



STATE OF TENNESSEE  
Department of Correction

**REQUEST FOR PROPOSALS # 32901-31267-22  
AMENDMENT # 12  
FOR Food Services**

DATE: January 29, 2024

RFP # 32901-31267-22 IS AMENDED AS FOLLOWS:

1. This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.

EVENT	TIME (central time zone)	DATE
1. RFP Issued		August 1, 2023
2. Disability Accommodation Request Deadline	2:00 p.m.	August 4, 2023
3. Pre-response Conference	2:00 p.m.	August 8, 2023
4. State Schedules Facility Tours		August 9, 2023
5. Facility Tours		August 21-25, 2023

6. Notice of Intent to Respond Deadline	2:00 p.m.	August 28, 2023
7. Written "Questions & Comments" Deadline	2:00 p.m.	August 31, 2023
8. State Responds to Written Questions		December 1, 2023
9. Additional Questions/Clarifications Deadline		December 8, 2023
10. State's Response to Additional Questions and Clarifications		January 29, 2024
11. Response Deadline	2:00 p.m.	February 26, 2024
12. State Completion of Technical Response Evaluations		March 13, 2024
13. State Opening & Scoring of Cost Proposals	2:00 p.m.	March 14, 2024
14. Negotiations (Conducted by Central Procurement Office)		March 15-18, 2024
15. State Notice of Intent to Award Released <u>and</u> RFP Files Opened for Public Inspection	2:00 p.m.	March 20, 2024
16. End of Open File Period		March 27, 2024
17. State sends contract to Contractor for signature		March 29, 2024
18. Contractor Signature Deadline	2:00 p.m.	April 5, 2024
19. Performance Bond Deadline		April 17, 2024
20. Contract Start Date		July 1, 2024

**2. State responses to questions and comments in the table below amend and clarify this RFP.**

Any restatement of RFP text in the Question/Comment column shall NOT be construed as a change in the actual wording of the RFP document.

RFP SECTION	PAGE #	QUESTION / COMMENT	STATE RESPONSE
		1. We observed TVP/Soy present in several operations - is this low cost protein acceptable for use in recipes and food items on the menus?	As stated in ProForma Contract section A.5.h., <b>no more than 25%</b> of texturized vegetable protein is acceptable as part of the Standardized menu.
		2. Please provide copies of recent billing invoices (possibly one weekly invoice from each of the last 4 quarters of the year) that address all facilities actual meal activity and address all types of meals as requested on RFP Attachment 6.3.	Please see <b>Attachment 6.32</b> as referenced in item 3 below for invoices beginning with October 2022 through a yet unpaid invoice for November 2023.
		3. Please provide a recent sample completed copy of a master meal count sheet for each facility (one for breakfast, one for lunch, and one for dinner). We assume that these are furnished to support the total billing invoices.	Please see <b>Attachment 6.33</b> as referenced in item 4 below for facility meal count information.
		4. Please provide a copy of the current contract to include the current pricing structure for each of the types of billable meals or services, especially as it pertains to RFP Attachment 6.3 on RFP pages 31-32.	The current contract will be provided as RFP Attachment 6.41.
		5. What is the routine/average opening and closing times for each facility's kitchen areas?	<b>BCCX</b> Approximately 0330 opening, 1800 closing

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			<p><b>DJRC</b> The average opening time for DJRC is 4:00 am and the average closing time is 7:00 pm.</p> <p><b>MLTC</b> Opens at 4:15am and closes 5:45pm</p> <p><b>Morgan County Correctional Complex</b> Opens at 3:00 am Closes at 7:30 pm</p> <p>NECX opens for preparation at 2am and is closed by 8pm.</p> <p><b>Northwest Correctional Complex</b> 2 am till 8 pm</p> <p><b>RMSI</b> 4:00 am opening until 6:30 pm closing</p> <p><b>Tennessee Corrections Academy (TCA)</b> Breakfast 6-7:30 am Lunch 11 am-1 pm Dinner 4-6 pm</p>

