Appendix B: Tennessee’s Individual Bond Form

SURETY’S BOND NO. ____________

STATE OF TENNESSEE
COUNTY OF _________
OFFICIAL STATUTORY BOND
FOR
COUNTY PUBLIC OFFICIALS
OFFICE OF ____________

KNOW ALL MEN BY THESE PRESENTS:

That _____________________________ (City or Town),
County of ____________ Tennessee, as Principal, and
as Surety, are held and firmly bound unto THE STATE OF TENNESSEE in the full amount of
$__________________________ lawful money of the
United States of America for the full and prompt payment whereof we bind ourselves, our representatives, successors and assigns,
each jointly and severally, firmly and unequivocally by these presents.

WHEREAS, The said Principal was duly elected or appointed to the office of __________________________ of and
for ____________ County for the _____ year term beginning on the ___ day of ____________, and exiting on
the ___ day of ____________, 2 ______.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH:

That if the said __________________________, Principal, shall:
1. Faithfully perform the duties of the office of __________________________ of ____________
County during such person’s term of office or his continuance therein; and;
2. Pay over to the persons authorized by law to receive them, all moneys, properties, or things of value that may come into such
Principal’s hands during such Principal’s term of office or continuance therein without fraud or delay, and shall faithfully and
safely keep all records required in such Principal’s official capacity, and at the expiration of the term, or in case of resignation
or removal from office, shall turn over to the successor all records and property which have come into such Principal’s hands,
then this obligation shall be null and void; otherwise to remain in full force and effect.

WITNESS our hands and seals this ___ day of ____________, 2 ______.

WITNESS – ATTEST: ____________________________

PRINCIPAL: ____________________________

COUNTERSIGNED BY: ____________________________

SURETY:
by: ____________________________

Tennessee Resident Agent

(Attach evidence of authority to execute bond)

ACKNOWLEDGEMENT OF PRINCIPAL

STATE OF TENNESSEE
COUNTY OF _________

Before me, a Notary Public, of the State and County aforesaid, personally appeared ________________
to me known (or proved to me on the basis of satisfactory evidence) to be the individual described in the foregoing bond as
Principal, and who, upon oath acknowledged that such individual executed the foregoing bond as such individual’s free act
and deed.

Witness my hand and seal this ___ day of ____________, 2 ______.

My Commission Expires: ____________________________

Notary Public

CT-4467 (Rev 07-13)
RDA 903
ACKNOWLEDGEMENT OF SURETY

STATE OF ______________________
COUNTY OF ______________________

Before me, a Notary Public, of the State and County aforesaid, personally appeared ______________________, with whom I am personally acquainted and, who, upon oath, acknowledged himself/herself to be the individual who executed the foregoing bond on behalf of ______________________, the within named Surety, a corporation duly licensed to do business in the State of Tennessee, and that he/she as such individual being authorized so to do, executed the foregoing bond on behalf of the Surety, by signing the name of the corporation by himself/herself as such individual.

Witness my hand and seal this _______ day of ______________________, 20____.

My Commission Expires: ______________________

Notary Public

APPROVAL AND CERTIFICATION

SECTION I. (Applicable to all County Officials except Clerks of all Courts)

Bond and Sureties approved by ______________________, County Executive/Mayor of ______________________ County, on this _______ day of ______________________, 20____.

Signed:

________________________
County Executive/Mayor

CERTIFICATION:

I, ______________________, County Clerk of ______________________ County, hereby certify that the foregoing bond was approved by the Legislative Body of said county, in open session on the _______ day of ______________________, 20____, and entered upon the minutes thereof.

Signed:

________________________
County Clerk

SECTION II. (Applicable to all Clerks of all Courts)

CERTIFICATION:

This is to certify that I have examined the foregoing bond and found the same to be sufficient and in conformity to law, that the sureties on the same are good and worth the penalty thereof and that the same has been entered upon the minutes of said court.

Signed:

________________________
Judge of the ______________________ Court of and for said County on this _______ day of ______________________, 20____.

SECTION III. (Applicable to all County Officials’ Bonds)

FOR USE BY REGISTER OF DEEDS

SECTION IV. (Applicable to all County Officials Bonds)

ENDORSEMENT:

Filed with the Office of the County Clerk, County of ______________________, this _______ day of ______________________, 20____.

Signed:

________________________
County Clerk

Form Prescribed by the Comptroller of the Treasury, State of Tennessee
Form Approved by the Attorney General, State of Tennessee

CT-0467 (Rev 07-13)