Appendix C: Tennessee’s Individual Bond Form

STATE OF TENNESSEE
COUNTY OF __________
OFFICIAL STATUTORY BOND
FOR
COUNTY PUBLIC OFFICIALS
OFFICE OF __________

SURETY’S BOND NO. __________

KNOW ALL MEN BY THESE PRESENTS:

That __________, of __________, (City or Town),
County of __________, Tennessee, as Principal, and
as Surety, are held and firmly bound unto THE STATE OF TENNESSEE in the full amount of __________ Dollars ($_________), lawful money of the
United States of America for the full and prompt payment whereas we bind ourselves, our representatives, successors and assigns,
each jointly and severally, firmly and unequivocally by these presents.

WHEREAS, The said Principal was duly __________ of and for __________ County for the __________ year term beginning on the __________ day of __________, __________ and ending on the __________ day of __________, __________.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH:

That if the said __________, Principal, shall:
1. Faithfully perform the duties of the office of __________ of __________ County during such person’s term of office or his continuance therein; and,
2. Pay over to the persons authorized by law to receive them, all moneys, properties, or things of value that may come into such Principal’s hands during such Principal’s term of office or continuance therein without fraud or delay, and shall faithfully and safely keep all records required in such Principal’s official capacity, and at the expiration of the term, or in case of resignation or removal from office, shall turn over to the successor all records and property which have come into such Principal’s hands, then this obligation shall be null and void; otherwise to remain in full force and effect.

WITNESS our hands and seals this __________ day of __________, __________.

WITNESS – ATTEST:

PRINCIPAL:

COUNTERSIGNED BY:

SURETY:

Tennessee Resident Agent

(Attach evidence of authority to execute bond)

ACKNOWLEDGEMENT OF PRINCIPAL

Before me, a Notary Public, of the State and County aforesaid, personally appeared

to me known (or proved to me on the basis of satisfactory evidence) to be the individual described in the foregoing bond as
Principal, and who, upon oath acknowledged that such individual executed the foregoing bond as such individual’s free act
and deed.

Witness my hand and seal this __________ day of __________, __________.

My Commission Expires: __________, __________.

Notary Public

(over)
ACKNOWLEDGEMENT OF SURETY

STATE OF __________________________
COUNTY OF ________________________

Before me, a Notary Public, of the State and County aforesaid, personally appeared __________________________, with whom I am personally acquainted and, who, upon oath, acknowledged himself/herself to be the individual who executed the foregoing bond on behalf of __________________________, the within named Surety, a corporation duly licensed to do business in the State of Tennessee, and that he/she as such individual being authorized so to do, executed the foregoing bond on behalf of the Surety, by signing the name of the corporation by himself/herself as such individual.

Witness my hand and seal this _____ day of ____________, 2____.

My Commission Expires: __________________________

Notary Public

________________________________________

APPROVAL AND CERTIFICATION

SECTION I. (Applicable to all County Officials except Clerks of all Courts)

Bond and Sureties approved by __________________________, County Executive/Mayor of __________________________ County, on this _____ day of ____________, 2____.

Signed: __________________________

County Executive/Mayor

CERTIFICATION:

I, __________________________, County Clerk of __________________________ County, hereby certify that the foregoing bond was approved by the Legislative Body of said county, in open session on the _____ day of ____________, 2____, and entered upon the minutes thereof.

Signed: __________________________

County Clerk

SECTION II. (Applicable to all Clerks of all Courts)

CERTIFICATION:

This is to certify that I have examined the foregoing bond and found the same to be sufficient and in conformity to law, that the sureties on the same are good and worth the penalty thereof and that the same has been entered upon the minutes of said court.

Signed: __________________________

Judge of the __________ Court of and for said County on this _____ day of ____________, 2____

SECTION III. (Applicable to all County Officials’ Bonds)

FOR USE BY REGISTER OF DEEDS

SECTION IV. (Applicable to all County Officials Bonds)

ENDORSEMENT:

Filed with the Office of the County Clerk, County of __________________________, this _____ day of ____________, 2____.

Signed: __________________________

County Clerk

Form Prescribed by the Comptroller of the Treasury, State of Tennessee
Form Approved by the Attorney General, State of Tennessee