

# Viewing a Quality Rating Score Card

#### **Overview**

This Quick Reference Guide shows Providers how to view their facility's Quality Rating Score Card, which includes the annual quality rating, in the Provider Portal.

#### Audience

Child Care and Adult Day Services Providers

#### Accessing the Quality Rating Score Card Screen

From the **Manage Profile Section** of your Provider Portal **Dashboard**, select the **Quality Rating Score Card** action tile to navigate to the Quality Rating Score Card screen. Here, you will be able to view your facility's annual quality rating.





# Viewing the Quality Rating Score Card

Your cumulative score logged by your Regulatory Individual during the year's monitoring observation visits will be listed in the circle at the top of the **QRIS Score** screen.

The effective dates for your quality rating will be listed on the **QRIS Score**.

Your Quality Rating Score Card displays your quality rating score categories, including:

- Annual Quality Rating
- Teacher Child Interactions
- Health & Safety
- Critical Items
- Supervision Practices/Facilities/ Equipment

- Record Keeping
- Healthy Weight Practices/ Disease
  Prevention
- Organizational Structure/ Qualifications

| Provider: P                     | roject Reflect, Inc. |                  |            |
|---------------------------------|----------------------|------------------|------------|
| Effective Date: 10              | 0/01/2022            | Expiration Date: | 09/30/2023 |
| Annual Quality Rating           |                      | 94 / 100         |            |
| Teacher Child Interactions      |                      | 95 / 100         |            |
| Health & Safety                 |                      | 93 / 100         |            |
| Critical Items                  |                      | 30 / 33          |            |
| Supervision Practices/Facilitie | s/Equipment          | 27 / 27          |            |
| Record Keeping                  |                      | 0/0              |            |
| Healthy Weight Practices/Dise   | ase Prevention       | 54 / 54          | ,          |
| Organizational Structure/Qua    | lifications          | 23 / 27          |            |



## **Printing the Quality Rating Score Card**

Click the **Click Here to Print** button located at the bottom of the page to print your annual Quality Rating Score Card.

| Organizational Structure/Qualifications   | 23 / 27  |  |
|---|--|--|
| If you wish to request an Intradepartmental review of you<br>notification, pursuant to Department of Human Services R | r QRIS score card, you must sub<br>lule 1240-04-0708. Requests rec | mit the request through the portal within 29 in the sof ceived after 20 days will not be accepted. |
|   |  | Appeal QRIS Score CLICK HERE TO PRINT  |

## Appealing the QRIS Score

Click the **Appeal QRIS Score** at the bottom of the page to submit an appeal regarding your cumulative QRIS score.

| Organizational Structure/Qualifications   | 23 / 27                                      |  |                                |
|---|--|--|--------------------------------|
| If you wish to request an Intradepartmental review of your<br>notification, pursuant to Department of Human Services Ru | QRIS score card, you<br>ıle 1240-04-0708. Re | a must submit the request through<br>equests received after 20 days will .<br>Appeal | QRIS Score CLICK HERE TO PRINT |

On the **QRIS Appeal** window, add the **Main Contact for the Appeal**. Use the text boxes to list information you wish to dispute and reasons why you believe the information presented in your score card is incorrect. If you would like to add supporting documentation to this appeal, use the **Supporting Documents** table to do so. When all information has been entered, click **Submit**. This will submit the appeal to be reviewed.



| QRIS Appeal  |   |   |
|--|---|---|
| Appeal Number  |   | Appeal Date   |
| APL0000003   |   | 03/27/2023  |
| Provider Name  |   | _   |
| Project Reflect, Inc.  |   |   |
| Provider ID  |   |   |
| 100274   |   |   |
| Please list the specific information ab<br>'Add Documentation'' button.  | out the score you wish to dispute. Include v  | sit date(s) and specific indicator(s). If you need to provide more detail, please use the |
| Please list the specific information ab<br>'Add Documentation" button.<br>Please describe the specific reasons y | out the score you wish to dispute. Include v<br>ou believe the area(s) you identified above | sit date(s) and specific indicator(s). If you need to provide more detail, please use the |