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			<p><b>TCIX Open 3 a.m., closearound 7 p.m. depending on feeding times and cleanup.</b></p> <p><b>West Tennessee State Penitentiary (WTSP) and Women's Therapeutic Residential Center (WTRC) 6:00 a.m. opening time &amp; 5:30 p.m. closing time.</b></p>
		<p>6. What is the current entry level Correctional Officer salary?</p>	<p>COT audit report says \$44,520.00 per year. 21.79 per hour base pay, 32.69 premium overtime</p>
		<p>7. Please provide a list of catering events the vendor may be expected to provide during the normal year. Additionally, please provide information regarding any billing/payment for these events.</p>	<p><b>BCCX</b> Occasionally, the Vendor has provided item(s) to TDOC events(Thanksgiving, Christmas, employee appreciation etc.) in such cases, billing for the item(s) are reflected on the upcoming invoice.</p> <p><b>DJRC</b> Citizens Academy</p>

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			<p>Christmas Thanksgiving</p> <p><b>MLTC</b> Thanksgiving and Christmas. Billing is based on a \$9.00 per staff.</p> <p><b>Morgan County Correctional Complex</b> Field Day for inmates, billed on monthly invoice Quotes requested for other events as needed.</p> <p><b>NECX</b> does not utilize Aramark for catering events.</p> <p><b>Northwest Correctional Complex</b> Staff Thanksgiving and Christmas meals.</p> <p><b>RMSI</b> Thanksgiving Christmas July 4<sup>th</sup> – Items are purchased through</p>

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			<p>vendor and are added to monthly invoice as facility requested meals</p> <p><b>Tennessee Corrections Academy</b></p> <ul style="list-style-type: none"> <li>a. Workshops</li> <li>b. Specialized training programs</li> <li>c. Graduations</li> <li>d. Annual holiday meals</li> <li>e. Employee appreciation Week</li> <li>f. Audits</li> </ul> <p><b>TCIX – None.</b></p> <p><b>West Tennessee State Penitentiary (WTSP) and Women’s Therapeutic Residential Center (WTRC)</b> N/A</p>
		<p>8. Is there somewhat of a routine delivery schedule established for each of the facilities for moving products/supplies to the kitchens from the Warehouses? If so, please elaborate per location.</p>	<p><b>BCCX</b> Dependent upon the Vendors delivery services- Deliveries are</p>

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			<p>currently scheduled for Wednesdays and Fridays. Depending on arrival of Vendor deliveries, orders are sent to sites as early as 0700. At BCCX, Site two is usually delivered first, then Unit 28, and finally Site One.</p> <p><b>DJRC</b> Monday – Friday 7:00 am – 1:00 pm</p> <p><b>MLTC</b></p> <p>All products / supplies are stored in the warehouse, and deliveries are made every Monday and Tuesday</p> <p><b>Morgan County Correctional Complex</b></p> <p><b>MCCX</b> delivers requested items all days the Warehouse is open.</p> <p><b>NECX</b> receives trucks on Tuesday and Wednesday for Food Service and delivery</p>



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			<p>to the kitchen occurs on these days.</p> <p><b>Northwest Correctional Complex</b> Yes, the food deliveries usually come into the Warehouse on Monday, Tuesday, sometimes Friday, and the items are delivered to the kitchen on the same day.</p> <p><b>RMSI</b> Food deliveries are Wednesday at 1:00 pm Milk delivery is Friday at 1:00 pm Other items are taken as needed throughout the warehouse business day.</p> <p><b>Tennessee Corrections Academy</b> The kitchen can access their cooler and supply shelf as</p>

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			<p>needed. The warehouse items are secured during non-business hours.</p> <p><b>TCIX</b></p> <p><b>Mondays – Single Source</b></p> <p><b>Tuesday – Nothing</b></p> <p><b>Wednesday – Sysco</b></p> <p><b>Thursday – Frozen Foods/Milk/Bread</b></p> <p><b>Fridays -- Nothing</b></p> <p><b>West Tennessee State Penitentiary (WTSP) and Women’s Therapeutic Residential Center (WTRC</b></p> <p>On Monday &amp; Tuesday’s deliver groceries to both kitchens. Thursday’s is milk delivery to both kitchens.</p>
		9. What specific location in the Metro Nashville area provides the meals for DSNF?	DSNF Prepares its own meals at facility.
		10. Inmate Training Programs: A. Can you clarify the existing facility resources that are used to support inmate training? (Kitchens, Classrooms, etc.)	<b>BCCX</b> A. Inmate training is completed by the

