

STOP Program Conference Call June 1, 2009, 10:00 am (CDT)

On call:

Marshal Knight, Cocke County
Melissa Brown, Grundy County
Sara McWilliams, Wayne County
Mike McDonough, Campbell County
Joseph Sanders, West Coordinator
Tara Light, East Coordinator
Jill Thomas, Middle Coordinator
Jo Edwards, MTSU
Gary Skolits, UTK
Judy Boser, UTK
Jason Cavender, THEC
Linda Doran, THEC

Linda Doran chaired the conference call meeting, following this agenda:

1. **Evaluation.** Gary Skolits and Judy Boser reported that they were undertaking final file development of post-surveys. They thanked the coordinators for heroic efforts to reach the overall 80% response rate but reported that the actual overall was 76.6%. The 80% was probably unrealistic given the many competing activities at the end of the school year, and the 76.6% response rate was pretty remarkable.

2. **End of Year financial and program reports.**

Financial reports. Jason Cavender asked coordinators to provide by July 30 (30 days after end of contract) the following expenditures accounting: (1) the cover sheet (“End of Year Financial Report”) signed by Director of Schools and (2) copies of receipts, payroll, invoices, etc. showing how the grant funding was spent. This form will be retitled and posted on the THEC STOP site. MTSU, ETSU, and UTK will follow the usual contract reporting with THEC.

Program reports. Linda Doran asked coordinators to provide their end of year program reports by June 15 either on a CD or in paper. Tara Light will send an electronic version of the End of Year report form which Linda will post on the THEC STOP site.

To Tara Light – recommendations. In addition to completing the report form, coordinators are asked to send to Tara Light lists of “final recommendations of what interventions and activities work and which ones do not, for individual county continuation of the stop tobacco use initiatives or

through county coordinated school health offices. This information will be very useful with or without a continuation of the STOP program. Tara has started such a list and will collect all feedback from all counties.

3. **Summit Details.** Jill Thomas outlined the Summit agenda, details about activity, media coverage, and logistics. A highpoint of the Summit will be the students' session with Governor Bredesen at the War Memorial on Legislative Plaza. All on the call commended Jill, Katie, and Wendy for their superlative work in planning the June 3-5 conference at MTSU.
4. **Update on proposals for funding for 2009-2010 STOP continuation.** Linda outlined the proposal THEC is submitting for federal stimulus funding to enable the STOP program to continue into a second year. The outcome of this effort to find funding, as the Department of Health is unable to do so, will be known July 1.
5. **County Activity. – will follow in separate summary.**