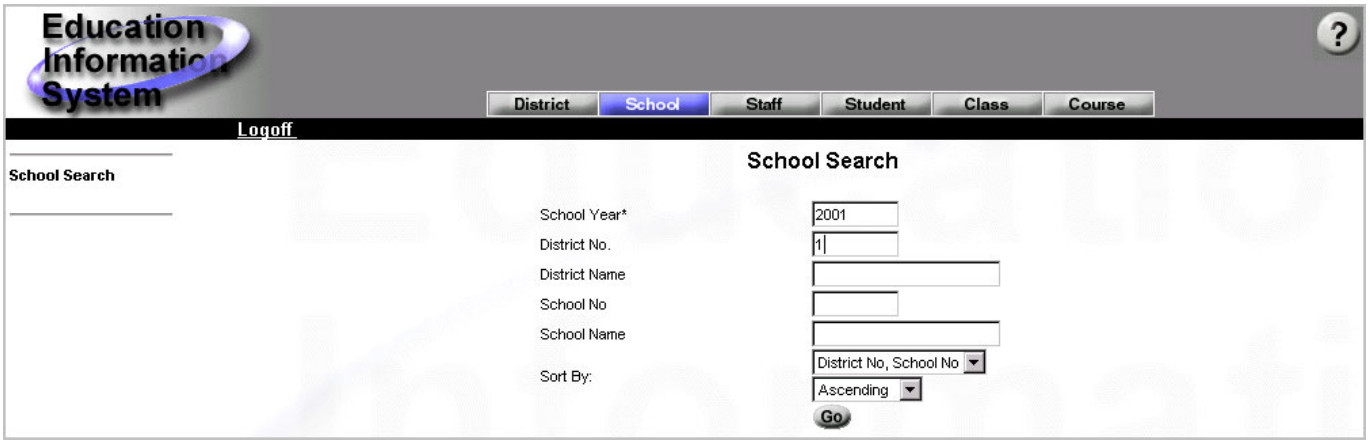
School Inquiry

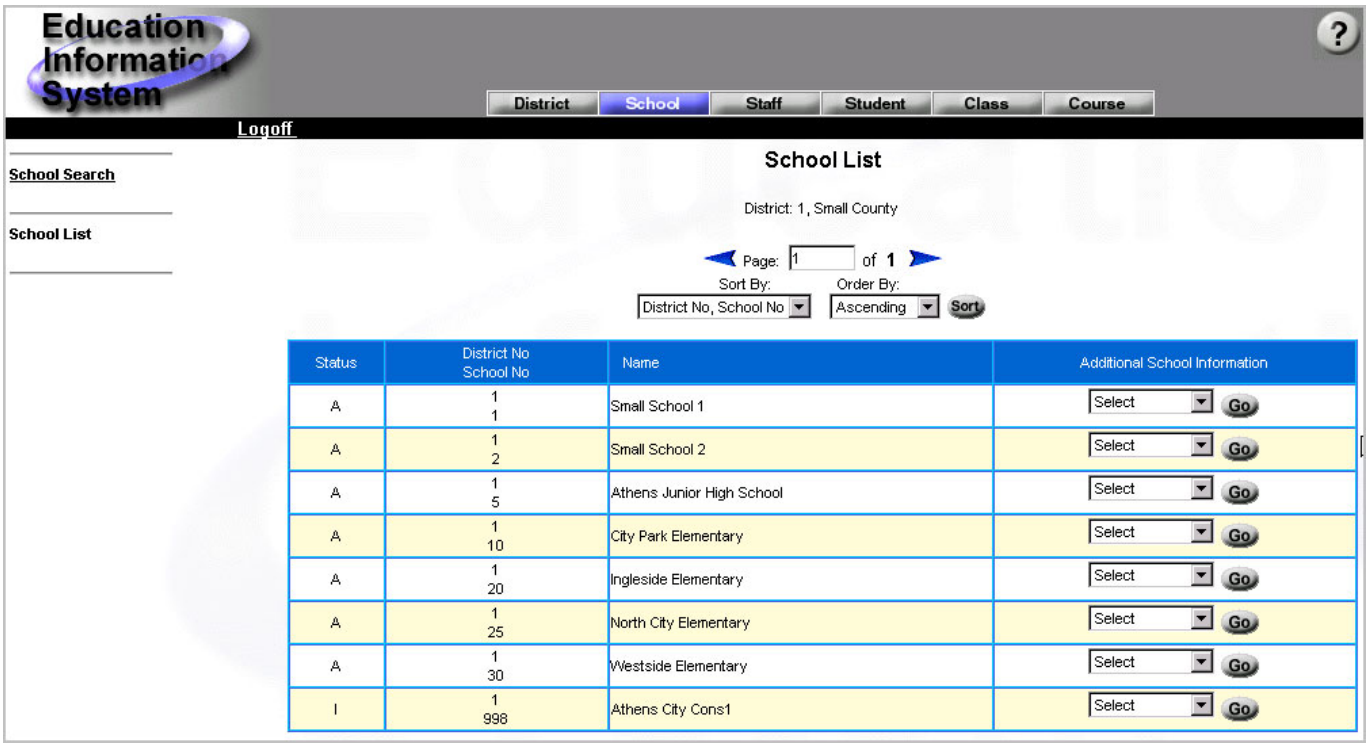
School inquiry provides the ability to view an individual school's details, calendars, staff list, classes, or student list.

To query for a School:

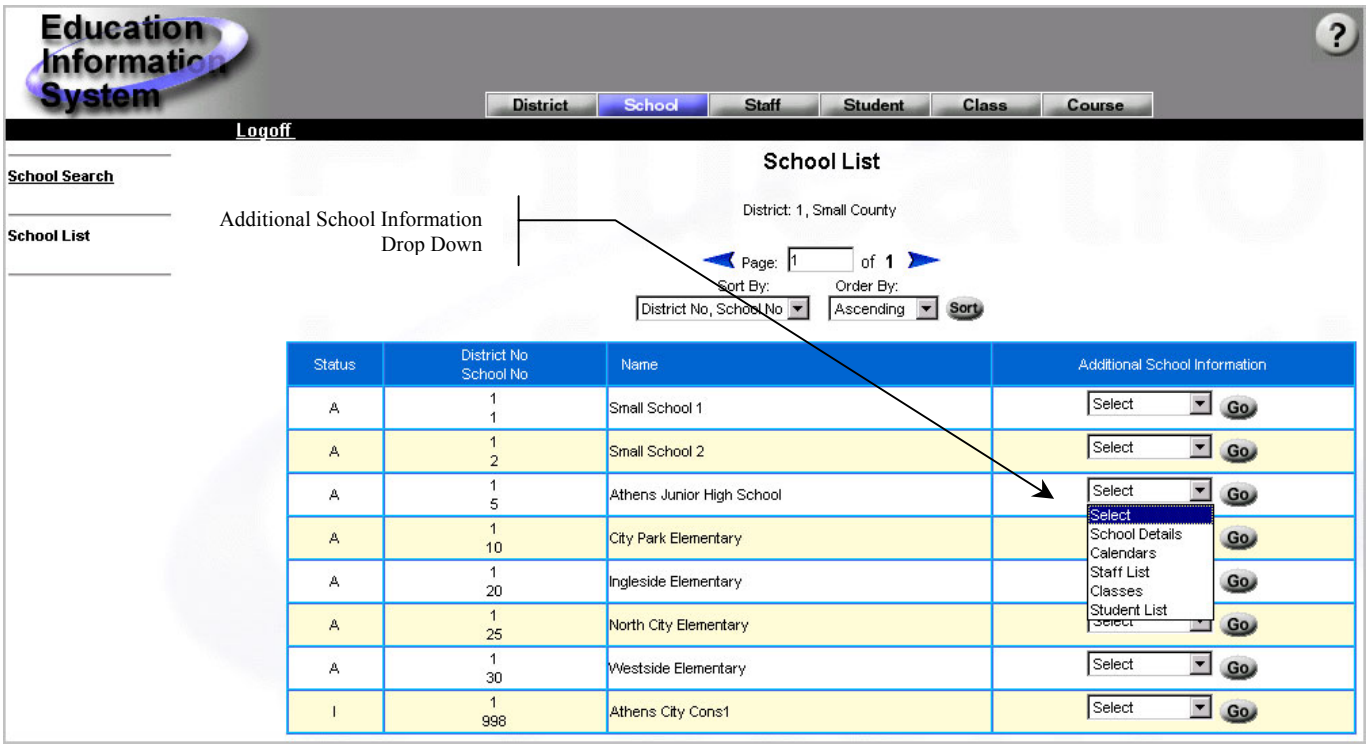
1. From the **Menu Navigation Bar**, click **School**.
2. From the **School Search** screen, enter in the desired School criteria.



3. Click **Go**.



4. From the **School List** screen, click on the **Additional School Information** drop down list box.

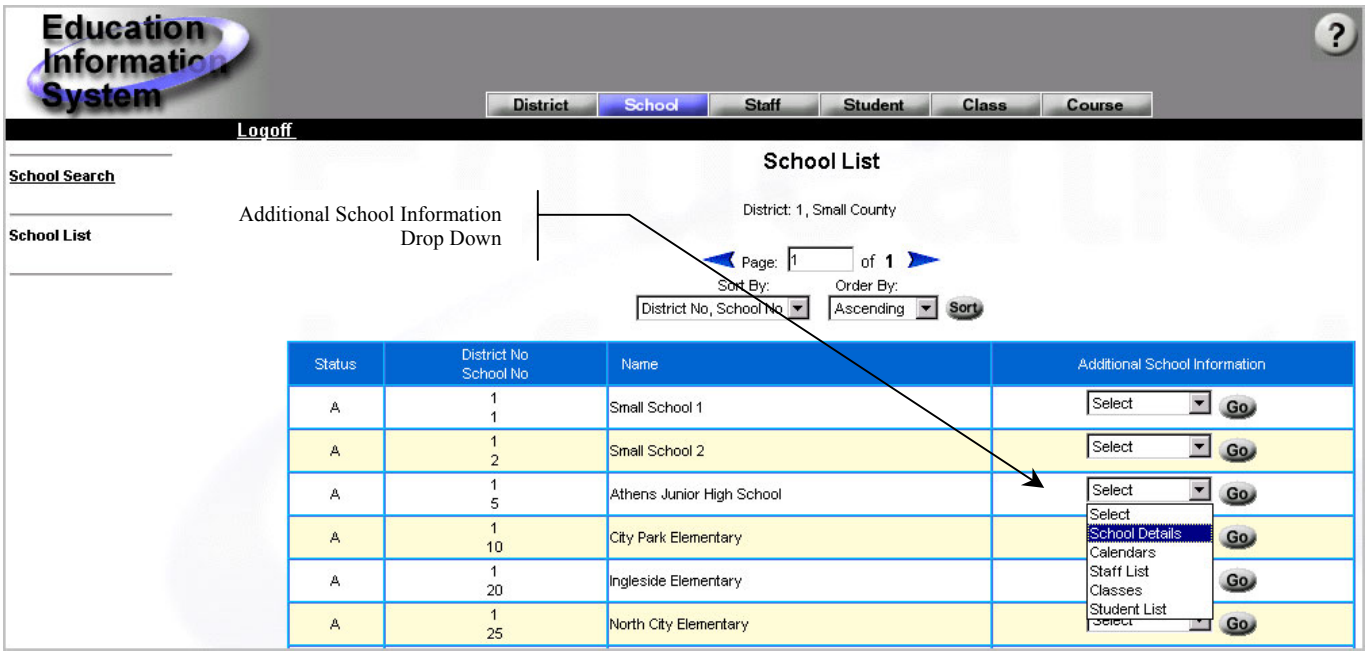


5. Select the desired option.
6. Click **Go**.

School Detailed Info Inquiry

To query for School information:

1. From the **Menu Navigation Bar**, click **School**.
2. From the **School** screen, query for a School.
3. From the **School List** screen, click on the **Additional School Information** drop down list box.



4. Select **School Details**.
5. Click **Go**.

SDE directory

SDE Home | SDE Login | Help

|-- Regional Office: Middle Tennessee Regional Office
|---- District: Davidson County
|------ School: Meigs Magnet Middle School

View Printable Version.

List School Program Areas | List School Programs | List School Positions

Meigs Magnet Middle School

Principal: Fran Stewart
School Number: 0330
District: Davidson County
Regional Office: Middle Tennessee Regional Office
County: Davidson
Congressional District: 5
Web Address:
E-Mail Address:

Status: Active
School Type: Public
Instructional Type: Middle
Area Of Concentration: Traditional
Legislative District: 1

Physical Address:	Mailing Address:
123 Douglas Avenue Nashville, TN 37207	

Office Numbers:	Fax Numbers:
(615) 291-6390	

Grades:	Start Date:	Accreditations:	Start Date:
5	8/16/01	SACS	12/1/89
6	8/16/01		
7	3/1/00		
8	3/1/00		

Programs:	Start Date:

History

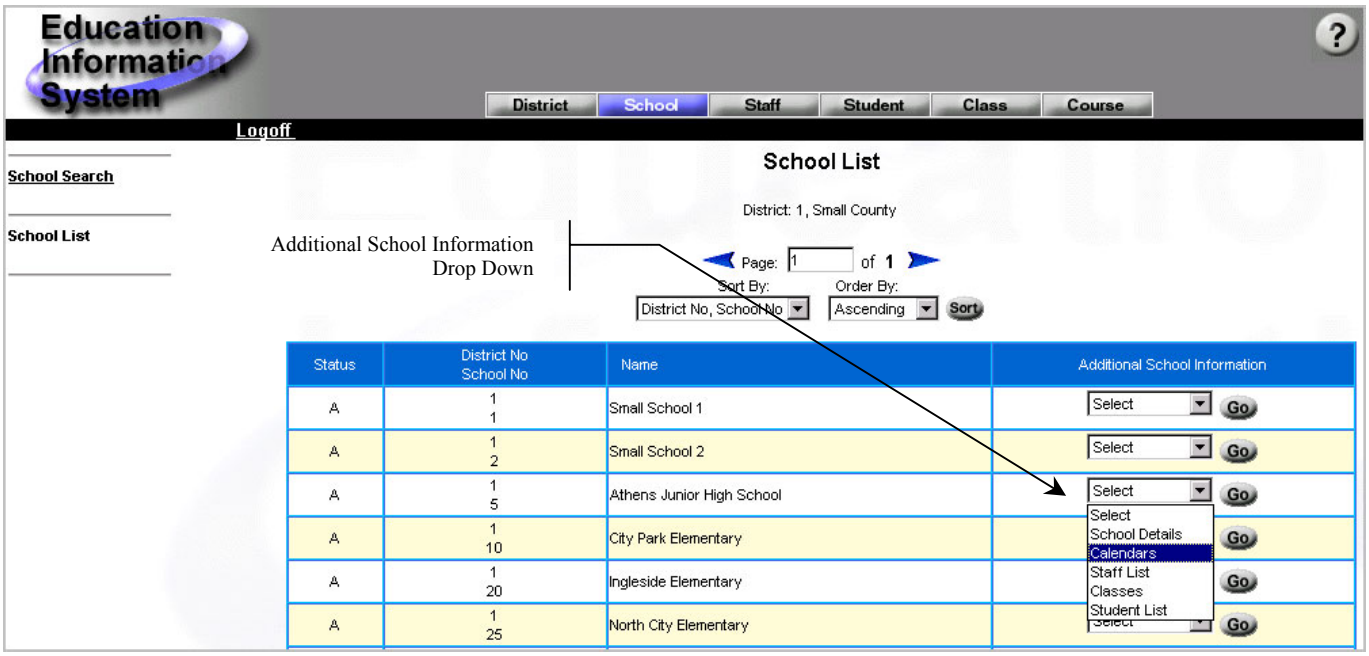
Send comments and data questions to Anna Kniazewycz akniazewycz@mail.state.tn.us (615)532-9691
Please report any webpage problems to EDWebmaster edwebmaster@mail.state.tn.us

The School Details information is linked to the SDE Directory web site.

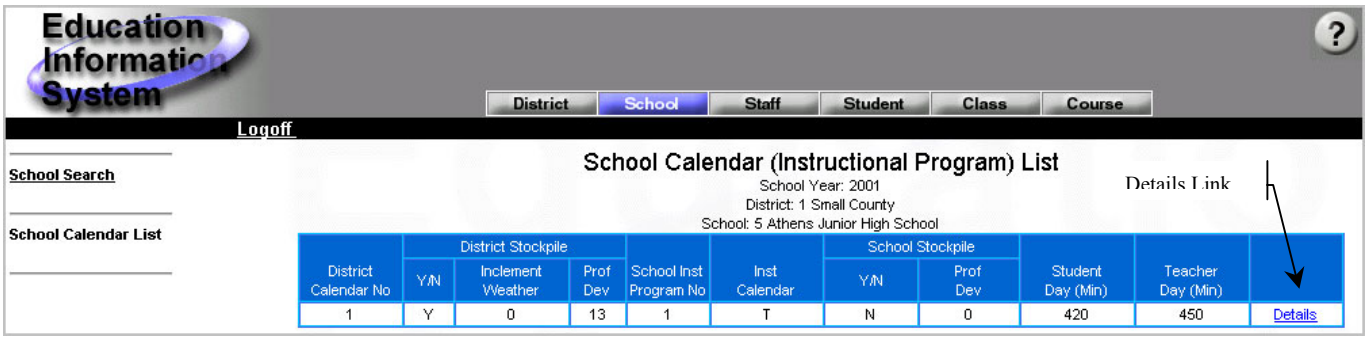
School Calendar Inquiry

To query School Calendar:

1. From the Menu Navigation Bar, click School.
2. From the **School** screen, query for a District.
3. From the **School List** screen, click on the **Additional District Information** drop down list box.