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		<p>B. Please confirm that training takes place at all facilities.</p> <p>C. Are any foods prepared via inmate training able to be used to support the regular inmate meal services?</p> <p>D. What is the average number of trainees at each location and the average length of time it takes to complete the program?</p>	<p>Food Vendor in the Kitchens</p> <p><b>B.</b> Inmate training files are completed and signed as inmates complete training.</p> <p><b>C.</b> N/A</p> <p><b>D.</b> The number of trainees greatly varies between sites- kitchen worker training takes approximately 3-5 days to complete.</p> <p><b>MLTC</b></p> <p>A. All training is conducted in the kitchen.</p> <p>B. All inmates are training before they start.</p> <p>C. All meals are prepared following Aramark's recipes.</p> <p>D. The FSD is the only trainer. The FSD requires the inmates have 40 hours of training</p>

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			<p><b>MCCX</b> At MCCX, In 2 Work has never completed an entire training session. The kitchen is available for the training.</p> <p><b>NECX</b></p> <ul style="list-style-type: none"> <li>A. All training is completed in the kitchen.</li> <li>B. Yes</li> <li>C. Yes</li> </ul> <p>There is no set number of trainees, it is all based on need and the training is 30 days.</p> <p><b>Northwest Correctional Complex</b></p> <ul style="list-style-type: none"> <li>A. Training is conducted in the kitchen area on kitchen safety. OJT type for each inmate on based on their job assignment and as they progress. It is simple basic type training.</li> <li>B. Training is provided to the</li> </ul>

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			<p>inmates. Preparing the items, we have baked, cookies cakes, rolls. As long as it takes to learn the process and the area of their job, skilled job takes more time, but usually about 2 weeks working with inmates on what they need to know about their job.</p> <p>C. Yes.</p> <p>D. Normally five (5) to eight (8) inmates at a time.</p> <p><b>RMSI</b></p> <p>A. Staff dining room</p> <p>B. Yes, training is done at RMSI.</p> <p>C. If it is part of the daily menu or regular meal, yes. No other items can be prepared unless approved by the Warden.</p> <p>D. Do not have the average number. It usually takes around 5 or 6 weeks.</p>

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			<p><b>Tennessee Corrections Academy – N/A TCIX</b></p> <p>Inmates are trained when they are first assigned to the kitchen. This includes training on kitchen basics. Inmates can also sign up for IN2WORK which offers more in-depth training for the kitchen. 6 months is the average time to complete the IN2WORK program.</p> <p><b>West Tennessee State Penitentiary (WTSP) and Women’s Therapeutic Residential Center (WTRC)</b></p> <ul style="list-style-type: none"> <li>A. Kitchen &amp; Classrooms</li> <li>B. Training takes place at WTSP and WTRC</li> <li>C. Yes</li> </ul>

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			D. Do not have the average number.
		11. Inmate Labor: Please provide a summary of the current inmate labor information per facility: Number of workers, positions assigned, shift times they work, location they work within the facility, etc.	<p><b>BCCX</b> – provided inmate labor report</p> <p><b>DSNF</b> – offenders work a variety of schedules with some beginning as early as 4:30 a.m and some ending at 6:30 p.m. The number of days an offender may work each week ranges from 2-7.</p> <p>DJRC Positions:86 Assigned:54; kitchen</p> <p><b>MLTC</b></p> <p>There are a total of 13 positions allotted for kitchen workers. There are currently only 11 workers assigned: 3 Cooks, 2 Cook Helpers, and 6 Kitchen Helpers.</p> <p>1st Shift (4 a.m. – 10 a.m.) consists of 3 Cooks, 1 Cook Helpers, and 2 Kitchen Helpers.</p>

