

**\*\* Email completed forms to [State.Architect@tn.gov](mailto:State.Architect@tn.gov). Begin subject line with "Delegation Form". \*\***

**Transmittal and Checklist for Delegated Approval Authority – (2.04.B.1)**

**Requested Alternative Construction or Design Delivery Method**

- Back-up attached (Project lead sheet from minutes, SBC-1s, rationale for requested delivery method on lead sheet comment and whether this applies to all or a portion of the work, other relevant back-up materials)

*Note: The same rationale needs to be reflected in the solicitation document.*

Project Name: \_\_\_\_\_

Project SBC#: \_\_\_\_\_

Submitting SPA: \_\_\_\_\_

SPA Authorized Representative: \_\_\_\_\_

**Approved:**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ann McGauran, State Architect Date

Not approved and rationale: \_\_\_\_\_