4. Select **Calendars**.
5. Click **Go**.



6. From the **School Calendar List** screen, select **Details**.
7. Click **Go**.

Education Information System

District | School | Staff | Student | Class | Course

Logoff

School Search

School Calendar List

School Calendar Detail

School Calendar (Instructional Program) Details

School Year: 2001
District: 1, Small County
School: 5, Athens Junior High School

District Calendar No	District Stockpile			School Inst Program No	Inst Calendar	School Stockpile		Student Day (Min)	Teacher Day (Min)
	Y/N	Inclement Weather	Prof Dev			Y/N	Prof Dev		
1	Y	0	13	1	T	N	0	420	450

Report Periods			
Period No	Begin Date	End Date	No. Days
1	8/20/01	9/17/01	20
2	9/18/01	10/18/01	20
3	10/19/01	11/15/01	20
4	11/16/01	12/18/01	20
5	12/19/01	1/29/02	20
6	1/30/02	2/28/02	20
7	3/1/02	4/4/02	20
8	4/5/02	5/2/02	20
9	5/3/02	5/31/02	20
Total Days - 180			

Calendar Days			
Event Type	Event Date	Duration	School Day Type
CS - Calendar Start Date	8/8/01	1	N
IS - In-Service Day	8/8/01	1	N
IS - In-Service Day	8/9/01	1	N
IS - In-Service Day	8/10/01	1	N
OA - Discretionary Administrative	8/13/01	1	N
OA - Discretionary Administrative	8/14/01	1	N
IS - In-Service Day	8/15/01	1	N
IS - In-Service Day	8/16/01	1	N
OA - Discretionary Administrative	8/17/01	1	N
AS - Attendance Start Date	8/20/01	1	I
OH - Other Holiday	9/3/01	1	N
SP - Stockpile Professional Development	9/19/01	0.5	I
PT - Parent-Teacher Conference	10/4/01	1	N
OH - Other Holiday	10/5/01	1	N
OH - Other Holiday	10/8/01	1	N
SP - Stockpile Professional Development	10/31/01	0.5	I
OH - Other Holiday	11/21/01	1	N
OH - Other Holiday	11/22/01	1	N
OH - Other Holiday	11/23/01	1	N
AD - Abbreviated Day	12/20/01	1	I
CH - Christmas Holiday	12/21/01	1	N
CH - Christmas Holiday	12/24/01	1	N
CH - Christmas Holiday	12/25/01	1	N
CH - Christmas Holiday	12/26/01	1	N
CH - Christmas Holiday	12/27/01	1	N
CH - Christmas Holiday	12/28/01	1	N
CH - Christmas Holiday	12/31/01	1	N
CH - Christmas Holiday	1/1/02	1	N
CH - Christmas Holiday	1/2/02	1	N
OH - Other Holiday	1/21/02	1	N
SP - Stockpile Professional Development	1/30/02	0.5	I
OH - Other Holiday	2/15/02	1	N
OH - Other Holiday	2/18/02	1	N
SP - Stockpile Professional Development	3/6/02	0.5	I
SH - Spring Break Holiday	3/25/02	1	N
SH - Spring Break Holiday	3/26/02	1	N
SH - Spring Break Holiday	3/27/02	1	N
SH - Spring Break Holiday	3/28/02	1	N
SH - Spring Break Holiday	3/29/02	1	N
SP - Stockpile Professional Development	4/24/02	0.5	I
SP - Stockpile Professional Development	5/15/02	0.5	I
OH - Other Holiday	5/27/02	1	N
AD - Abbreviated Day	5/31/02	1	I
AE - Attendance End Date	5/31/02	1	I
CE - Calendar End Date	6/3/02	1	N
OA - Discretionary Administrative	6/3/02	1	N

School Practical Exercises

Exercise 1:

Search for North City Elementary, District 2, School No 25.

Exercise 2:

Search for Athens Junior High School, District 2, School No 5. Display the Staff List for the school.

Exercise 3:

Search for Athens Junior High School, District 2, School No 5. Display the School Calendar Details.

Exercise 4:

Search for Athens Junior High School, District 2, School No 5. Display the Classes.

Exercise 5:

Search for Athens Junior High School, District 2, School No 5. Display the Student List.

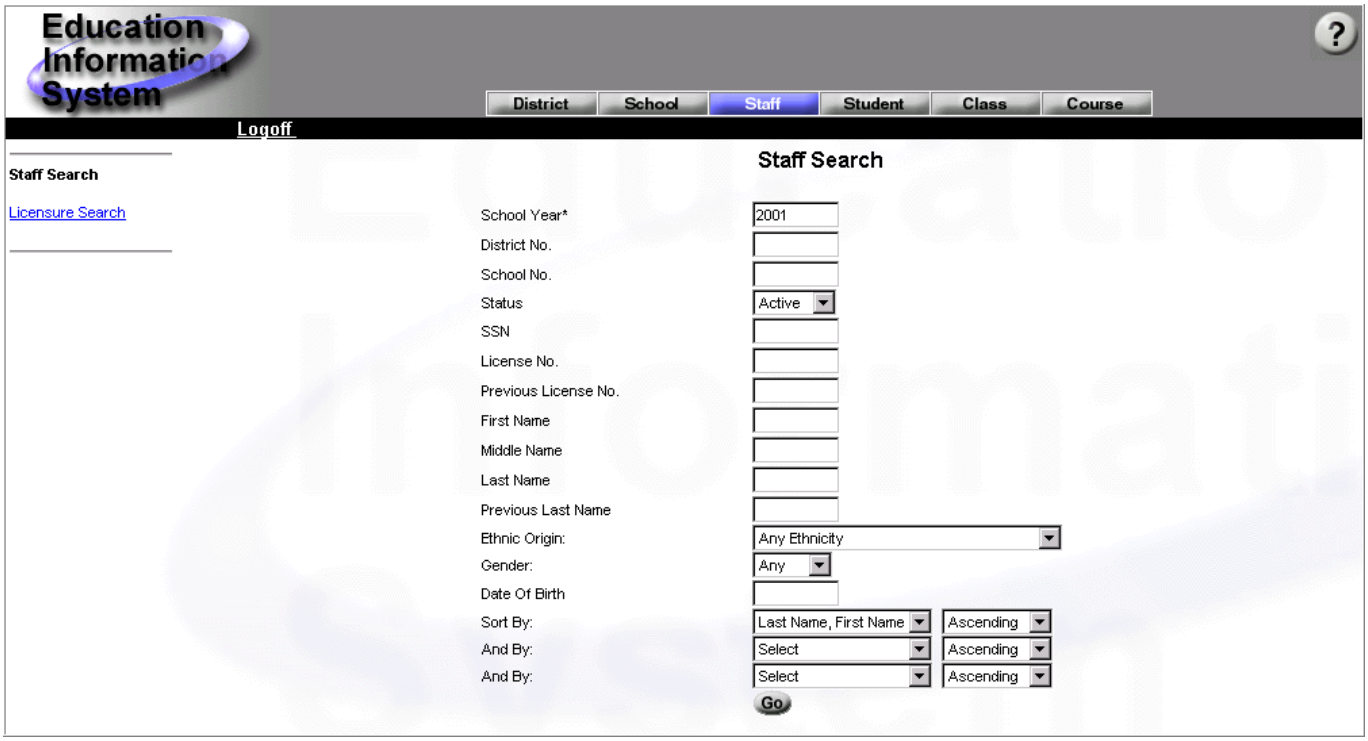
Answers to the Practical Exercises can be found in the Appendix.

Staff Inquiry

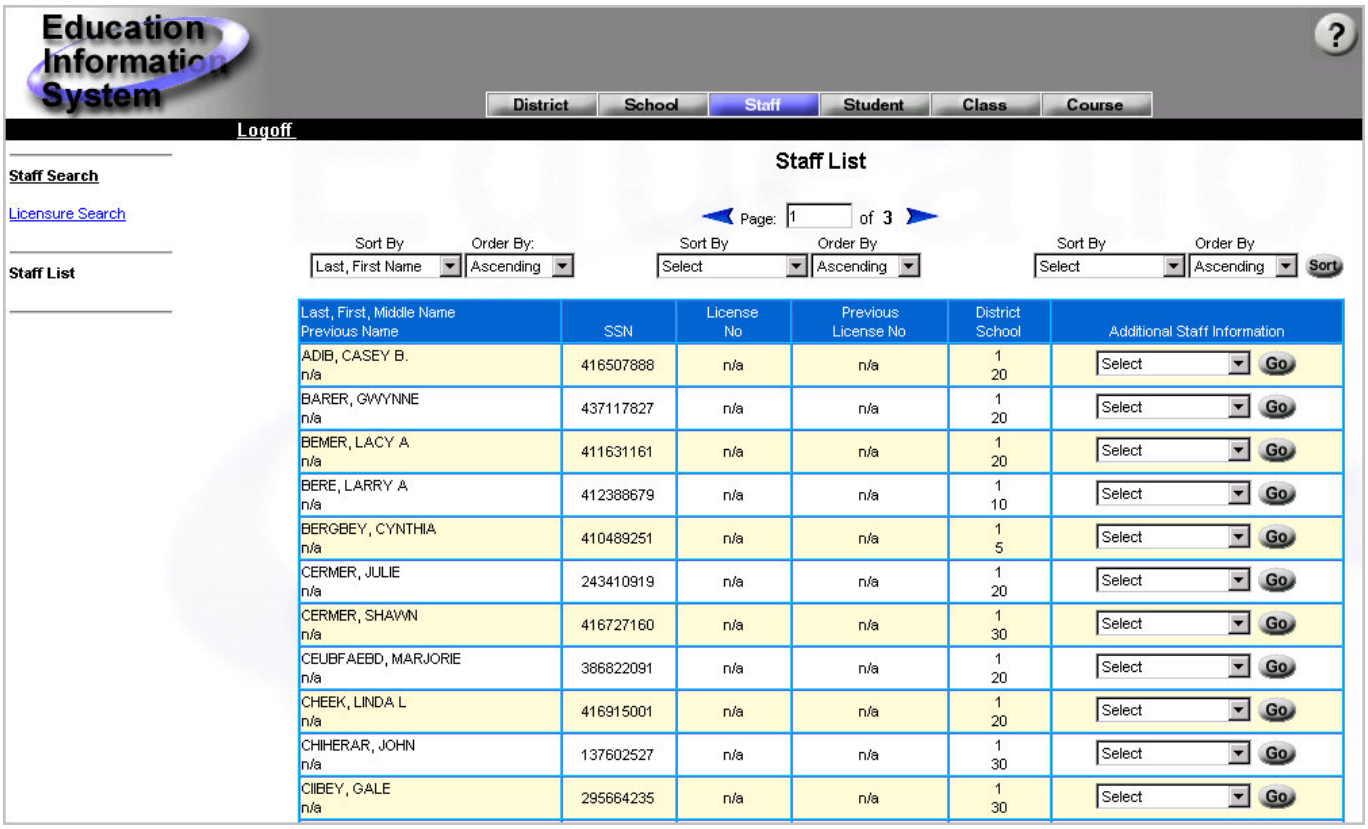
Staff inquiry provides the ability to view available information on staff members. It will also provide an individual Staff member's Staff Assignments or Licensure details.

To query for a Staff member:

1. From the **Menu Navigation Bar**, click **Staff**.
2. From the **Staff Search** screen, enter in the desired Staff criteria.

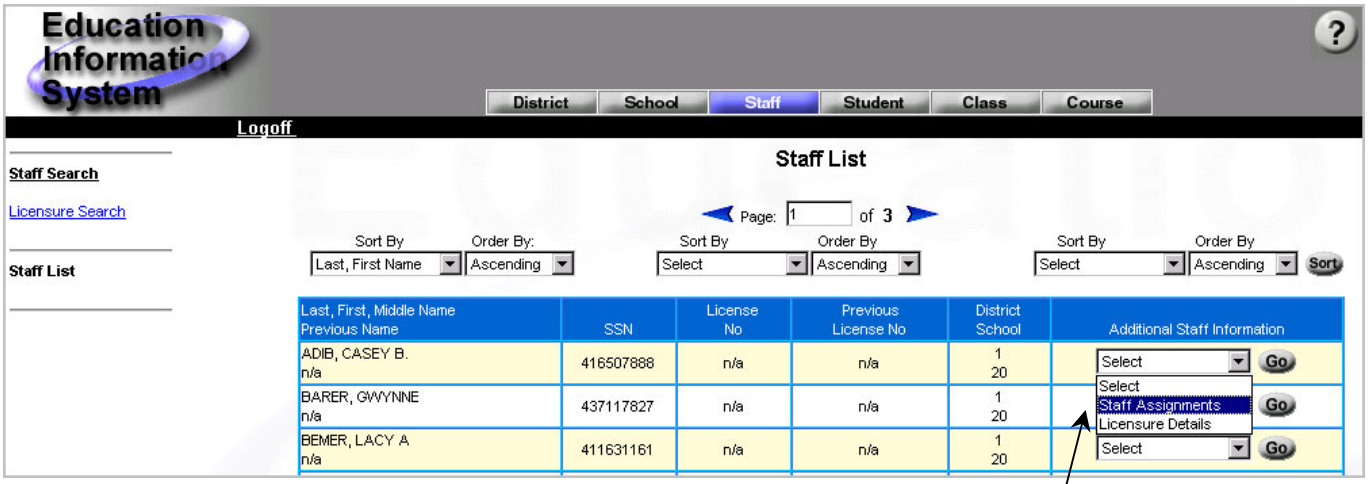


3. Click **Go**.



To query for Staff Assignments:

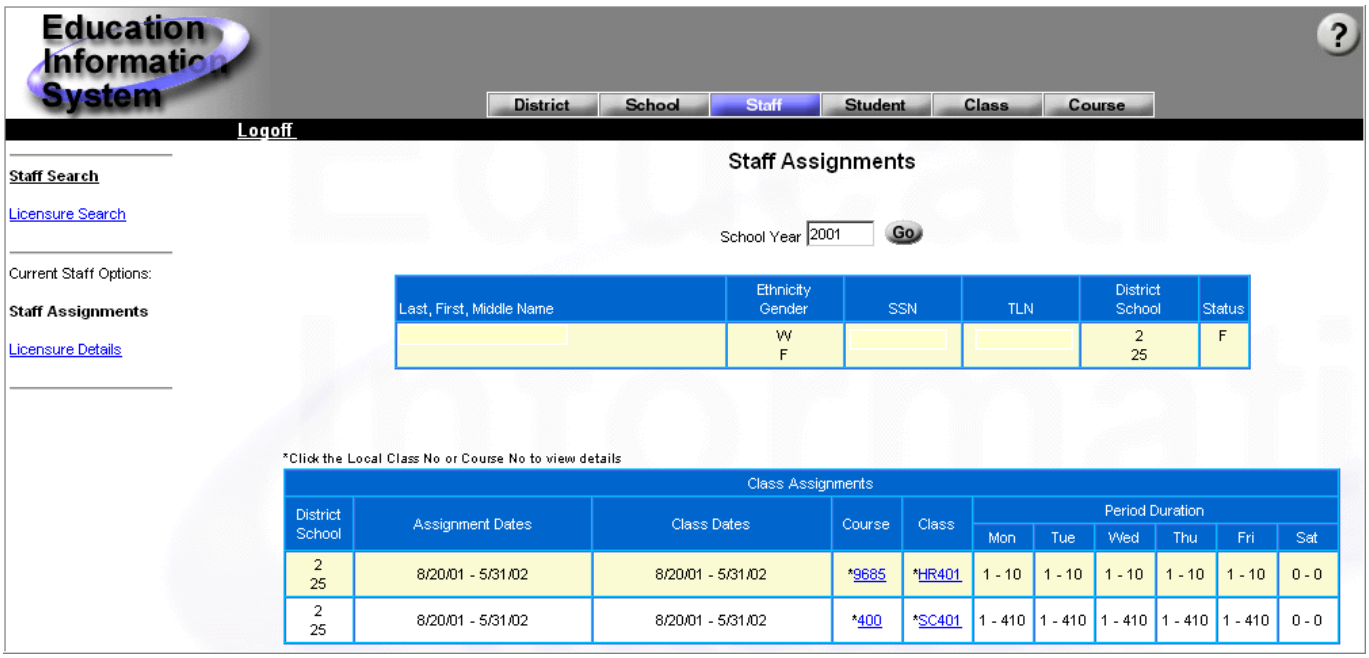
1. From the **Menu Navigation Bar**, click **Staff**.
2. From the **Staff** screen, query for Staff.
3. From the **Staff** List screen, click on the **Additional Staff Information** drop down list box.



4. Select **Staff Assignments**.

Additional Staff Information Drop Down

5. Click **Go**.

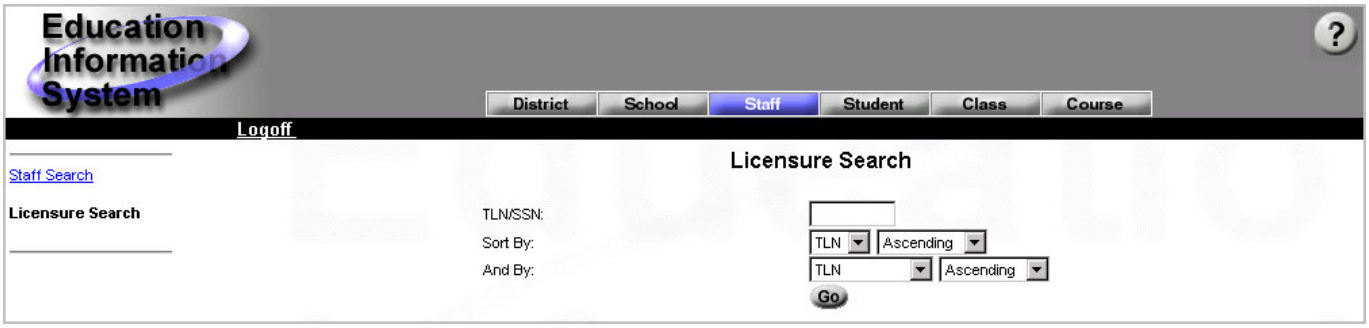

Education Information System
District
School
Staff
Student
Class
Course
Logoff
Staff Search
Licensure Search
Current Staff Options:
Staff Assignments
Licensure Details
Staff Assignments
School Year 2001
Go
Last, First, Middle Name
Ethnicity Gender
SSN
TLN
District School
Status
W F
2 25
F
*Click the Local Class No or Course No to view details
Class Assignments
District School
Assignment Dates
Class Dates
Course
Class
Period Duration
Mon
Tue
Wed
Thu
Fri
Sat
2 25
8/20/01 - 5/31/02
8/20/01 - 5/31/02
*9685
*HR401
1 - 10
1 - 10
1 - 10
1 - 10
1 - 10
0 - 0
2 25
8/20/01 - 5/31/02
8/20/01 - 5/31/02
*400
*SC401
1 - 410
1 - 410
1 - 410
1 - 410
1 - 410
0 - 0

Licensure Inquiry

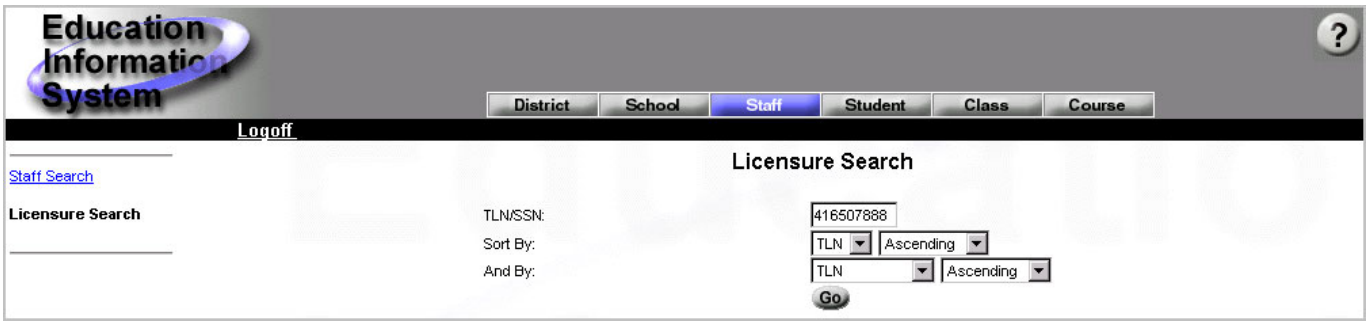
Licensure inquiry provides the ability to view Licensure details. The Licensure information will be reloaded each business day to insure accurate and current information.

