



STATE OF TENNESSEE
DEPARTMENT OF FINANCE AND ADMINISTRATION
BUREAU OF TENNCARE
310 GREAT CIRCLE ROAD
NASHVILLE, TENNESSEE 37243

Phil Bredesen
Governor

M.D. Goetz, Jr.
Commissioner

MEMORANDUM

DATE: August 18, 2008

TO: Directors of Schools

FROM: Wendy Long, M.D.
Chief Medical Officer
Bureau of TennCare

As you know, the Bureau of TennCare remains committed to the coordination of school-based medically necessary services and has worked closely with the Department of Education and Managed Care Companies (MCCs) to ensure coordination of care and the delivery of medically necessary services to school age children. Although the MCCs continue to be responsible for medically necessary covered services to TennCare enrolled children and adolescents under the age of 21, they may not have IEP information on eligible children. For this reason we are requesting assistance from you. The process outlined in the attachment defines the responsibility of all parties. All forms may be downloaded from both the TennCare and the Department of Education websites. We are asking that local school systems do the following:

- Identify children enrolled in TennCare who have medically related services listed in their IEP.
- Identify the child's designated MCC. The TENNderCare Connection flyer (attached) may be used to obtain this information.
- Obtain the parent's signature on the TennCare Consent form/Release of Information for IEP form that allows the school to share the IEP with the appropriate MCC; the MCC to share the IEP with the child's Primary Care Provider (PCP); and the MCC to provide feedback to the school concerning services included in the IEP.
- Provide a copy of the child's IEP and release of information form to the MCC. The school may utilize the attached form letter (Provision of Medically Related Services in a School Setting) to send to the appropriate MCC. If possible, include supporting documentation such as the child's Individual Health Plan (IHP). (Please note there has been a change made to this form to assist the MCC in readily identifying the need for locating a provider).
- Provide, to the MCC, contact information for the Special Education Director or other designated person at the school who is to receive MCC communication on each child.
- Provide, in the cover letter to the MCC, specific services for which consideration is sought.

We look forward to working with you and appreciate your cooperation.

cc: IEP contacts
Susanne Roy
Jena Napier, GOCCC
Jeanne James, M.D.