

## Who we are:

The Department of Environment and Conservation exists to enhance the quality of life for citizens of Tennessee and to be stewards of our natural environment.

We foster a work environment that's inclusive as well as diverse, where our people can be themselves. Every idea and perspective is valued so that our culture reflects the people we serve.

Our Department is committed to providing a cleaner, safer environment that goes hand-in-hand with economic prosperity and increased quality of life in Tennessee. We deliver on our mission through managing regulatory programs that maintain standards for air, water and soil quality while providing assistance to businesses and communities in areas ranging from recreation to waste management. We manage the state park system and programs to inventory, interpret and protect Tennessee's rich natural, historical, and archaeological heritage.

## About the Division of Archaeology (TDOA):

As part of the Department's Bureau of Conservation, the Division of Archaeology maintains a statewide program in archaeological research, planning, and education. The Division was created in 1970 by the Tennessee Antiquities Act, which charged it with the mission to identify and excavate archaeological sites, conduct fundamental research in Tennessee archaeology, curate artifacts and sites, and educate the public through programs and publications. The Division's team of nine professional archaeologists are based in Nashville and led by the State Archaeologist. Laboratory and repository space is maintained at Pinson Mounds State Archaeological Park in Jackson, Tennessee.



## TDEC Cultural Resources Consultant 2 Tennessee Division of Archaeology Annual Salary Range: \$59,700 – \$89,496

The Division of Archaeology is seeking two professional archaeologists to join our team. One position will be assigned to our Technical Assistance office and responsible for assisting stakeholders with various archaeological projects. The second will be assigned to our Site File and Review office, which is responsible for providing Site File services with secondary assignments supporting state/federal programs. The Division's professional archaeologists work in a flexible environment, blending required time in the office with remote work, field assignments, and work in the repository.

Preferred candidates are expected to have basic knowledge of Tennessee archaeology and geography, GIS experience, and a demonstrated history of excellent teamwork, customer service, and communication skills. For Technical Assistance, preferred candidates will also have demonstrated experience in archaeological fieldwork, education, and site management and possess an area of archaeological specialization or body of knowledge that complements our existing team. For Site File and Review, preferred candidates will have knowledge of state site files and demonstrated experience in managing archaeological information (digital and paper) and GIS. Both positions require a valid driver's license and will have occasional overnight or multi-night in-state travel. Candidates should have experience with common archaeological equipment and the ability to negotiate strenuous natural terrain in variable weather conditions, climb stairs and ladders, and lift and carry heavy objects. Candidates must meet the minimum qualifications (MQs) for this position. For MQs and how to apply, please visit <https://www.tn.gov/careers>.

### Highlighted Responsibilities:

- Site File and Review: Manage archaeological information in digital and paper archival formats, review site records, fulfill external requests for Site File information, conduct GIS work. Position based in Nashville.
- Technical Assistance: Provide guidance to internal and external customers related to the management and preservation of archaeological sites, conduct research (fieldwork to publication), plan and lead educational activities such as tours, presentations, artifact ID events, museum exhibits, workshops, etc. May be based in Nashville or TDEC Field Office.
- Both positions may be responsible for supporting other program areas as assigned (e.g., site file assistance, state/federal programs, fieldwork, collections/curation, NAGPRA, outreach events, etc.).

*Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status, or any other category protected by state and/or federal civil rights laws.*