To query Staff Licensure information:

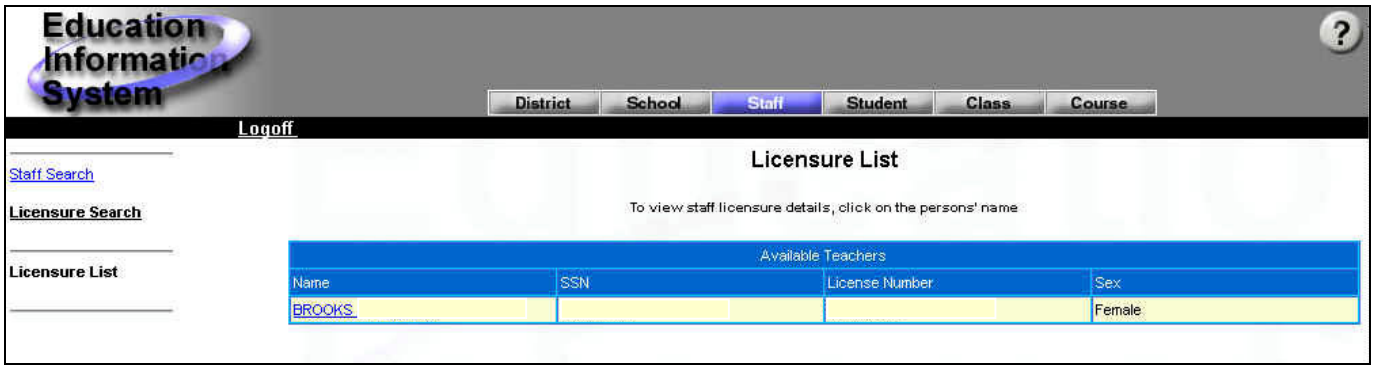
1. From the **Menu Navigation Bar**, click **Staff**.
2. From the **Staff Search** screen, click on **Licensure Search**.



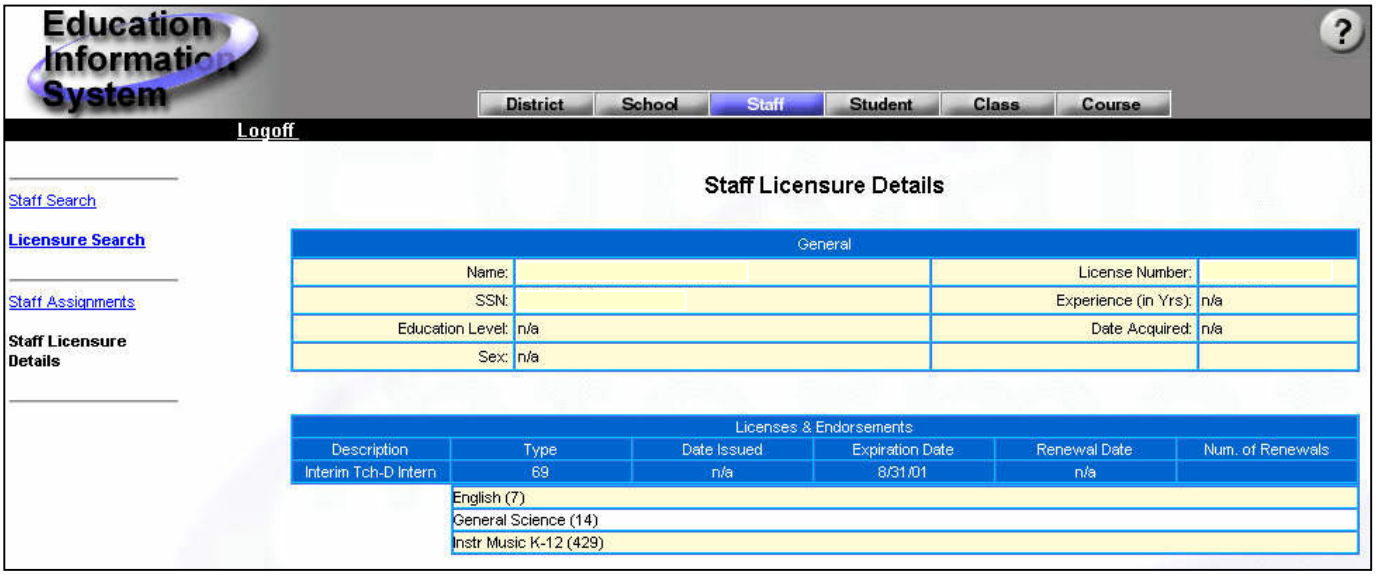
3. From the **Licensure Search** screen, enter in the desired Licensure criteria.



4. Click **Go**.



5. From the **Licensure List** screen, click on any name to view **Staff Licensure** details.



Staff Practical Exercises

Exercise 1:

Search for Bonita Kriss. Display Staff Assignments.

Exercise 2:

Display the details for one of Bonita Kriss' courses.

Exercise 3:

Display the Class List for Bonita Kriss' classes.

Exercise 4:

Using the wildcard search function, search for all staff with the last name beginning with "T".

Exercise 5:

Display the Staff List for School 5 in District 2.

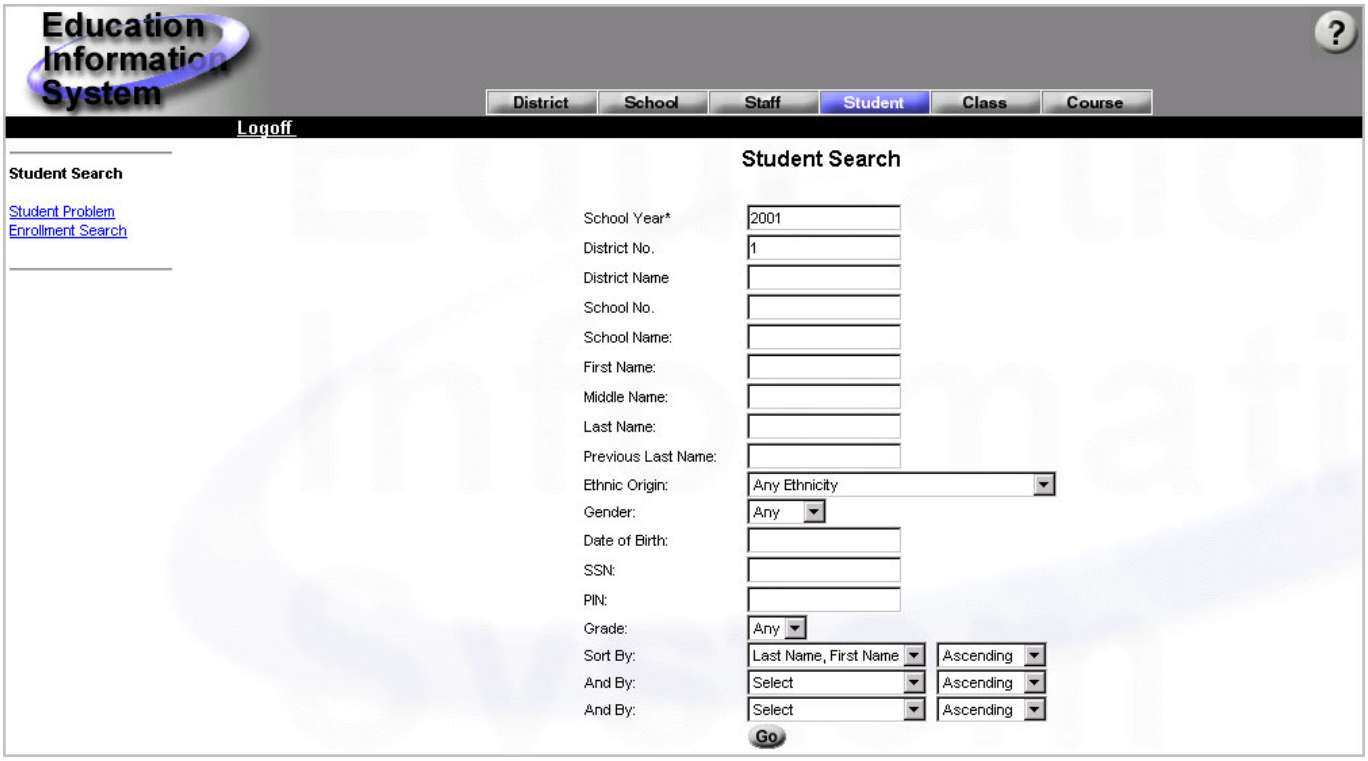
Answers to the Practical Exercises can be found in the Appendix.

Student Inquiry

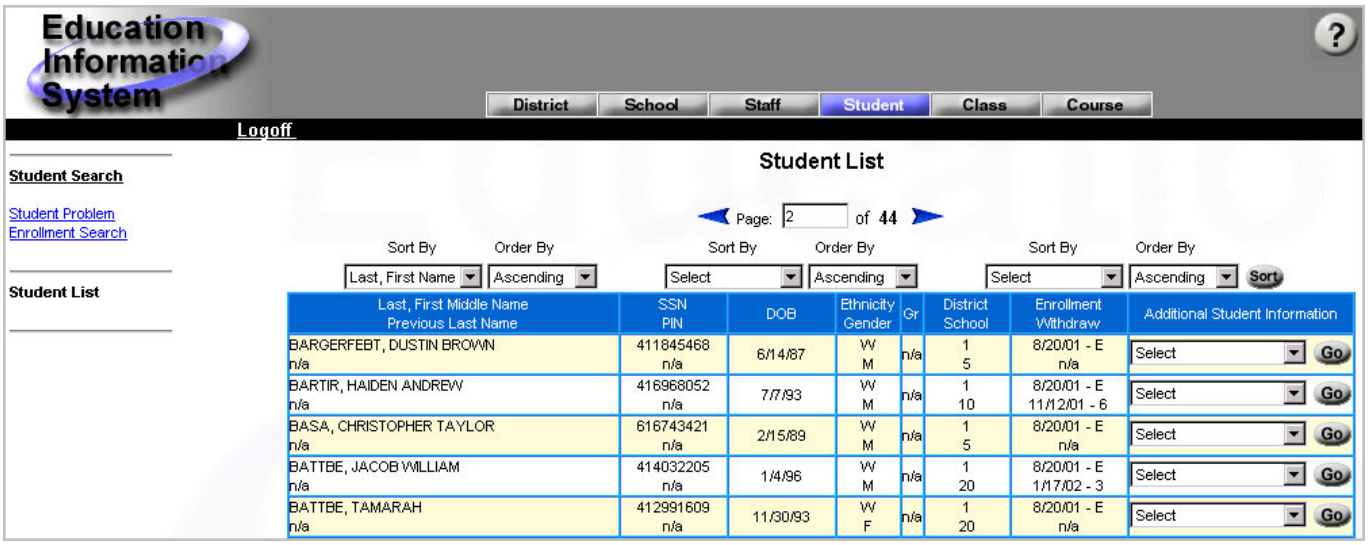
Student inquiry provides the ability to view all information relevant to an individual Student. Student information available includes student details, special education information, daily attendance, class schedule, disciplinary actions, etc.

To query Student information:

1. From the **Menu Navigation Bar**, click **Student**.
2. From the **Student Search** screen, enter in the desired Student criteria.

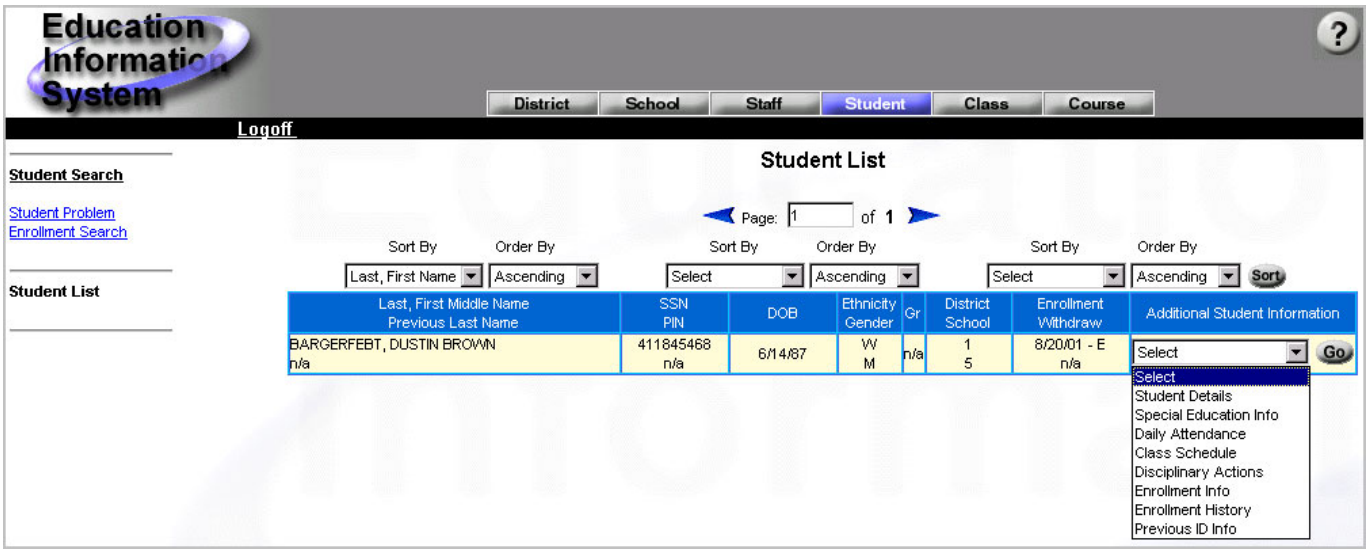


3. Click **Go**.



To view Student information:

1. From the **Menu Navigation Bar**, click **Student**.
2. From the **Student Search** screen, query for a Student.
3. From the **Student List** screen, select any criteria from under **Additional Student Information**.



4. Click **Go**.

Any criteria available from the Additional Student Information drop down list box may be viewed from this screen.

An example of the output received from each selection is listed on the subsequent pages.

Student Details Example

Education Information System

District | School | Staff | Student | Class | Course

Logoff

Student Search

Student Problem Enrollment Search

Current Student Options:

Student Details

Special Ed. Info.

Daily Attendance

Class Schedule

Disciplinary Actions

Enrollment Info

Enrollment History

Previous Identification Info.

Student Details

School Year 2000			
Name:		**Previous Last Name:**	N/A
SSN:		**PIN:**	N/A
DOB:	1/20/90		
Gender:	F	**Ethnic Origin:**	American Indian or Alaskan Native
Grade:	N/A	**Type Of Service**	P
District:	190 DAVIDSON COUNTY	**School:**	485 MEIGS MAGNET
Enrollment Date:	8/16/00	**Enrollment Code:**	E
Withdraw Date:	N/A	**Withdraw Code:**	N/A
Primary District:	190 DAVIDSON COUNTY	**Primary School:**	485 MEIGS MAGNET

Student Special Education Example

Education Information System

District | School | Staff | Student | Class | Course

Logoff

Student Search

Student Problem Enrollment Search

Current Student Options:

Student Details

Special Ed. Info.

Daily Attendance

Class Schedule

Disciplinary Actions

Enrollment Info

Enrollment History

Previous Identification Info.

Student Special Education Information

School Year	Name	SSN PIN	DOB	Ethnicity Gender	Grade	District School
2000		n/a	1/20/90	I F	n/a	190 485

Enrollment Period	Begin Date	End Date No	Special Ed Level	Option Number
8/16/00 - n/a	8/21/00	n/a	P	3
8/16/00 - n/a	8/16/00	n/a	S	2

Student Daily Attendance

Education Information System

District | School | Staff | Student | Class | Course

Logoff

Student Search

Student Problem Enrollment Search

Current Student Options:

Student Details

Special Ed. Info.

Daily Attendance

Class Schedule

Disciplinary Actions

Enrollment Info

Enrollment History

Previous Identification Info.

Student Daily Attendance

School Year	Name	SSN PIN	DOB	Ethnicity Gender	Grade	District School
2000		n/a	1/20/90	I F	n/a	190 485

Enrollment	Withdraw	TOS	Pri Dst/School
8/16/00 - E	n/a - n/a	P	190/485

Report 1 8/16/00 - 9/19/00			
8/22/00 (Tuesday)	T	8/28/00 (Monday)	T
8/24/00 (Thursday)	T	8/29/00 (Tuesday)	T

Report 2 9/20/00 - 10/19/00			
9/25/00 (Monday)	A	10/5/00 (Thursday)	A
9/26/00 (Tuesday)	A	10/9/00 (Monday)	A
9/27/00 (Wednesday)	A	10/10/00 (Tuesday)	A
9/28/00 (Thursday)	A	10/11/00 (Wednesday)	A
10/2/00 (Monday)	A	10/12/00 (Thursday)	A
10/3/00 (Tuesday)	A	10/16/00 (Monday)	A
10/4/00 (Wednesday)	A		

Report 3 10/20/00 - 11/16/00

Report 4 11/17/00 - 12/19/00

Student Class Schedule Example

Education Information System

District | School | Staff | Student | Class | Course

Logoff

Student Search

Student Problem Enrollment Search

Current Student Options:

Student Details

Special Ed. Info.

Daily Attendance

Class Schedule

Disciplinary Actions

Enrollment Info

Enrollment History

Previous Identification Info.

Student Class Schedule

*Click the Local Class No or Course No to view details

School Year	Name	SSN PIN	DOB	Ethnicity Gender	Grade	District School
2000		n/a	1/20/90	I F	n/a	190 485

Enrollment Period	Class Dates	Course No	Local Class No	Period Duration						Outside IEP_VE	Class Type
				Mon	Tue	Wed	Thu	Fri	Sat		
8/16/00 - n/a	8/21/00 - 1/1/9999	*507	*050701	4 - 60	4 - 60	4 - 60	4 - 60	4 - 60	0 - 0	n/a	T
8/16/00 - n/a	8/21/00 - 1/1/9999	*519	*051901	3 - 60	3 - 60	3 - 60	3 - 60	3 - 60	0 - 0	n/a	T
8/16/00 - n/a	8/21/00 - 1/1/9999	*525	*052501	6 - 60	6 - 60	6 - 60	6 - 60	6 - 60	0 - 0	n/a	T
8/16/00 - n/a	8/21/00 - 1/1/9999	*540	*054001	5 - 60	5 - 60	5 - 60	5 - 60	5 - 60	0 - 0	n/a	T

Student Disciplinary Actions Example

Education Information System

District | School | Staff | Student | Class | Course

Logoff

Student Search

Student Problem Enrollment Search

Current Student Options:

Student Details

Special Ed. Info.

