner of Education's designee	
Dr. Bill Campbell, Interim Chairman	
<b>Total Present: 8</b>	<b>Total Absent: 2</b>

**II. Consent Items (Voice Vote)**

**A. Adoption of Agenda**

**ACTION:** Interim Chairman Campbell moved adoption of the consent agenda. The motion passed unanimously by voice vote.

**B. Approval of September 28, 2015 Meeting Minutes**

**ACTION:** Interim Chairman Campbell moved approval of the meeting minutes. The motion passed unanimously by voice vote.

**III. Action Items (Roll Call Vote)**

**A. Recommendation of Textbook and Instructional Materials Substitutions**

**Ms. Alison Gower, Director of Content,** Tennessee Department of Education, presented this item.

**ACTION:** Dr. Craig Hammond moved approval of Textbook and Instructional Materials Substitutions. A roll call vote was taken as follows. The motion passed unanimously.

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Present Not Voting</b>
Ms. Cynthia Bryant	X		
Ms. Susan Bunch	X		
Dr. Craig Hammond	X		
Ms. Lauren Nash	X		
Ms. Kelsey Reese	X		
Dr. Jason Robinson	X		
Dr. Vicki Kirk, Commissioner of Education's designee	X		
Dr. Bill Campbell, Interim Chairman	X		

**B. Approve the Section B Textbook and Instructional Materials Screening Instruments**

**Ms. Deborah Knoll, Curriculum Consultant, Career and Technical Education,**

Tennessee Department of Education, presented this item.

**ACTION:** Dr. Jason Robinson moved approval of Section B Textbook and Instructional Materials Screening Instruments. A roll call vote was taken as follows. The motion passed unanimously.

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Present Not Voting</b>
Ms. Cynthia Bryant	X		
Ms. Susan Bunch	X		
Dr. Craig Hammond	X		
Ms. Lauren Nash	X		
Ms. Kelsey Reese	X		
Dr. Jason Robinson	X		
Dr. Vicki Kirk, Commissioner of Education's designee	X		
Dr. Bill Campbell, Interim Chairman	X		

**C. Approve Panelists**

**Dr. Bill Campbell, Interim Chairman,** presented this item.

**ACTION: Ms. Susan Bunch** moved approval of the panelists. A roll call vote was taken as follows. The motion passed unanimously.

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Present Not Voting</b>
Ms. Cynthia Bryant	X		
Ms. Susan Bunch	X		
Dr. Craig Hammond	X		
Ms. Lauren Nash	X		
Ms. Kelsey Reese	X		
Dr. Jason Robinson	X		
Dr. Vicki Kirk, Commissioner of Education's designee	X		
Dr. Bill Campbell, Interim Chairman	X		

**D. Election of Chair – First and Final Read**

**ACTION: Dr. Jason Robinson** moved to elect current Interim Chair, Dr. Bill Campbell, Chair of the Commission. A roll call vote was taken as follows. The motion passed unanimously.

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Present Not Voting</b>
Ms. Cynthia Bryant	X		
Ms. Susan Bunch	X		
Dr. Craig Hammond	X		
Ms. Lauren Nash	X		
Ms. Kelsey Reese	X		
Dr. Jason Robinson	X		
Dr. Vicki Kirk, Commissioner of Education's designee	X		
Dr. Bill Campbell, Interim Chairman	X		

**IV. Presentations**

**A. Acknowledgement of Section B Bids**

**Ms. Alison Gower**, Tennessee Department of Education

**V. Announcements and Notices**

**A. 2016 Textbook Schedule and Meeting Dates**

**Ms. Alison Gower**, Tennessee Department of Education

**Chairman Campbell** announced the next two meeting dates of the Textbook Commission as Thursday, September 15, 2016 at 10:00 a.m. CDT and Monday, September 26, 2016 @ 10:00 a.m. CDT. Meeting place to be determined at a later time.

**Adjournment**

**Chairman Campbell** adjourned the meeting at 9:45 a.m. CDT.

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_