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			<p>2nd Shift 10 a.m. - p.m.) consists of 1 Cook Helpers, and 4 Kitchen Helpers.</p> <p><b>MCCX</b>, 197 inmate workers; positions are cook, kitchen Helper, cook helper, baker, stock clerk, kitchen clerk, sorter, commercial cleaner, industrial cleaner; shifts are 3:30a-8:30a, 6:15-1:00p, 12:00n-8:00p, 2:15p-8:00p, 8:00p-3:00a; locations worked are O bldg., H bldg., 27 bldg., D bldg.</p> <p><b>NECX</b> has 213 positions, 113 workers. Main and annex kitchens. Shifts are 6am-12pm, 7am-1pm, and 2pm-8pm</p> <p><b>NWCX</b> – Main 76, NRU 11, Annex 52 2 am – 8 am, 7 am – 3 pm, 10 am till kitchen is closed.</p> <p><b>RMSI – not available.</b></p>



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			<p><b>Tennessee Corrections Academy</b> 10-20 inmates to work with housekeeping, and maintenance ground crews. They arrive at 9 am and leave at 4 pm.</p> <p><b>TCIX</b> Shifts: 8-4, 12-8, 2-10 Jobs: Kitchen Helper, Cook Helper, Cook, Baker, Stock Clerk, Cleaner, Kitchen Clerk Offenders Employed: 85</p> <p><b>West Tennessee State Penitentiary (WTSP) and Women's Therapeutic Residential Center (WTRC)</b> WTRC = 130, WTSP = 32, MSC = 4 --- Kitchen Helper, Cook Helper, Industrial Cleaner --- Shift times = 4am, 6am, 7:30am, 12pm, kitchens.</p>

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		<p>12. If you require the routine use of disposable meal service wares (Styrofoam, plastic, etc.), please indicate where these are needed at each facility and the average number of those required per day.</p>	<p><b>BCCX</b> Disposable meal service wares are requested for inmates in Quarantine and inmates under mental health/ suicide watch. This number changes daily and does not always occur.</p> <p><b>DJRC</b> Styrofoam and plastic utensils are required. Styrofoam is mainly used in Unit 3 for diets, intake for chain, and infirmary</p> <p><b>DSNF</b> We use disposable sporks for every meal for every inmate. We use Styrofoam for the inmates who are in our mental health building that eat on the unit due to custody or mental health status. Approximately 500 trays per day.</p> <p><b>MLTC</b> We do not routinely utilize disposable meals. We only keep</p>

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			<p>Styrofoam for emergencies.</p> <p><b>Morgan County Correctional Complex</b> MCCX High Security Bldg 26B 30 per meal</p> <p><b>NECX</b></p> <p>Currently the only Styrofoam being used is for the religious and therapeutic diets. There are approximately 500 used each day. Diets are given out at the main chow hall, annex chow hall, and RHU.</p> <p><b>Northwest Correctional Complex</b> We desire not to use disposable meal service wares.</p> <p><b>RMSI</b></p> <p>Styrofoam is used on the high-security side of the compound. We use around 390 trays per meal so around 1170 on a weekday.</p>

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			<p>Styrofoam cups are also utilized in smaller quantities on the high-side.</p> <p><b>Tennessee Corrections Academy</b> – the use of Styrofoam and paper products are mainly used in the cafeteria for staff that are not eating in the cafeteria. We average 25-40+ to go containers per day.</p> <p><b>TCIX</b> – Not routinely</p> <p><b>West Tennessee State Penitentiary (WTSP) and Women’s Therapeutic Residential Center (WTRC)</b> -- N/A</p>
		<p>13. With regards to Equipment, Small Wares, Maintenance:</p> <p>A. Are you able to provide the costs of kitchen equipment maintenance and repairs over the past year?</p> <p>B. Can you identify the specific equipment or small wares items purchased over the past year per location by the current vendor and the corresponding costs of these items?</p> <p>C. Can a “transition phase” be provided whereby the awarded vendor can examine and verify the status of all equipment to address any needs (and bringing things up to full operating capacity) before assuming full responsibility for costs?</p>	<p><b>BCCX</b></p> <p>A. Information not available</p> <p>B. Commonly purchased items include spoodles, thermometers, scales, and cleaning</p>