Daily Attendance

Class Schedule

Disciplinary Actions

Enrollment Info

Enrollment History

Previous Identification Info.

Student Disciplinary Actions

School Year	Name	SSN PIN	DOB	Ethnicity Gender	Grade	District School
2000		n/a	1/20/90	I F		190 485

Enrollment Period	Begin Date	End Date	Offense Date	Disciplinary Type	Disciplinary Reason
8/16/00 - n/a	2/20/01	n/a	2/12/01	E	Possession, Use of Drugs
8/16/00 - n/a	2/13/01	2/23/01	2/12/01	S	Possession, Use of Drugs

Student Enrollment Info Example

Education Information System

District | School | Staff | Student | Class | Course

Logoff

Student Search

Student Problem Enrollment Search

Current Student Options:

Student Details

Special Ed. Info.

Daily Attendance

Class Schedule

Disciplinary Actions

Enrollment Info

Enrollment History

Previous Identification Info.

Student Enrollment Info

School Year	Name	SSN PIN	DOB	Ethnicity Gender	Grade	District School
2000		n/a	1/20/90	I F	n/a	190 485

Enrollment	Withdraw	TOS	Pri Dst/School
8/16/00 - E	n/a - n/a	P	190/485

Instructional Grade

Student Classification
8/23/00 - 1/1/9999 - R

Bus Usage: Date - AM PM / Miles / Bus

Funding Ineligibility

Student Standard Day
8/21/00 - 360

Completion Document

Student Enrollment History Example

Education Information System

District | School | Staff | Student | Class | Course

Logoff

Student Search

Student Problem Enrollment Search

Current Student Options:

Student Details

Special Ed. Info.

Daily Attendance

Class Schedule

Disciplinary Actions

Enrollment Info

Enrollment History

Previous Identification Info.

Student Enrollment History

School Year	Name	SSN PIN	DOB	Ethnicity Gender	Grade	District School
2000		n/a	1/20/90	I F	05	190 485

Year	District	School	Enrollment	Withdraw	TOS	Pri Dst/Sch
2000	190 - DAVIDSON COUNTY	485 - MEIGS MAGNET	8/16/00 - E	n/a - n/a	P	190/485

Student Previous Identification Info Example

Education Information System

District | School | Staff | Student | Class | Course

Logoff

Student Search

Student Problem Enrollment Search

Current Student Options:

Student Details

Special Ed. Info.

Daily Attendance

Class Schedule

Disciplinary Actions

Enrollment Info

Enrollment History

Previous Identification Info.

Student Previous Identification

School Year	Name	SSN PIN	DOB	Ethnicity Gender	Grade	District School
2000		n/a	1/20/90	I F	05	190 485

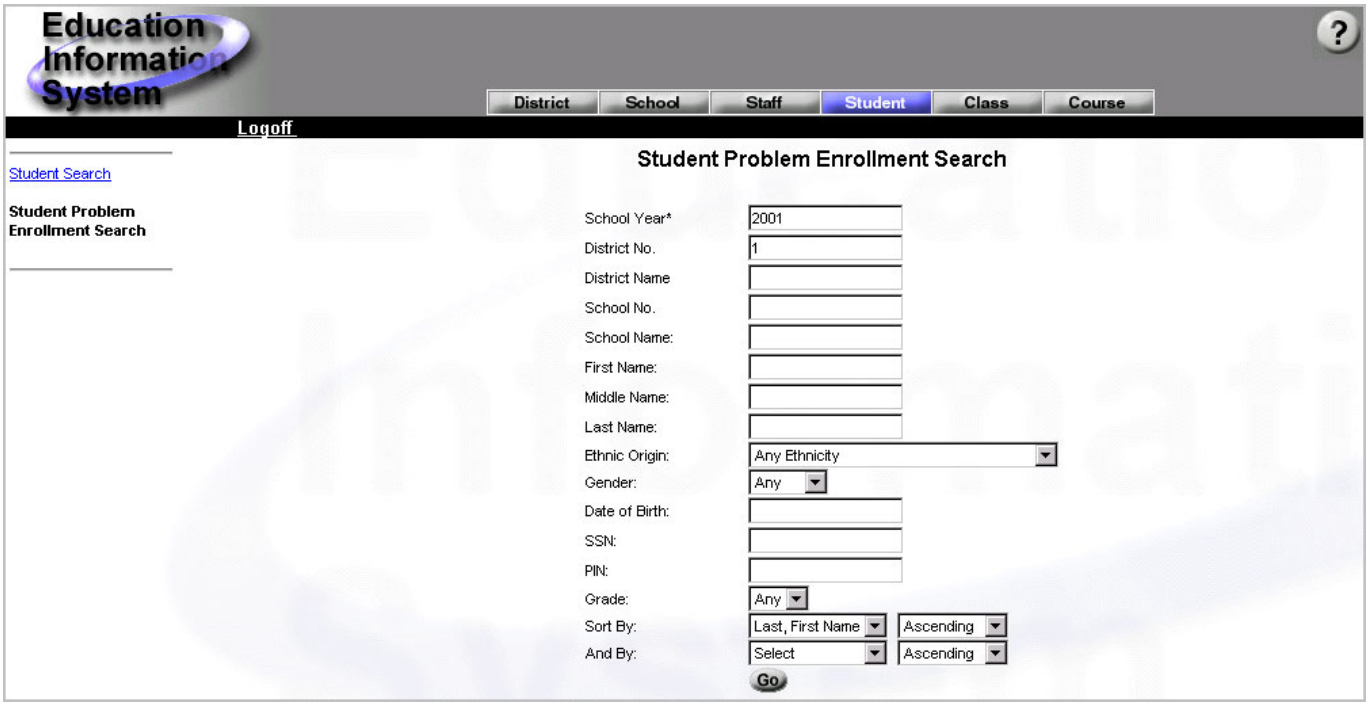
Previous Last Name	Previous First Name	Previous Middle Name	Previous SSN PIN
n/a	n/a	n/a	n/a n/a

Student Problem Enrollment

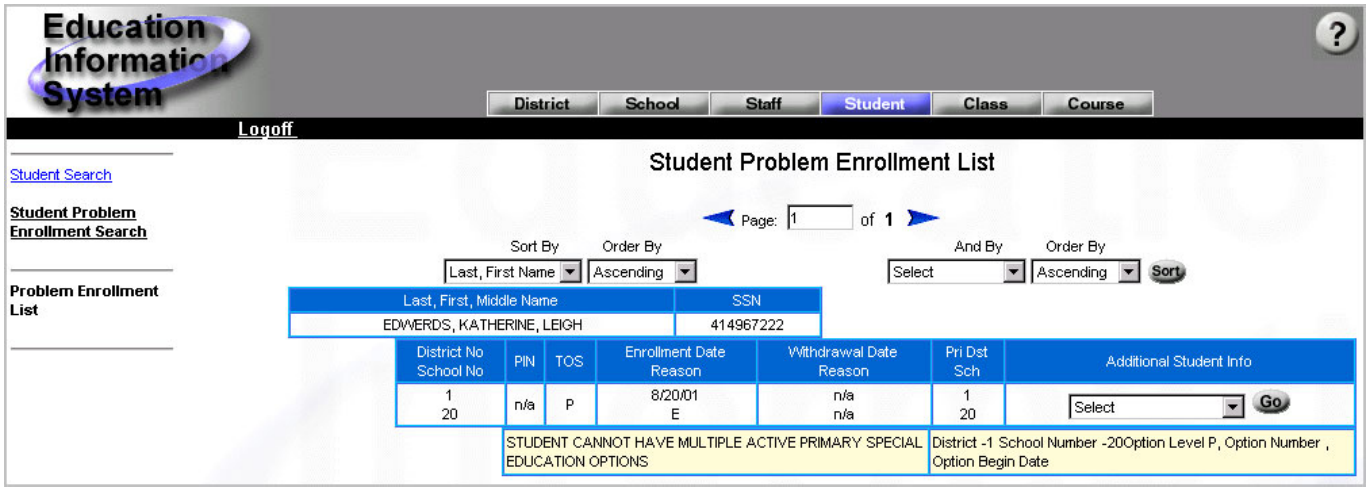
The Student Problem Enrollment search identifies all students that have a problem with their enrollment.

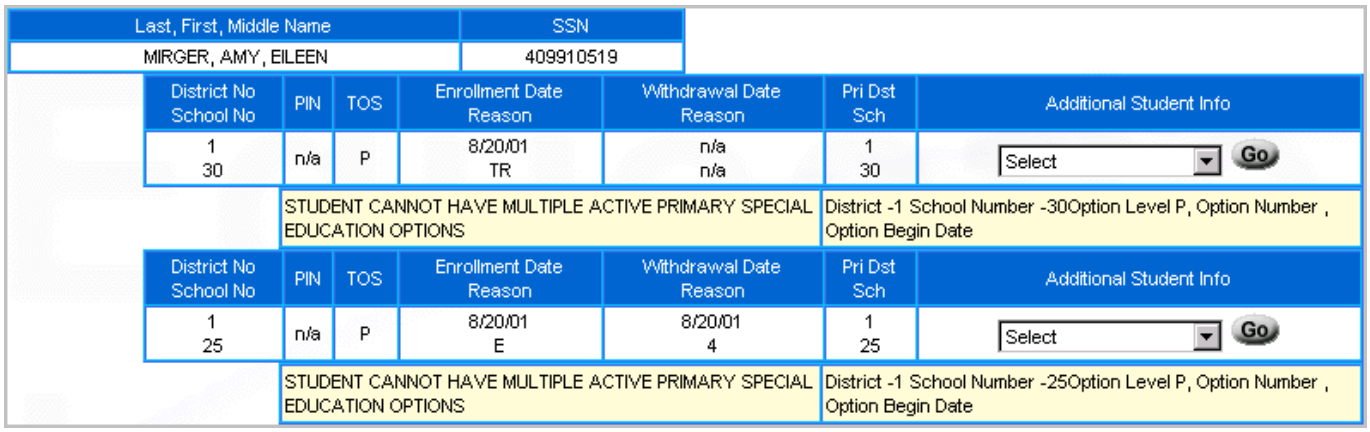
To view Student Problem Enrollment:

1. From the **Menu Navigation Bar**, click **Student**.
2. From the **Student Search** screen, click on **Student Problem Enrollment Search**.



3. From the **Student Problem Enrollment Search** screen, enter in the desired Student criteria.
4. Click **Go**.





Student Practical Exercises

Exercise 1:

Display the Student Details for “Joseph Besure”.

Exercise 2:

Display all students in the 7th grade for District 2. Change the list sort to descending order by name.

Exercise 3:

Display the Student Problem Enrollment for “Miranda Greer”.

Exercise 4:

Display the Special Education Information for “Miranda Greer”.

Exercise 5:

Display the Daily Attendance for “David Bedfird”.

Exercise 7:

Display the Enrollment Information for “Michael Bee”.

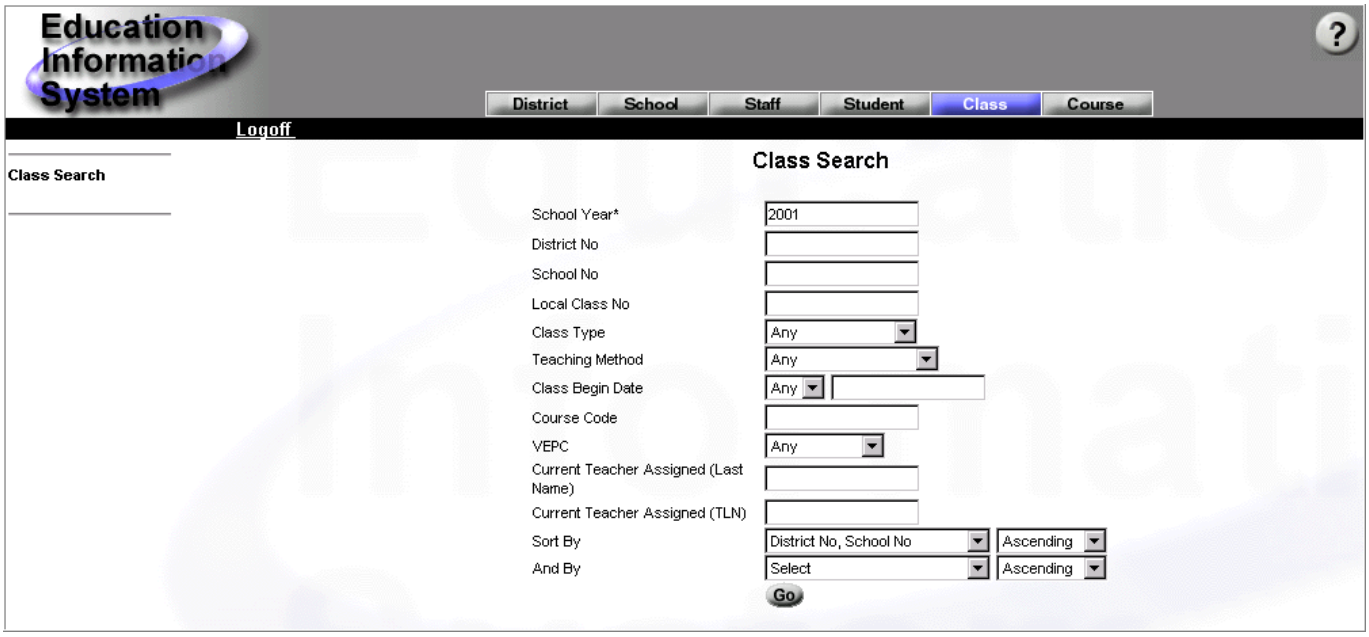
Answers to the Practical Exercises can be found in the Appendix.

Class Inquiry

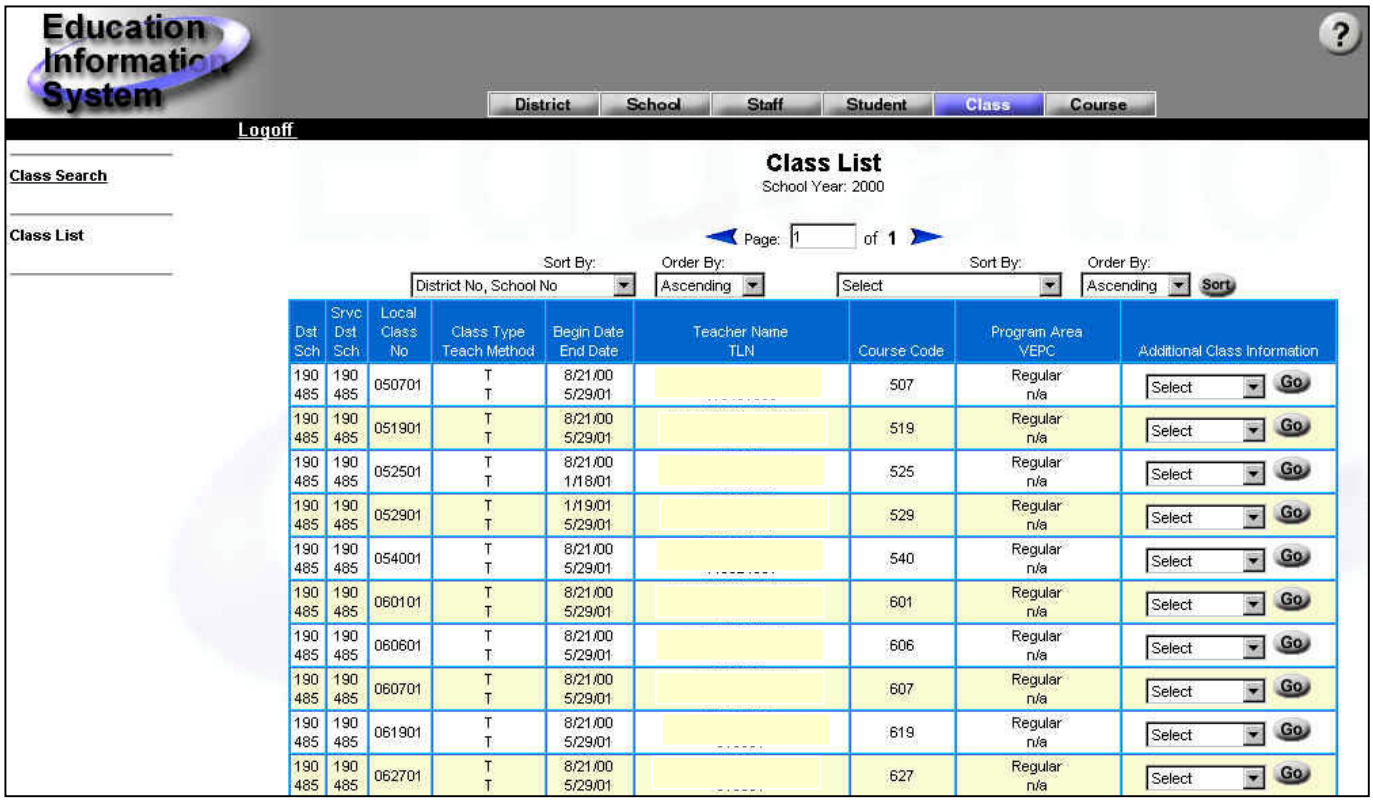
Class inquiry provides the ability to view all information relevant to an individual class. Class information available includes teaching methods, class type, current teacher assigned, course detail, student lists, and staff lists.

To query Class information:

1. From the **Menu Navigation Bar**, click **Class**.
2. From the **Class Search** screen, enter in the desired Class criteria.

