

**** Email completed forms to State.Architect@tn.gov. Begin subject line with "Delegation Form". ****

Transmittal and Checklist for Delegated Approval Authority – (2.04.C.2)

Approval of Master Plan Amendments

- The master plan amendment has been approved by the Tennessee Higher Education Commission
- This master plan being amended was originally approved by the Commission and THEC within the previous ten (10) years
- The amendment does not affect the real estate usage or land acquisition component of the master plan
- Back-up attached (Project lead sheet, SBC minutes, SBC-1s, other relevant back-up materials, such as masterplan amendment, prior approvals and back-up documentation or executive summaries)

Project Name: _____

Project SBC#: _____

Submitting SPA: _____

SPA Authorized Representative: _____

(I attest to the above)

Date

Approved:

Ann McGauran, State Architect

Date

Not approved and rationale: _____

Chad Kimes, Delegate of the
Commissioner of Finance & Administration

Date

Not approved and rationale: _____