

APPLICATION FOR INTERIM TYPE "B" LICENSE

APPLICANT NAME _____ SOCIAL SECURITY NUMBER _____

ALL DOCUMENTS SUBMITTED TO THE OFFICE OF TEACHER LICENSING BECOME THE PROPERTY OF THE STATE DEPARTMENT OF EDUCATION AND WILL NOT BE RETURNED TO THE APPLICANT NOR WILL THE DEPARTMENT PROVIDE COPIES OF DOCUMENTS TO THE APPLICANT OR THIRD PARTIES.

INCOMPLETE APPLICATIONS WILL BE RETURNED TO THE APPLICANT

Both pages of application must be completed and submitted.

INITIAL ISSUANCE OF INTERIM TYPE "B" LICENSE

OFFICIAL TRANSCRIPTS

OFFICIAL TRANSCRIPTS FROM ALL COLLEGES/UNIVERSITIES ATTENDED MUST BE SUBMITTED

Official transcripts are required for licensure purposes. Include transcripts from all institutions attended.

_____ Official transcripts from all institutions are enclosed _____ All transcripts are on file in the
Office of Teacher Licensing

TO BE COMPLETED BY DIRECTOR OF SCHOOLS

_____ Attached verification from Dean of Education that approved program for endorsement area, including required practical experience, has been completed by the applicant and that only the required praxis test(s) remain to taken/passed.

LICENSURE IS REQUESTED IN THE FOLLOWING AREA(S) OF ENDORSEMENT

ENDORSEMENT TITLE

ENDORSEMENT CODE

IT IS OUR INTENTION TO EMPLOY THE APPLICANT DURING THE YEAR 20____ - 20____ IN THE FOLLOWING AREA:

_____ PRE-K _____ ELEMENTARY _____ MIDDLE _____ SECONDARY (If secondary, give the subject area _____)
(K-6) (4-8) (7-12)

I understand that if the applicant is hired, I am obligated to assign a mentor to the applicant.

School System

Signature of Director of Schools

Date

**NOTE: OFFICIAL TRANSCRIPTS OR VERIFICATION FROM INSTITUTION
DOES NOT NEED TO BE RESUBMITTED FOR RENEWAL.**

RENEWAL OF INTERIM TYPE "B" LICENSE

TO BE COMPLETED BY DIRECTOR OF SCHOOLS

LICENSURE IS REQUESTED IN THE FOLLOWING AREA(S) OF ENDORSEMENT

ENDORSEMENT TITLE

ENDORSEMENT CODE

IT IS OUR INTENTION TO EMPLOY THE APPLICANT DURING THE YEAR 20____ - 20____ IN THE FOLLOWING AREA:

_____ PRE-K _____ ELEMENTARY _____ MIDDLE _____ SECONDARY (If secondary, give the subject area _____)
(K-6) (4-8) (7-12)

I understand that if the applicant is hired, I am obligated to assign a mentor to the applicant.

School System

Signature of Director of Schools

Date

ADVANCEMENT TO APPRENTICE LEVEL LICENSE

_____ ADVANCE FROM INTERIM TYPE "B" TO FULL TEACHING LICENSE (Apprentice, Apprentice Special Group or Out of State)
(Praxis scores must be submitted to advance)

_____ Designated Institution Score Report submitted by college/university, or _____ directly from ETS.