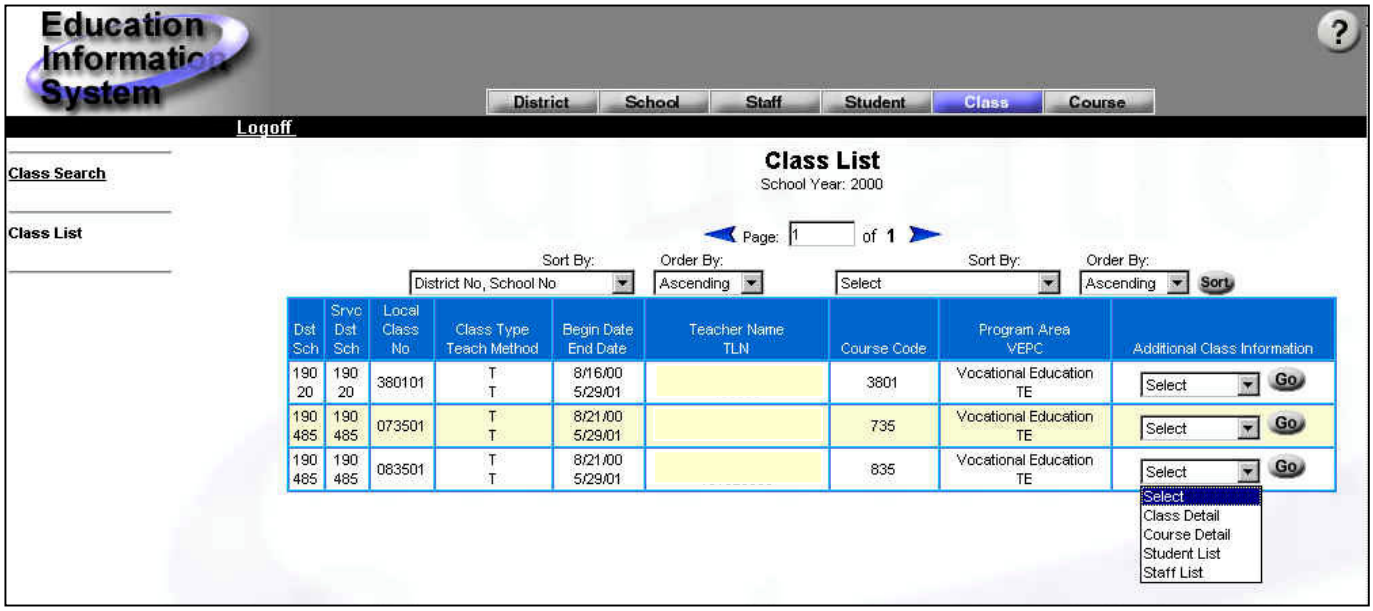


3. Click **Go**.

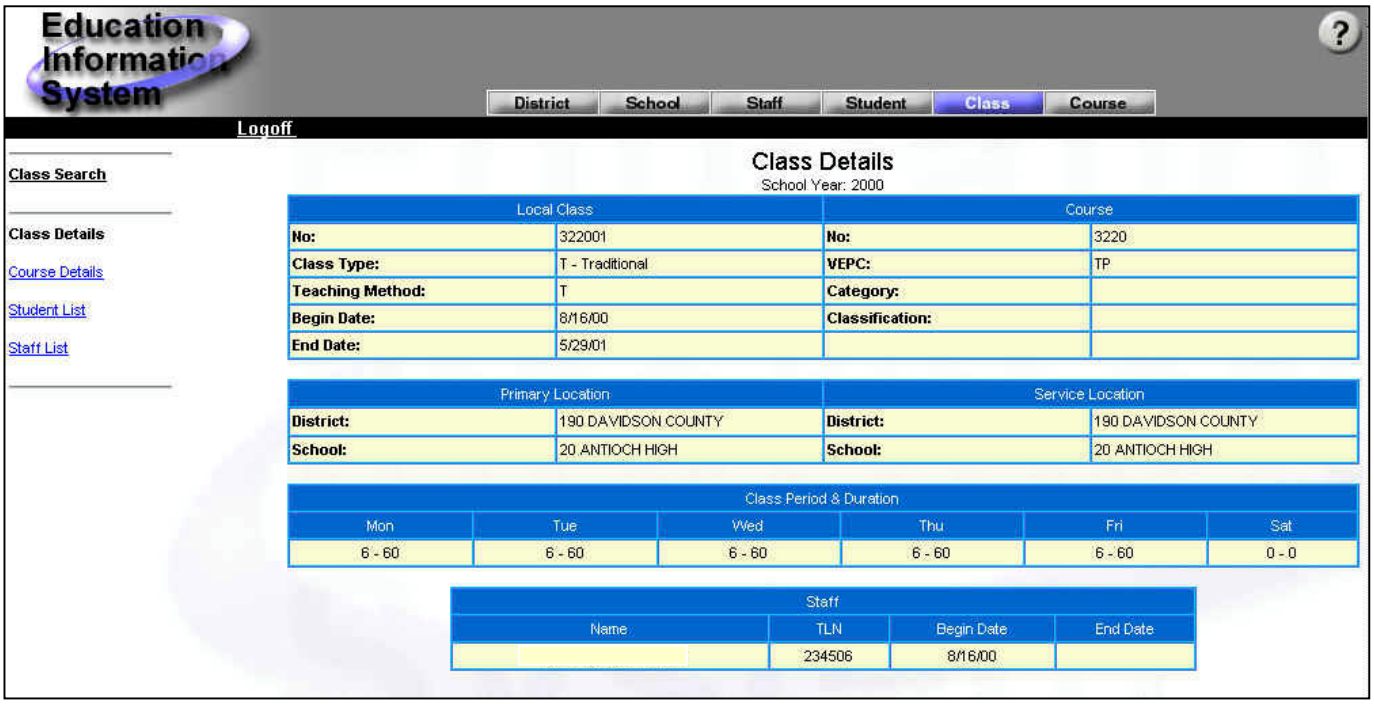

Education Information System
District
School
Staff
Student
Class
Course
Logoff
Class Search
Class List
Class List
School Year: 2000
Page: 1 of 1
Sort By:
District No, School No
Order By:
Ascending
Sort By:
Select
Order By:
Ascending
Sort
Dst Sch
Srvc Dst Sch
Local Class No
Class Type Teach Method
Begin Date End Date
Teacher Name TLN
Course Code
Program Area VEPC
Additional Class Information
190 485 190 485 050701 T T 8/21/00 5/29/01 507 Regular n/a Select Go
190 485 190 485 051901 T T 8/21/00 5/29/01 519 Regular n/a Select Go
190 485 190 485 052501 T T 8/21/00 1/18/01 525 Regular n/a Select Go
190 485 190 485 052901 T T 1/19/01 5/29/01 529 Regular n/a Select Go
190 485 190 485 054001 T T 8/21/00 5/29/01 540 Regular n/a Select Go
190 485 190 485 060101 T T 8/21/00 5/29/01 601 Regular n/a Select Go
190 485 190 485 060601 T T 8/21/00 5/29/01 606 Regular n/a Select Go
190 485 190 485 060701 T T 8/21/00 5/29/01 607 Regular n/a Select Go
190 485 190 485 061901 T T 8/21/00 5/29/01 619 Regular n/a Select Go
190 485 190 485 062701 T T 8/21/00 5/29/01 627 Regular n/a Select Go

To view Class details:

1. From the **Menu Navigation Bar**, click **Class**.
2. From the **Class Search** screen, query for a Class.
3. From the **Class List** screen, click on the **Additional Class Information** drop down list box.



4. Select **Class Detail**.
5. Click **Go**.



Additional details concerning this class can be accessed via the side navigation menu options.

Class Practical Exercises

Exercise 1:

Display a Class List for School No. 5 in District No. 2.

Exercise 2:

Display a Class List for staff member with Last Name of “Gunter”.

Exercise 3:

Display a Class List for all classes with a VEPC of “VOC - TE”.

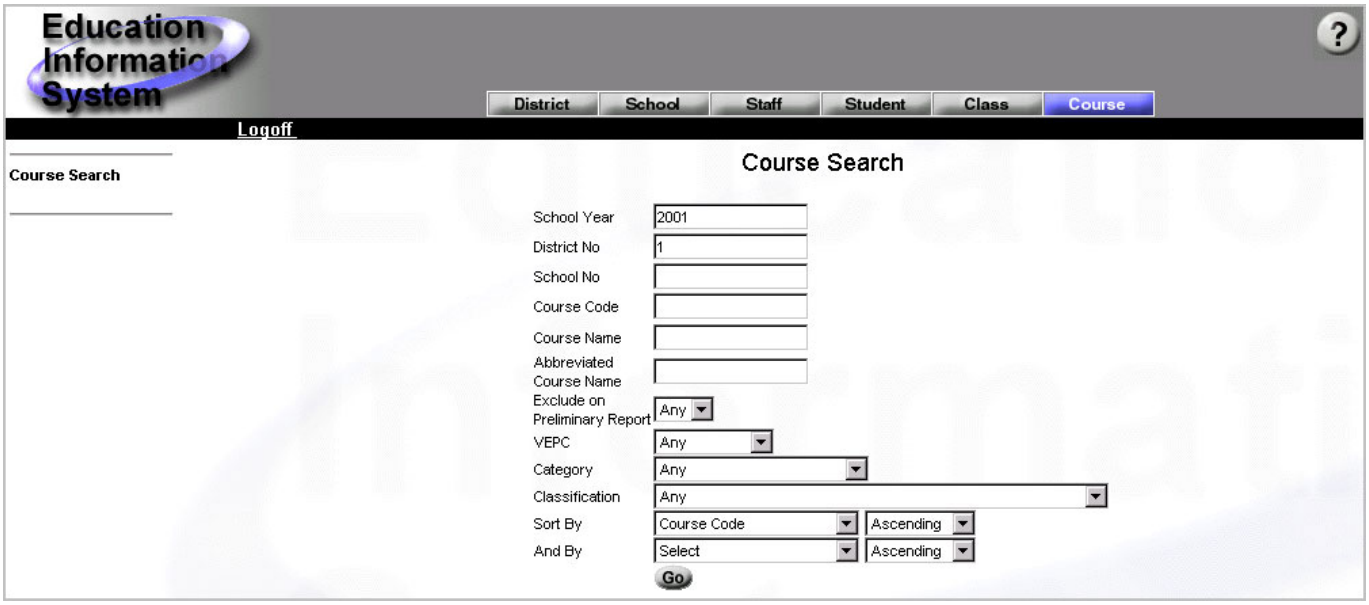
Answers to the Practical Exercises can be found in the Appendix.

Course Inquiry

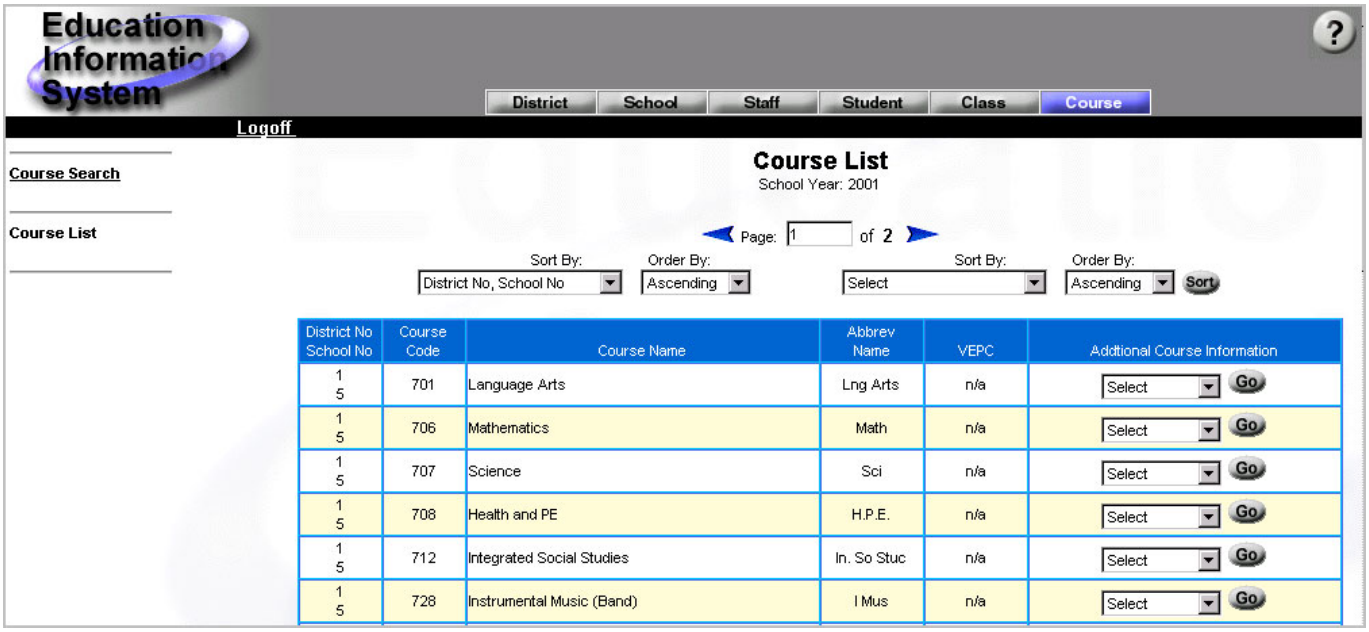
Course inquiry provides the ability to view all information relevant to an individual course that SDE has approved. Course information available includes program area, classification, category, endorsements, and classes associated with a course.

To query Course information:

1. From the **Menu Navigation Bar**, click **Course**.
2. From the **Course Search** screen, enter in the desired Course criteria.

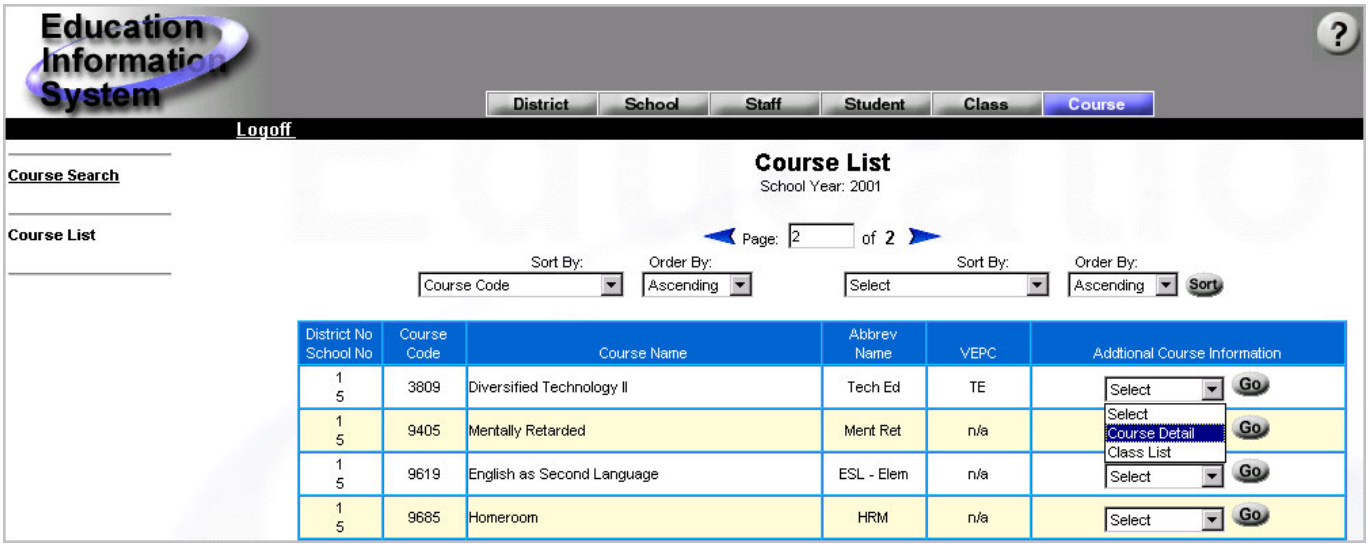


3. Click **Go**.

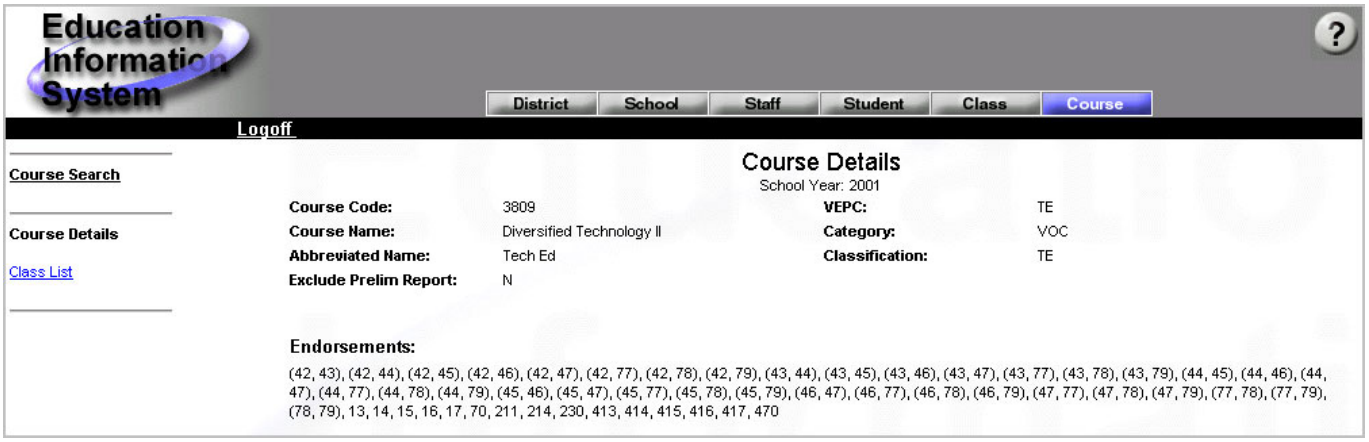


To view Course information:

1. From the **Menu Navigation Bar**, click **Course**.
2. From the **Course Search** screen, query for a Course.
3. From the **Course List** screen, click on the **Additional Course Information** drop down list box.



4. Select **Course Detail**.
5. Click **Go**.



Course Endorsements listed in parentheses represent an AND situation. A staff member must have all of the endorsements in the parentheses. Course endorsements separated by commas represent an OR situation. A staff member may have any endorsement listed between commas.

Course Practical Exercises

Exercise 1:
Display a Course List for School No. 5, District 2. Sort the list by Course Name in ascending order.

Exercise 2:
Display Course Details for Course Code “706”.

Exercise 3:
Display all courses with the Abbreviated Name of “Sci”.

Exercise 4:
Display all course with the Category of “VOC”.

Answers to the Practical Exercises can be found in the Appendix.

Report Approval Process

Once a District corrects all of the errors and validates the reports, the Director will log on and approve the reports. At that time the approved version of the reports will be assigned a date and version number. If there are any errors or data loaded conditionally that has not been corrected, the Director will not be allowed to approve the reports. An error report will be provided with the outstanding errors.

The reports will be evaluated by SDE only after the Director has approved the reports. If it is necessary for further changes to be made, a new set of reports will be created with a new version and date. If the Director approves these reports, this version will also be held with a date and version number.

Due to multiple reporting periods and the possibility of multiple data versions, a previously approved report could change to an unapproved status. The following example will clarify this possible change.

Step 1: SDE makes report data available for viewing by District D.

Step 2: District D approves their report.

Step 3: Data submitted from District B created conditional errors which changes District D's report.

Step 4: SDE creates a new District D report with a new report version number.

Step 5: District D must view a new report and submit extract corrections. Conditional errors will be present at this time.

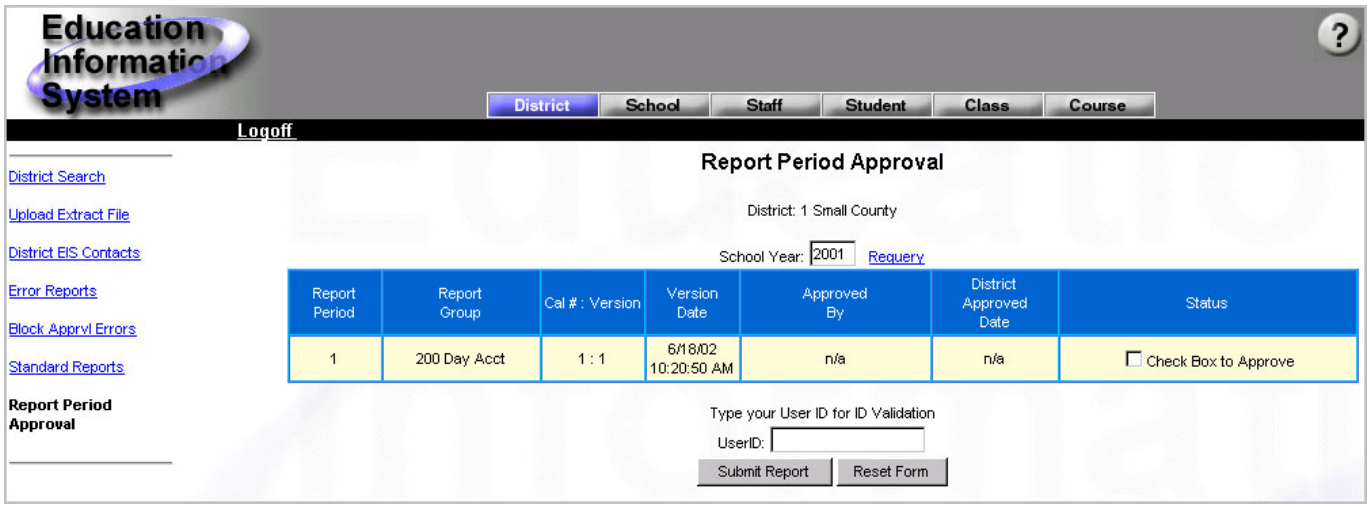
Step 6: SDE creates a new District D report that replaces the previous report.

Step 7: District D approves the corrected version of their report.

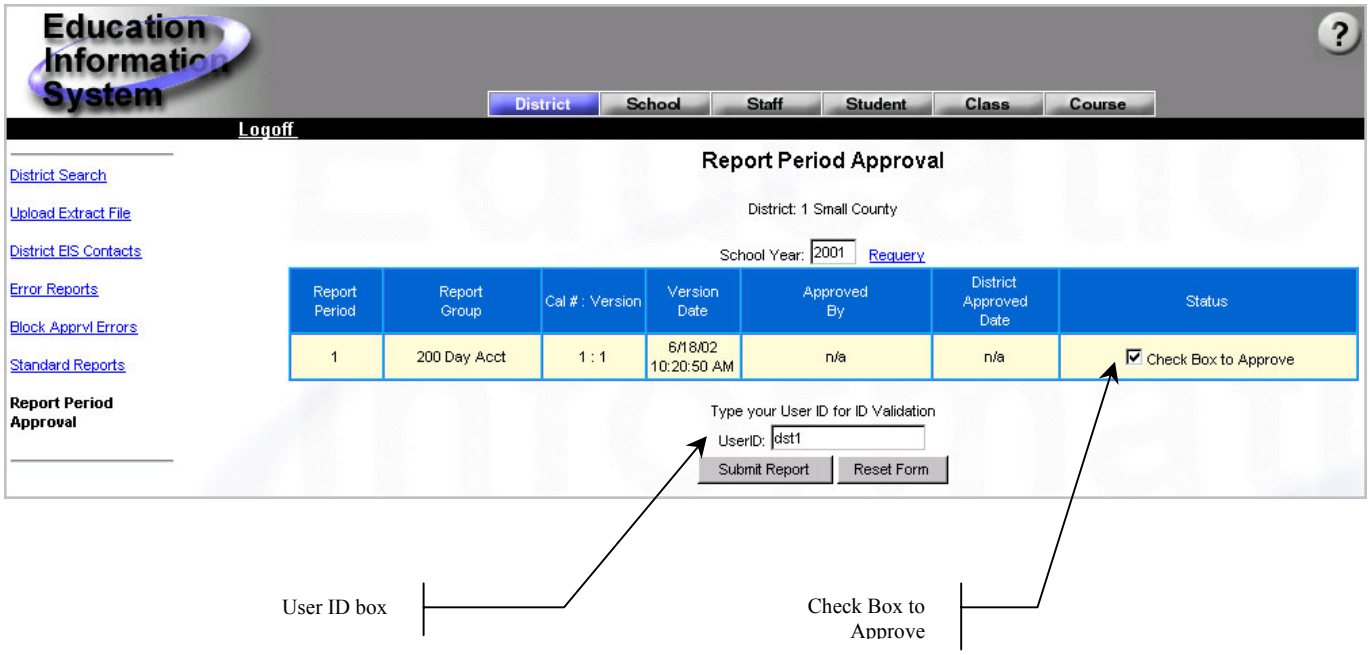
Report Approval

To approve a report:

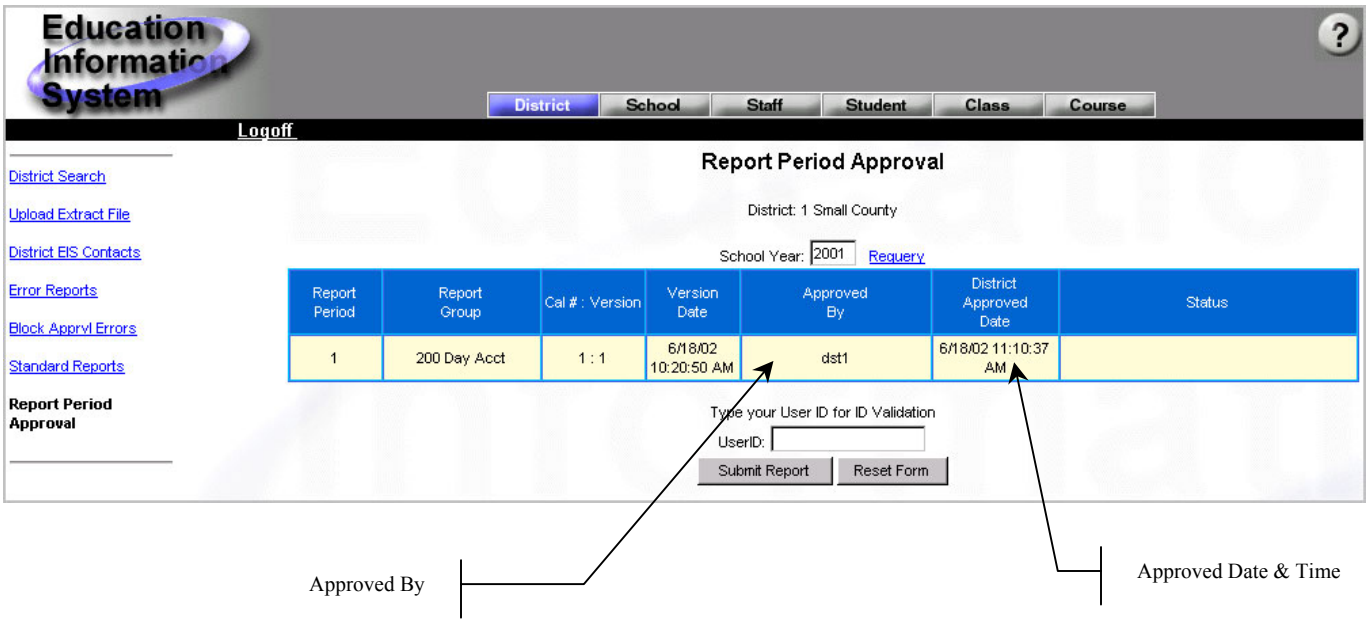
1. From the **Menu Navigation Bar**, click **District**.
2. From the **District Search** screen, click on **Report Period Approval.**



3. In the **Status** column, click on **Check Box to Approve** to select each report for approval.
4. In the **User ID** box, type your user name.



5. Click **Submit Report**.



The approval name and the date and time approved are recorded for the report that has been selected.

Standard Report Objectives

- Accessing District Level Reports
- Accessing School Level Reports

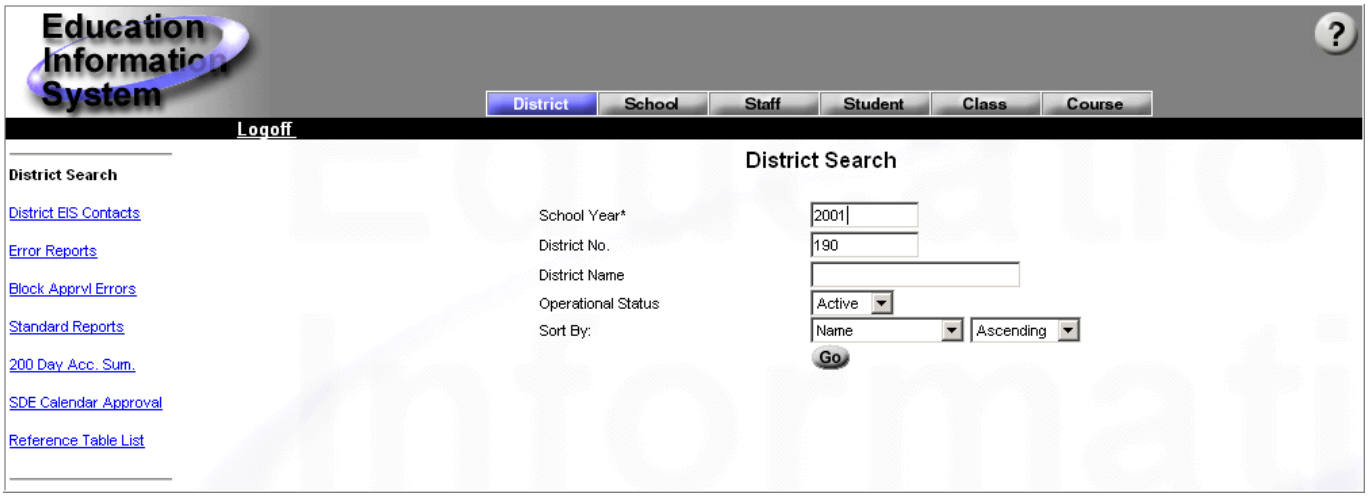
Standard Reports

A variety of reports are available with EIS. A District or School will have access to their individual reports for viewing and exporting.

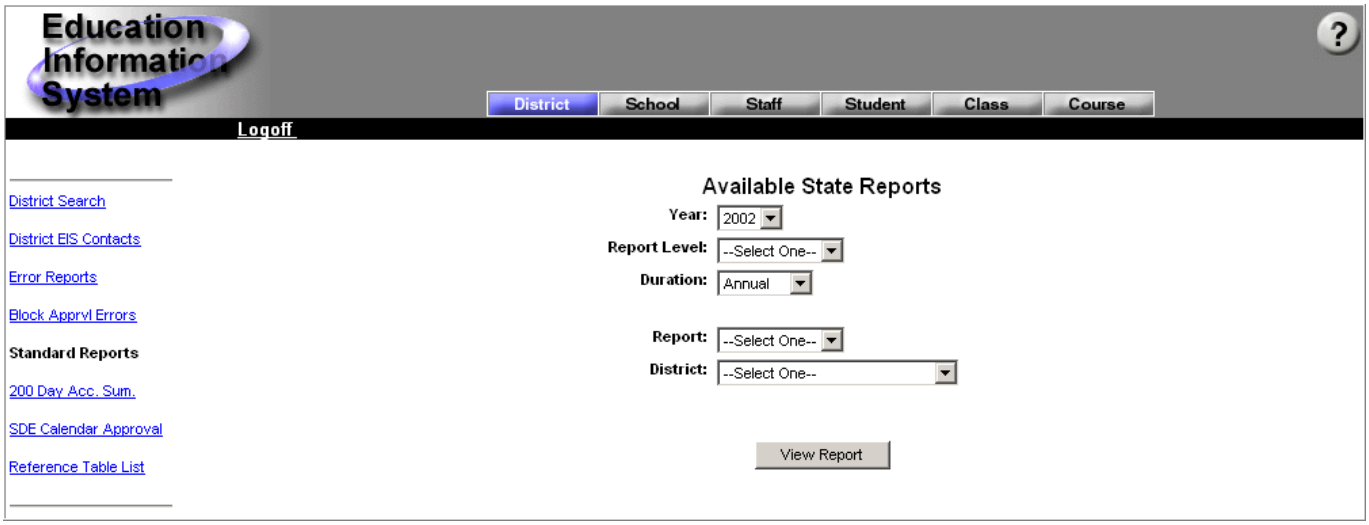
Accessing District Reports

To access a district report:

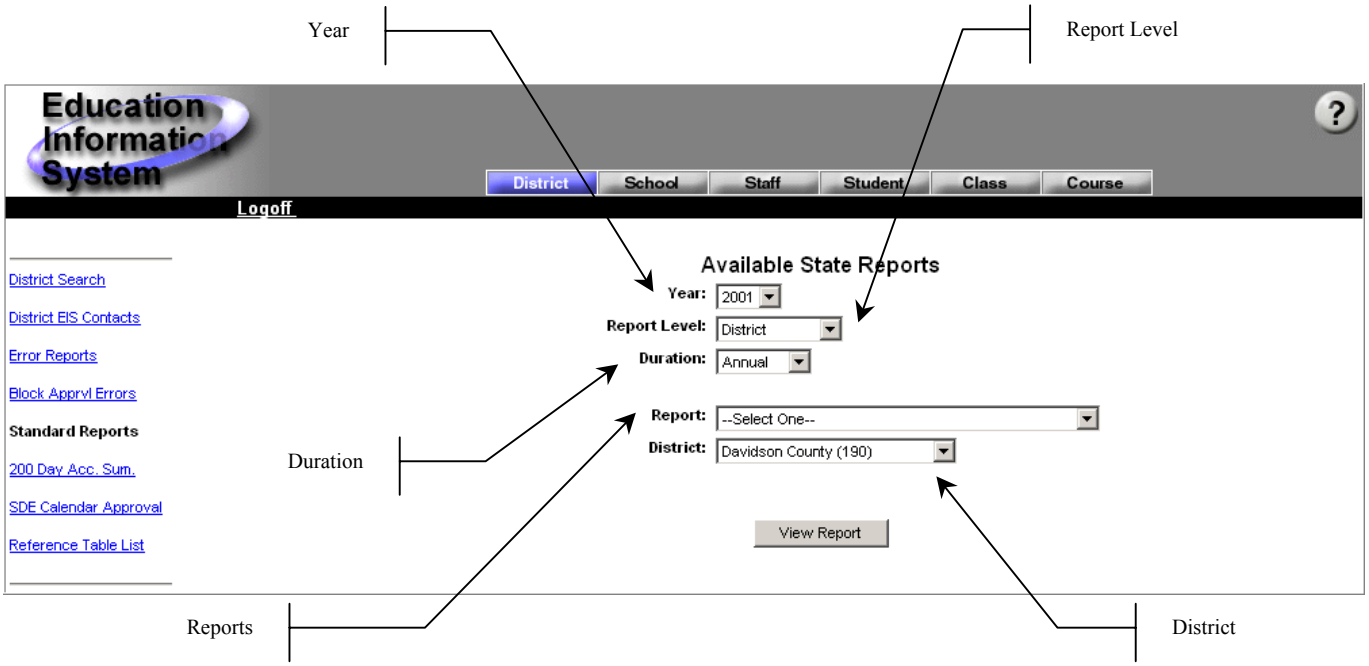
1. From the Menu Navigation Bar, click District.



2. From the **District Search** screen, click **Standard Reports**.



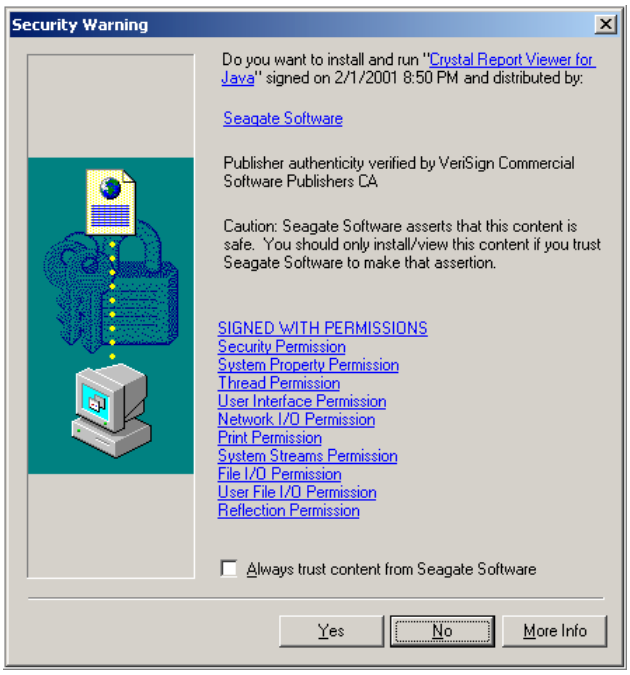
3. From the **Available State Reports** screen, select the **Report Level,** "District."



4. From the **Available State Reports** screen, select the desired options from the drop down list boxes.
5. Click **View Report**.

An example of the output received from each selection is listed on the subsequent pages.

If you receive a Security Warning as in the example below, you must click **Yes** to proceed.



Director's Membership/Attendance – District – Annually Example

Select Another Report

1 of 1 100%

Preview

7/8/02

Director's Annual Membership Attendance Report

District: 190 DAVIDSON COUNTY School Year: 2001 Begin Date: 8/16/01 to End Date: 5/24/02

Grade	Net Enrollment Male	Net Enrollment Female	Net Enrollment Total	Membership	ADA	ADM
K	2,513	2,410	4,923	5,223	2,641.9999	2,771.9999
01	2,281	2,274	4,555	5,196	2,342.9999	2,473.9999
02	2,232	2,107	4,339	4,900	2,271.9999	2,364.9999
03	2,251	2,241	4,492	5,088	2,280.9999	2,410.9999
04	2,235	2,221	4,456	4,954	2,482.9999	2,595.9999
05	2,006	1,961	3,967	4,326	3,403.9999	3,709.9999
06	1,994	1,876	3,870	4,211	3,107.9999	3,388.9999
07	2,012	1,916	3,928	4,274	2,912.9999	3,241.9999
08	1,907	1,782	3,689	4,016	2,893.9999	3,153.9999
09	2,492	2,487	4,979	5,143	5,598.9999	5,600.9999
10	1,921	1,926	3,847	3,788	3,999.9999	4,002.9999
11	1,592	1,707	3,299	3,171	3,336.9999	3,336.9999
12	1,425	1,592	3,017	3,095	2,990.9999	2,991.9999
Total K-12	**26,861**	**26,500**	**53,361**	**57,385**	**40,266.9987**	**42,045.9987**
N	780	376	1,156	1,701	2,183.9999	2,351.9999
Total K-12, N	**27,641**	**26,876**	**54,517**	**59,086**	**42,450.9986**	**44,397.9986**

Net Enrollment – District – Annually Example

Select Another Report

1 of 1 100%

Preview

Annual Net Enrollment

District: _190 DAVIDSON COUNTY School Year: 2001 7/8/02

Female	K	01	02	03	04	05	06	07	08	09	10	11	12	N	Total
White	1,089	1,001	923	1,040	976	872	828	848	838	1,053	881	850	770	138	12,
Black	981	941	892	947	1,000	889	875	889	767	1,148	864	714	693	227	11,
Hispanic	248	234	210	170	165	157	118	105	92	173	83	67	35	8	1,
Asian	88	92	80	80	72	39	54	72	79	103	88	68	87	3	1,
Amer. Indian	4	6	2	4	8	4	1	2	4	9	5	7	6	0	
Pacific Island	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Total	2,410	2,274	2,107	2,241	2,221	1,961	1,876	1,916	1,780	2,486	1,921	1,706	1,591	376	26,

Male	K	01	02	03	04	05	06	07	08	09	10	11	12	N	Total
White	1,148	1,079	1,024	1,049	1,044	909	902	900	934	1,118	875	789	707	292	12,
Black	1,012	875	955	961	949	850	866	915	760	1,078	859	645	562	466	11,
Hispanic	272	225	167	168	152	174	150	131	134	179	102	64	58	16	1,
Asian	76	94	81	68	88	70	72	60	75	105	70	80	87	4	1,

Vocational FTEADM – District – Annually Example

Select Another Report

1 of 1 100%

Preview

DIRECTOR'S ANNUAL
VOCATIONAL CLASS FULL TIME EQUIVALENT AVERAGE DAILY MEMBERSHIP

District: 190 DAVIDSON COUNTY School Year: 2001
Name of District(s) Receiving Service: none

CLASSIFICATION	(1) Grd 'N' Special Ed. Option 7,8,9 FTEADM	(2) Grades 7-8 FTEADM	(3) Grade 9 FTEADM	(4) Grades 10-12 FTEADM	(5) Grosss FTEADM Sum Col 1-4	(6) +/- Other FTEADM (note 2&3)	(7) Net FTEADM Col 5 (+/-) Col 6
Agriculture (10 Months)	0.0000	0.0000	21.0981	91.7944	112.8925	0.0000	112.8925
Family and Consumer Science	0.0000	100.8276	128.0445	275.2957	504.1678	0.0000	504.1678
Family and Consumer Science Occupational	0.0000	0.0000	25.4747	87.6051	113.0798	0.0000	113.0798
Health Science and Technology	0.0000	0.0000	21.6765	69.1777	90.8542	0.0000	90.8542
Trade and Industrial	0.0000	0.1282	216.2477	625.5355	841.9114	0.0000	841.9114
Technology Education	0.0000	56.0795	67.1319	23.8066	147.0180	0.0000	147.0180

Membership Summary – District – by Period Example

Select Another Report

1 of 1+ 100%

Preview

End of Month Membership

District: 190 DAVIDSON COUNTY School Year: 2001 Report Period: 1

Male	K	01	02	03	04	05	06	07	08	09	10	11	12	N	Total
White	1244	1250	1172	1202	1201	1156	1150	1032	1097	1201	900	795	711	378	14,489
Black	1187	1187	1247	1284	1205	1175	1198	1167	985	1247	927	674	603	646	14,732
Hispanic	261	245	189	180	162	177	141	139	134	160	95	60	56	17	2,016
Asian	74	94	84	71	88	80	86	68	74	109	66	79	95	4	1,072
Amer. Indian	4	8	7	6	3	4	7	6	2	4	6	7	6	2	72
Pacific Islan	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	2,770	2,784	2,699	2,743	2,659	2,592	2,582	2,412	2,292	2,721	1,994	1,615	1,471	1,047	32,381

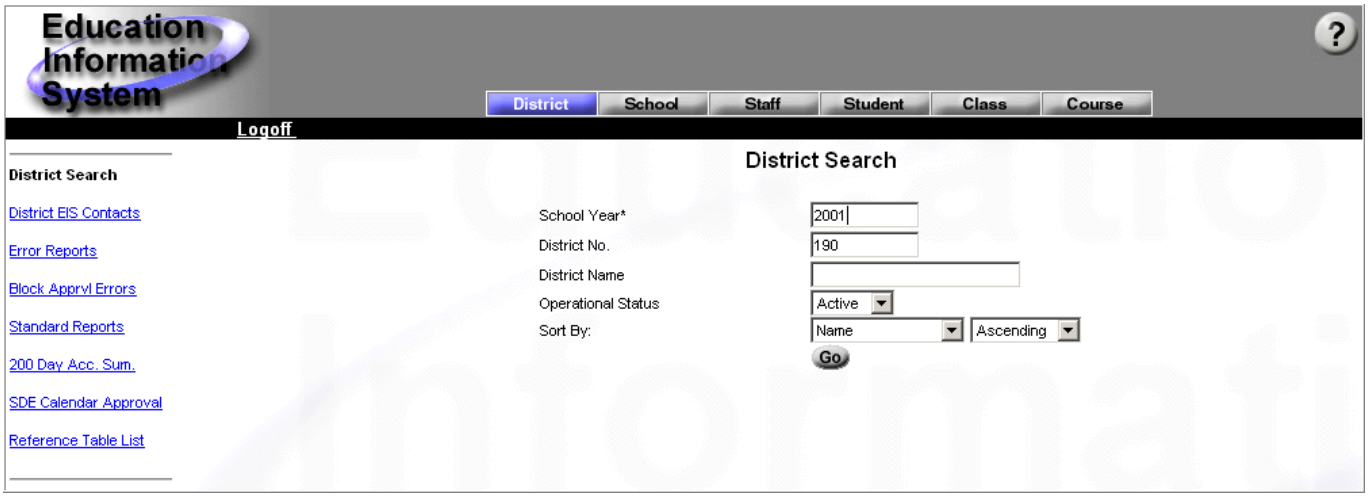
Female	K	01	02	03	04	05	06	07	08	09	10	11	12	N	Total
White	1164	1150	1086	1190	1127	1097	1067	983	975	1115	890	858	781	165	13,648
Black	1161	1226	1158	1236	1241	1222	1193	1130	1027	1323	953	774	740	281	14,665
Hispanic	243	238	228	177	165	153	125	108	97	155	81	63	32	13	1,878
Asian	84	96	86	85	72	59	69	84	83	103	90	69	92	3	1,075

For a definition of all Standard Reports, visit http://www.state.tn.us/education/eis/eisreports.htm.

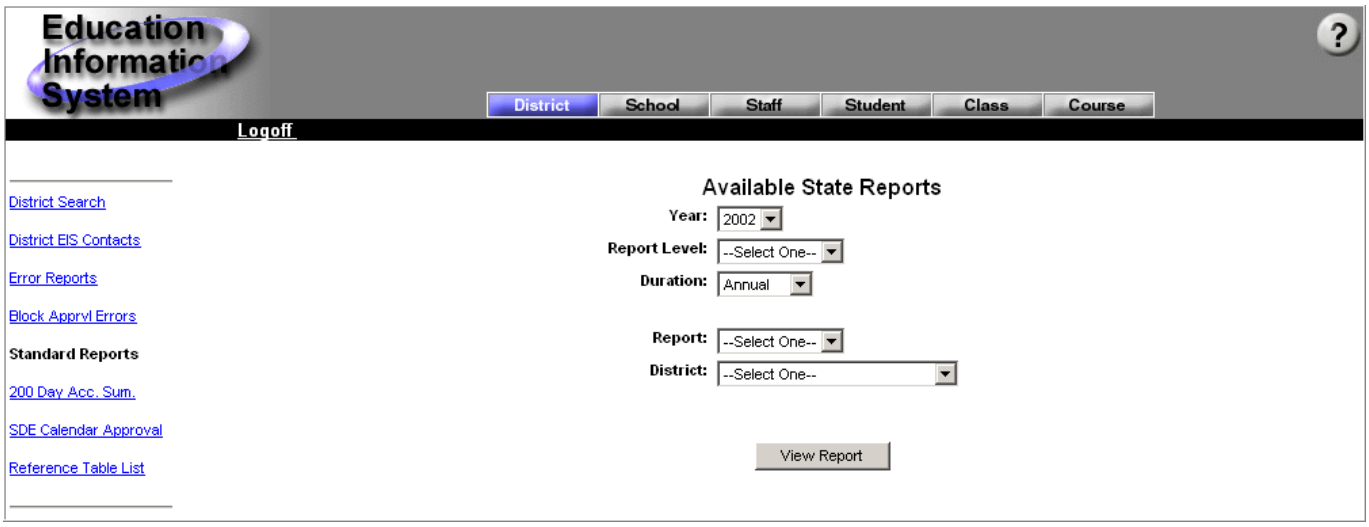
Accessing School Reports

To access a school report:

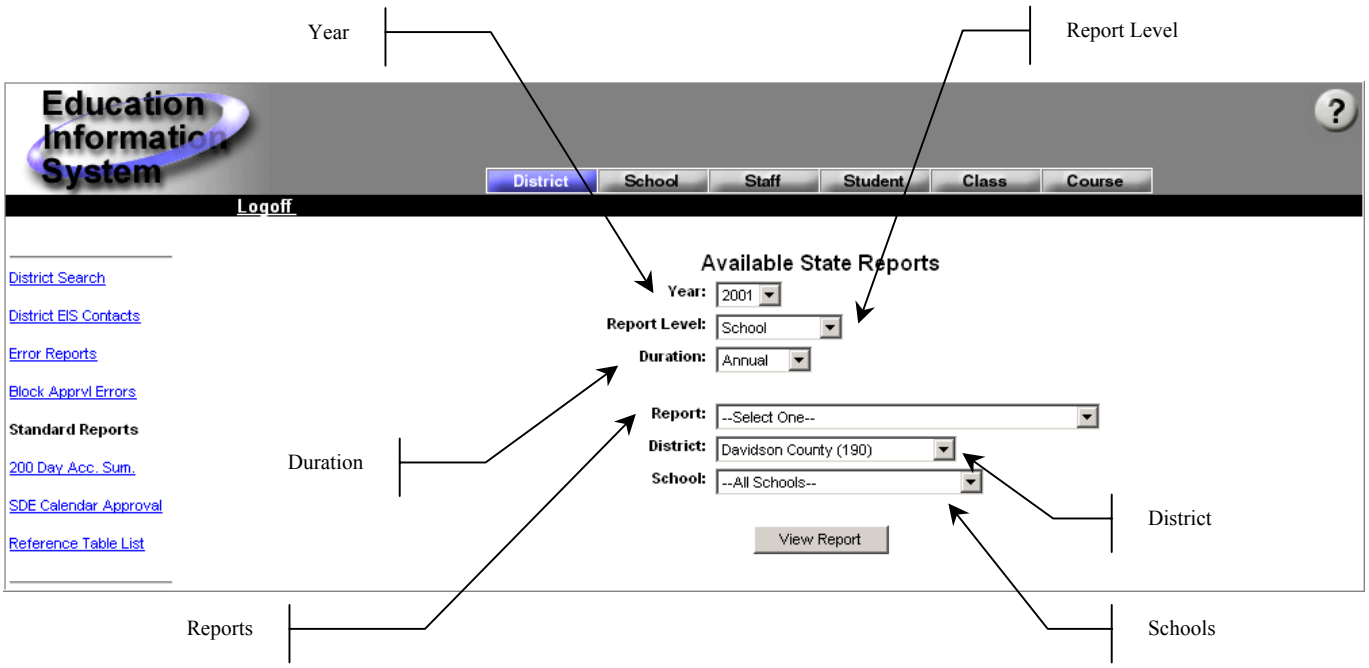
1. From the Menu Navigation Bar, click District.



2. From the **District Search** screen, click **Standard Reports**.



3. From the **Available State Reports** screen, select the **Report Level,** "School."



4. From the **Available State Reports** screen, select the desired options from the drop down list boxes.
5. Click **View Report**.

An example of the output received from each selection is listed on the subsequent pages.

Director's Membership/Attendance – School – Annually Example

Select Another Report

1 of 1+ 100%

Preview

7/8/02

Director's Annual Membership Attendance Report

District: 190 DAVIDSON COUNTY School Year: 2001 Begin Date: 8/16/01 to End Date: 5/24/02

School: 5 ALEX GREEN ELEM

Grade	Net Enrollment Male	Net Enrollment Female	Total	Membership	ADA	ADM
K	19	24	43	54	49.0000	49.0000
01	23	29	52	66	50.0000	50.0000
02	29	31	60	66	67.0000	67.0000
03	33	18	51	60	54.0000	54.0000
04	40	39	79	85	79.0000	79.0000
05	0	0	0	0	0.0000	0.0000
06	0	0	0	0	0.0000	0.0000
07	0	0	0	0	0.0000	0.0000
08	0	0	0	0	0.0000	0.0000
09	0	0	0	0	0.0000	0.0000
10	0	0	0	0	0.0000	0.0000
11	0	0	0	0	0.0000	0.0000
12	0	0	0	0	0.0000	0.0000
Total K-12	**144**	**141**	**285**	**331**	**299.0000**	**299.0000**
N	2	0	2	6	23.0000	23.0000
Total K-12, N	**146**	**141**	**287**	**337**	**322.0000**	**322.0000**

District: 190 DAVIDSON COUNTY School Year: 2001 Begin Date: 8/16/01 to End Date: 5/24/02

School: 10 AMOUI ELEM

Grade	Net Enrollment Male	Net Enrollment Female	Total	Membership	ADA	ADM
K	48	29	77	83	0.0000	0.0000
01	49	51	100	108	0.0000	0.0000
02	38	40	78	82	0.0000	0.0000
03	41	42	83	91	0.0000	0.0000
04	41	32	73	89	0.0000	0.0000
05	0	0	0	0	0.0000	0.0000
06	0	0	0	0	0.0000	0.0000

Net Enrollment – School – Annually Example

Select Another Report

1 of 1+ 100%

Preview

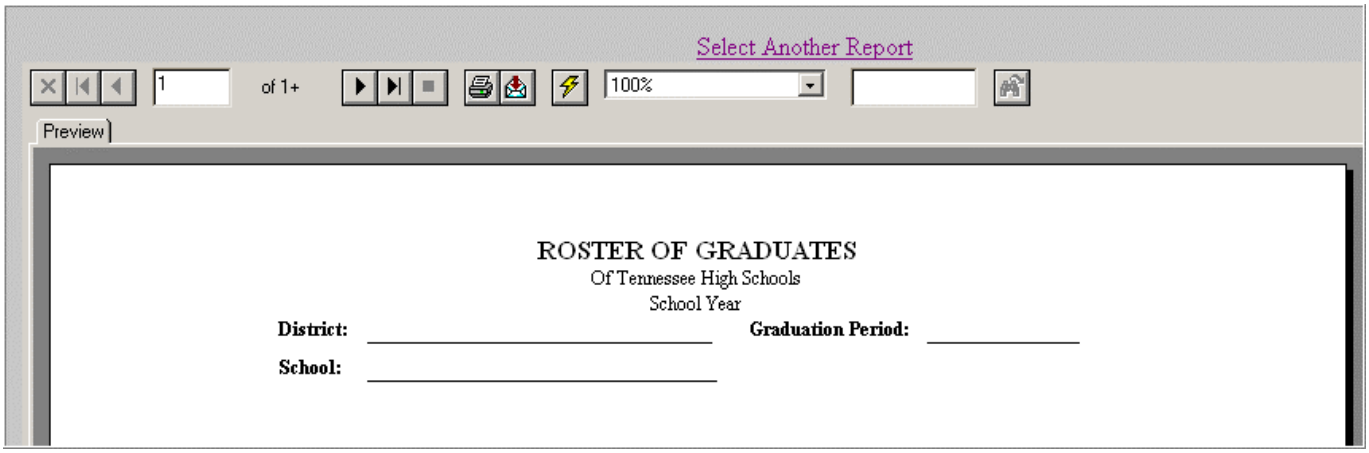
Annual Net Enrollment

District: _190 DAVIDSON COUNTY School: 5 ALEX GREEN ELEM School Year: 2001

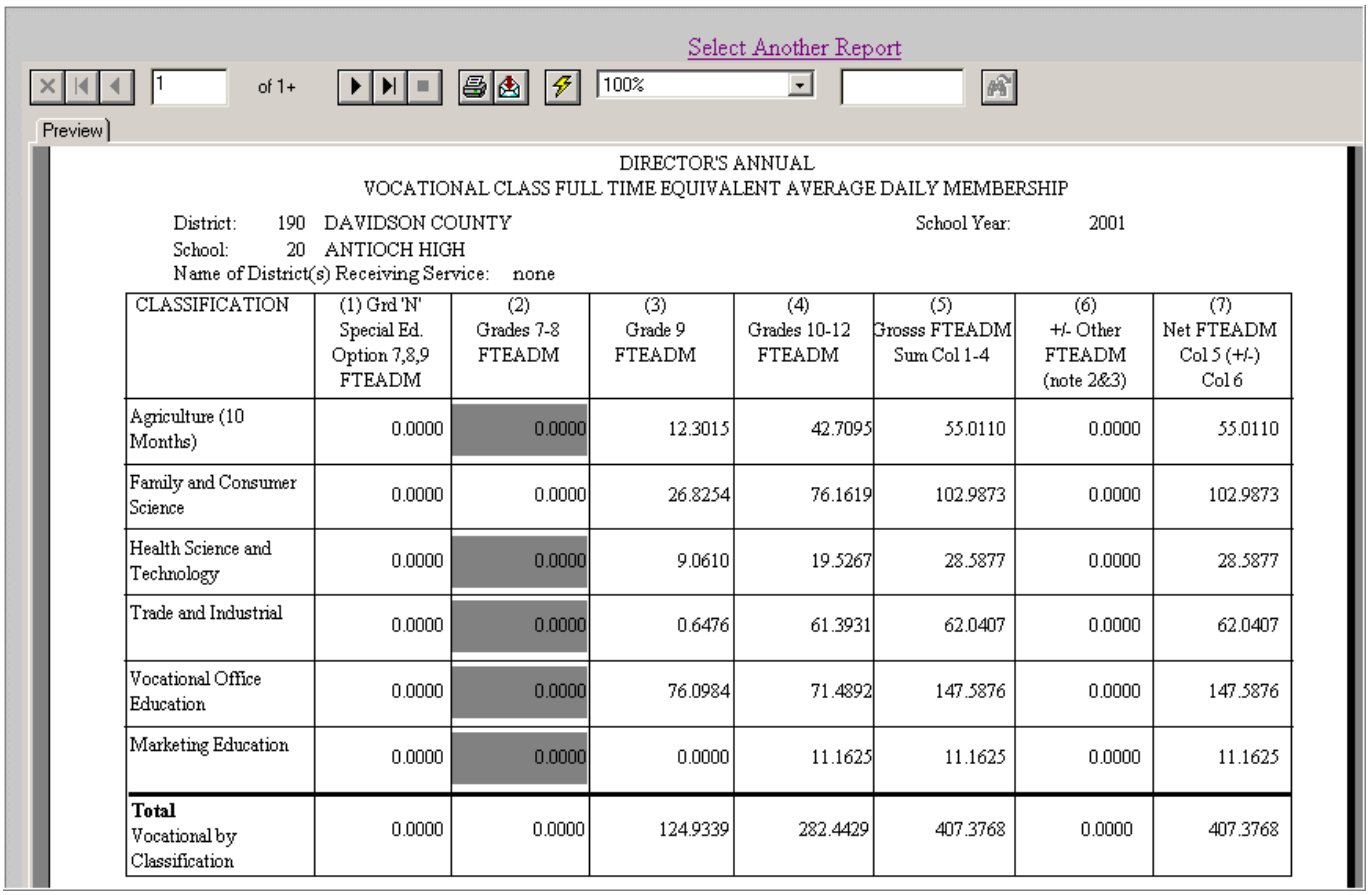
Female	K	01	02	03	04	05	06	07	08	09	10	11	12	N	To
White	2	4	4	1	4	0	0	0	0	0	0	0	0	0	
Black	21	24	27	17	35	0	0	0	0	0	0	0	0		
Hispanic	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Asian	0	1	0	0	0	0	0	0	0	0	0	0	0	0	
Amer. Indian	1	0	0	0	0	0	0	0	0	0	0	0	0	0	
Pacific Islands	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Total	**24**	**29**	**31**	**18**	**39**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	

Male	K	01	02	03	04	05	06	07	08	09	10	11	12	N	To
White	5	1	6	2	4	0	0	0	0	0	0	0	0	0	
Black	14	22	23	31	36	0	0	0	0	0	0	0	0	2	
Hispanic	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Asian	0	0	0	0	0	0	0	0	0	0	0	0	0	0	

Roster of Graduates – School – Annually Example



Vocational FTEADM – School – Annually Example



DIRECTOR'S ANNUAL
VOCATIONAL CLASS FULL TIME EQUIVALENT AVERAGE DAILY MEMBERSHIP

District: 190 DAVIDSON COUNTY School Year: 2001
School: 20 ANTIOCH HIGH
Name of District(s) Receiving Service: none

CLASSIFICATION	(1) Grd 'N' Special Ed. Option 7,8,9 FTEADM	(2) Grades 7-8 FTEADM	(3) Grade 9 FTEADM	(4) Grades 10-12 FTEADM	(5) Grosss FTEADM Sum Col 1-4	(6) +/- Other FTEADM (note 2&3)	(7) Net FTEADM Col 5 (+/-) Col 6
Agriculture (10 Months)	0.0000	0.0000	12.3015	42.7095	55.0110	0.0000	55.0110
Family and Consumer Science	0.0000	0.0000	26.8254	76.1619	102.9873	0.0000	102.9873
Health Science and Technology	0.0000	0.0000	9.0610	19.5267	28.5877	0.0000	28.5877
Trade and Industrial	0.0000	0.0000	0.6476	61.3931	62.0407	0.0000	62.0407
Vocational Office Education	0.0000	0.0000	76.0984	71.4892	147.5876	0.0000	147.5876
Marketing Education	0.0000	0.0000	0.0000	11.1625	11.1625	0.0000	11.1625
Total Vocational by Classification	0.0000	0.0000	124.9339	282.4429	407.3768	0.0000	407.3768

ADT – School – by Period Example

Select Another Report

1 of 1+ 100%

Preview

Superintendent's Transportation ADT Report

School Year: 2001 Report Period: 1
District: 190 DAVIDSON COUNTY
School: 5 ALEX GREEN ELEM

	Bus Enrollment YTD			Bus Enrollment For Period			Bus Enrollment 1.5 Mile or Greater for Period			Attendance for Transportation			
	AM	PM	Tot.	AM	PM	Tot.	AM	PM	Tot.	AM	PM	Tot.	ADT
00000	5.0	7.0	12.0	5.0	7.0	12.0	5.0	7.0	12.0	86.0	126.0	212.0	10.60
09603	7.5	7.5	15.0	7.5	7.5	15.0	7.5	7.5	15.0	118.5	118.5	237.0	11.84
09605	9.0	9.0	18.0	9.0	9.0	18.0	9.0	9.0	18.0	156.0	156.0	312.0	15.60
09714	10.5	9.5	20.0	10.5	9.5	20.0	10.5	9.5	20.0	157.0	157.0	314.0	15.70
09714S	0.5	0.5	1.0	0.5	0.5	1.0	0.5	0.5	1.0	0.0	0.0	0.0	0.00
09717	13.5	12.5	26.0	13.5	12.5	26.0	13.5	12.5	26.0	245.0	225.0	470.0	23.50
09734	7.0	7.5	14.5	7.0	7.5	14.5	7.0	7.5	14.5	124.5	134.5	259.0	12.94
09773	4.5	4.5	9.0	4.5	4.5	9.0	4.5	4.5	9.0	88.0	88.0	176.0	8.80
09816	10.0	10.0	20.0	10.0	10.0	20.0	10.0	10.0	20.0	174.0	174.0	348.0	17.40
99992	1.0	1.0	2.0	1.0	1.0	2.0	1.0	1.0	2.0	3.5	3.5	7.0	0.34
	68.5	69.0	137.5	68.5	69.0	137.5	68.5	69.0	137.5	1,152.5	1,182.5	2,335.0	116.72

Membership Summary – School – by Period Example

Select Another Report

1 of 1+ 100%

Preview

End of Month Membership

District: 190 DAVIDSON COUNTY School: 5 ALEX GREEN ELEM School Year: 2001 Report Period: 1

Male	K	01	02	03	04	05	06	07	08	09	10	11	12	N	Total
White	5	2	7	2	5	0	0	0	0	0	0	0	0	1	22
Black	21	30	25	38	37	0	0	0	0	0	0	0	0	4	155
Hispanic	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Amer. Indian	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Pacific Islanc	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	26	32	32	40	42	0	0	0	0	0	0	0	0	5	177

Female	K	01	02	03	04	05	06	07	08	09	10	11	12	N	Total
White	2	3	4	1	5	0	0	0	0	0	0	0	0	0	15
Black	24	32	31	21	41	0	0	0	0	0	0	0	0		149
Hispanic	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Asian	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1

Deficiency Report – School – by Semester Example

Select Another Report

1 of 1+ 100%

Preview

LICENSE/ENDORSEMENT AND
BASIC DEFICIENCIES

School Year: 2001
Semester: FALL

District: 190 - Davidson County
School: 5 - Alex Green Elementary

Name: FAVORITE, TRACY R **License No. 297868576** **SSN: 297868576**

Teacher License Information from Licensure file:

License Type:	Expiration:	Endorsements:
22	2005	429

Deficiency Message(s):

-STAFF MEMBER NOT ENDORSED FOR COURSE End: 2, 402, 403, 497
Course: 45 Computer Technology (Self-Contained)
Local class no: 2054

Preliminary School Report – School – by Semester Example

Select Another Report

1 of 1+ 100%

Preview

Preliminary School Report - Grades PK - 12

07/08/2002

School Year:	**2001**	**Semester:**	**FALL**
District Number:	**190**	**District Name:**	**Davidson County**
School Number:	**5**	**School Name:**	**Alex Green Elementary**

An "*" in column "OUT OF COMPLIANCE" indicates item is not compliant based on data submitted

GRADE LEVEL GROUP	TOTAL NO CLASSES	GRADE LEVEL AVG	SCHOOL GRADE LEVEL GROUP AVG	MAX CLASS SIZES	OUT OF COMPLIANCE
K-3, T1-T3	15	20	16.33	25	
4-6, T4-T6	4	25	21.75	30	
7-12, T7-T8, except VE					
Vocational Education					
Special Ed (Grade N)		n/a		n/a	
Pre-Kindergarten				n/a	
Total	19	n/a	n/a	n/a	n/a

Preliminary Staff Report – School – by Semester Example

Select Another Report

1 of 1+ 100%

Preview

PRELIMINARY STAFF REPORT

School Year: 2001
Report Date: 7/8/02

School Term Fall
District No. 190
School No. 5

District Name: Davidson County
School Name: Alex Green Elementary

District Approval By: _____
District Approval Date: _____

Staff Assignments	Full Time	Part Time
A. Supervising Principals	0	0
B. Teaching Principals	0	0
C. Assistant Principals	0	0
D. Classroom Teachers**	27	1
Total Professional Staff	27	1
E. University Teachers	0	0
Grand Total	27	1

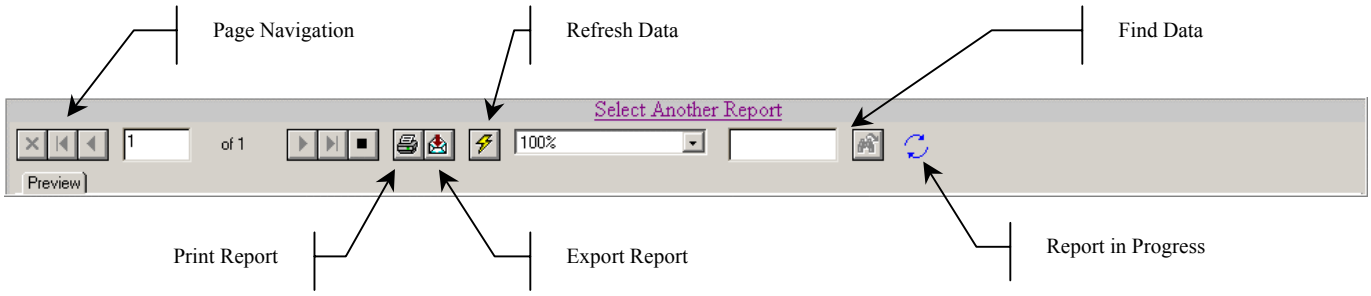
** Includes guidance, librarian, and special needs teachers

Name	License No.	SSN	SDE Course	Grand-Father Course Code	Year	Local Class No.	# of Students
ARRINGTON, DOTTIE J	502945	433827413	200			2062	16
BOWLING, AVA M	409110022	409110022	300			2065	16
BROWN, ROSIE M	587341345	587341345	9411			2099	0

For a definition of all Standard Reports, visit http://www.state.tn.us/education/eis/eisreports.htm.

Standard Reports Crystal Functions

Standard Reports may be printed or exported from the Crystal Report Viewer.

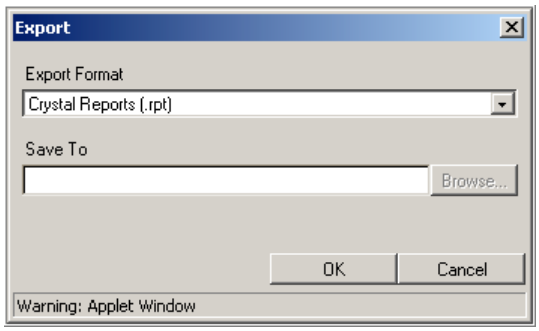


To print a standard report:

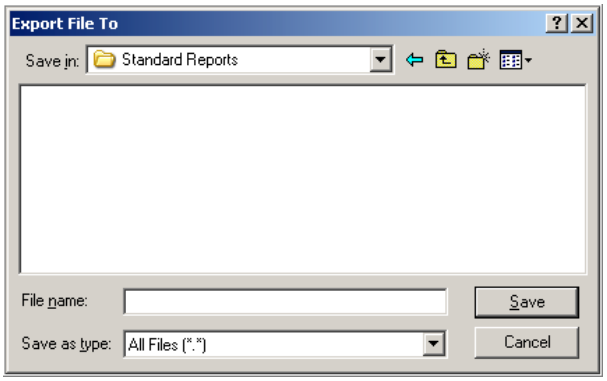
1. From the Crystal Report **Option Bar**, click the **Print Report Icon**.

To export a standard report:

1. From the Crystal Report **Option Bar**, click the **Export Report Icon**.
2. From the **Export** dialog box, click on **Browse.**



3. Click **Ok**.
4. To save the file, navigate to the desired folder and type in a file name.



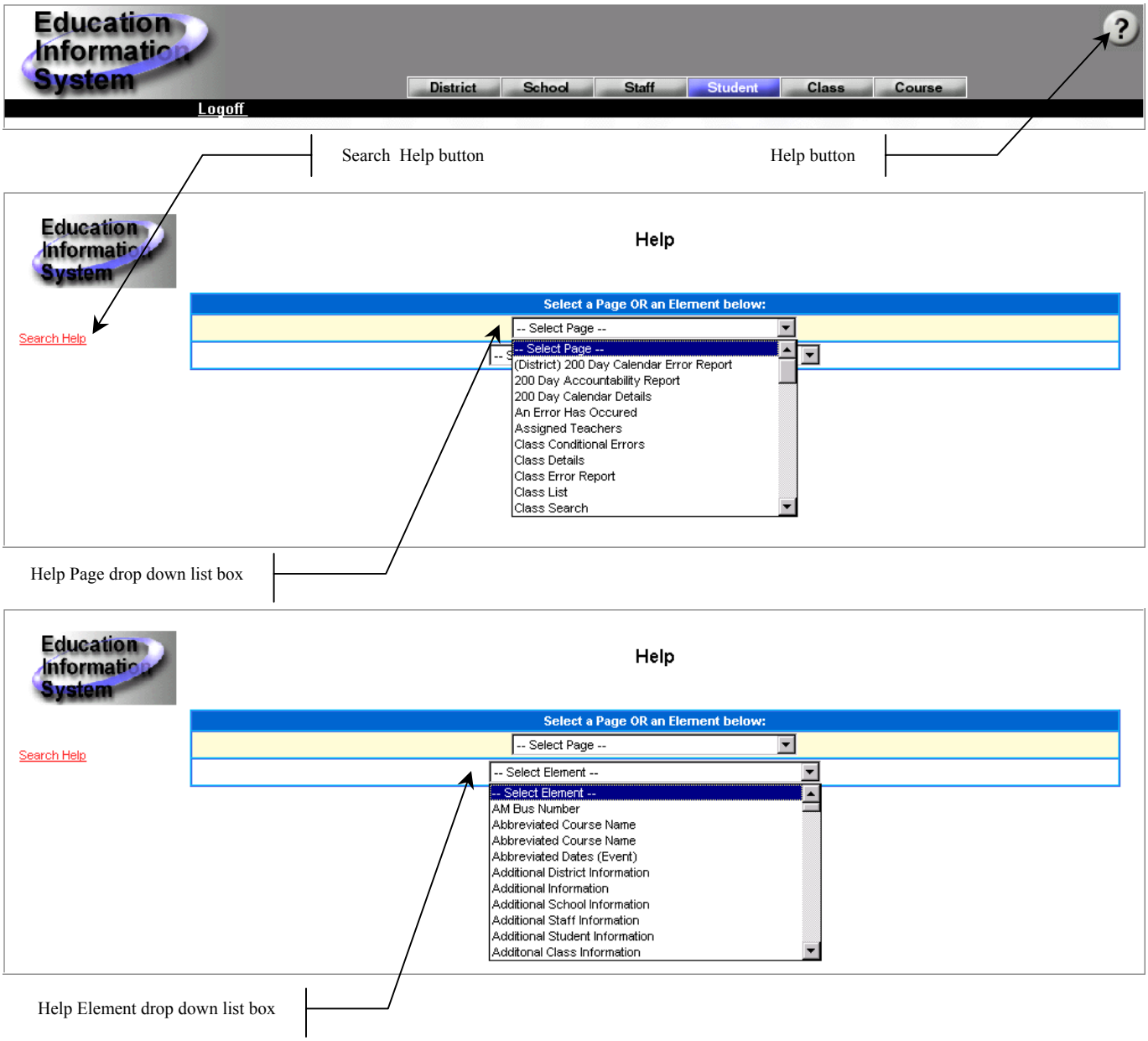
5. Click **Save**.

Getting Help Objectives

- Access Online Help
- Receive Product Support

Access Online Help

Online help is available from any screen within EIS. The Help feature is context sensitive. For example, if Help is accessed on the District screen, the Help screen will display all help information for District element names and a description. The Search Index provides the capability of searching individual pages or elements.



To access online help:

1. From any screen, click on the Help button. The Help screen will display all information for the current screen.
6. To select a new Help screen, click on the Search Help button and select an item from **Page** or **Element**.
7. When finished with the Help screen, close the browser window.

Help Practical Exercises

Exercise 1:

Find and display the Help information for Staff Assignments.

Exercise 2:

Find and display the Help information for the Staff Licensure Details.

Exercise 3:

Find and display the Help information for Student Details.

Answers to the Practical Exercises can be found in the Appendix.

Product Support

For technical assistance, please contact the EIS Help Desk.

Address	Phone
State of Tennessee Department of Education Andrew Johnson Tower Attn: EIS Help Desk, 7th floor Nashville, TN 37243-0375	615-532-6215 1-800-495-4154 *toll free*
Email	
eishelp@mail.state.tn.us	
Support Hours	
Monday – Friday 8:00 – 5:00 CST	
Fax	
615-532-5303	
Web Sites	
EIS Website http://www.eis.state.tn.us	EIS Training Website https://www.eis.state.tn.us/training User ID: **dst1** Password: **watermelon** or User ID: **dst2** Password: **watermelon**
EIS Manual & Training Information Website District EIS Contacts, Error Messages, Pilot Timeline, & Listserv Instructions http://www.state.tn.us/education/sm_menu.htm	Tennessee School Directory Website http://www.k-12.state.tn.us/SDE/
Minimum Browsers Supported: IE 4.01 SP2 and Netscape 4.08 Best Screen Views: 800x600 or 1024x768	

Personnel and Security Access

Personnel Access

Both District & Local School personnel with an EIS Login ID can access:

- Teacher licensure / Endorsement information
- Student Enrollment Information

District personnel can:

- Access all respective District information
- Upload District / School information
- View, print, or download District/School reports
- View District Level Error Reports
- Approve District reports

School personnel can:

- Access all respective School information
- View, print, or download School reports
- Download local school data
- View School Level Error Reports

Security Information

- Each person accessing EIS must use a login ID & password
- Individual schools & districts will only be able to view their respective information
- All information contained within EIS should be regarded as personal & confidential and treated as such
- No public access will be available to information contained within EIS