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		D. Does TN DOC provide transport vans, box trucks, forklifts, Gators, pallet jacks, etc. for the operations?	<p>equipment. Quantities and costs of items has not been provided by current vendor.</p> <p>C. To be determined by TDOC D. Yes</p> <p><b>DJRC</b> There is a current sourcing event to replace all kitchen equipment at DJRC.</p> <p>DJRC does have a forklift and pallet jack</p> <p><b>DSNF</b></p> <p>The state has ownership of all equipment in the food service areas. All equipment and small wares will remain. We provide delivery to the food service areas with a warehouse truck and can provide a forklift when needed. There are pallet jacks in the kitchen areas for use.</p> <p><b>MLTC</b></p>

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			<p>A. Total cost of repairs were in the amount of \$2,391.50.</p> <p>B. An Electric Griddle was purchased.</p> <p>C. Yes</p> <p>D. We only provide a box truck and pallet jack.</p> <p><b>Morgan County Correctional Complex</b></p> <p>MCCX, A. \$130,000.  B. Information is not available to TDOC. C. To be determined by TDOC. D. Heated carts are used to transport food to all areas outside of D bldg.</p> <p><b>NECX</b></p> <p>A. Approximately \$75,000 in kitchen maintenance and repairs</p> <p>B. The only purchases of small wares from the vendor over</p>

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			<p>the last year has been for hard trays. They have purchased approximately 2000 hard trays with a total cost of approximately \$8600.00.</p> <p>C. Yes D. Yes</p> <p><b>Northwest Correctional Complex</b></p> <p>A. Approximately \$34k b. Can not c. Unknown d. pallet jack only.</p> <p><b>RMSI</b></p> <p>A/B.Repairs on our kitchen have been minimal due to the entire kitchen being renovated.</p> <p>C. Within reason, however our equipment will be in the process of being replaced.</p>

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			<p>D. We have a box truck, pallet jacks, forklifts, and Gators that we utilize for all operation, including handling kitchen supplies.</p> <p><b>Tennessee Corrections Academy</b> – Walk-in cooler replacement \$14,302.00</p> <p>No record of what current vendor has purchased.</p> <p>TCA has no issue with a site visit to view equipment.</p> <p>Supplier staff is not allowed to operate State vehicles. State employees assist with transporting any deliveries that need to be made on campus.</p> <p><b>TCIX – transition phase would be acceptable.</b></p> <p><b>West Tennessee State Penitentiary (WTSP)</b> and</p>



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			<b>Women's Therapeutic Residential Center (WTRC)</b> <b>A. No</b> <b>B. No</b> <b>C. Maybe</b> <b>D. No.</b>
		14. Will the Agency provide the Contractor with phone and internet services at each facility? Or will these be the responsibility of the Contractor?	The State will provide local telephone service. The Contractor shall be responsible long-distance telephone costs as stated in Pro Forma Contract Section A.29.b That same provision states the Contractor is responsible for providing e-mail capabilities to its staff.  Contractor computer equipment will not be connected to the State network as stated in Pro Forma Contract Section A.29.b, and the computers must not be accessible without a user ID and password. The computers must be

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			<p>restricted from accessing internet sites not required for work.</p> <p>The Contractor will be responsible for providing its own internet circuit, switches and computer.</p> <p>The State provides fiber between the buildings, and CAT6 drops in the buildings.</p>
		15. We encountered Problems opening attachment 6.18 – can you please provide that again in a different format?	Please see revised attachments 6.18a and 6.18b.
		16. Attachment 6.10 Food Services Staff – is this form complete and what does it represent?	Attachment 6.10 represents State employees working in Food Services. The information does not include staff names.
		17. Are there any required incentives provided for kitchen workers such as coffee, other beverages, etc.? If not required, is this being done now?	<p><b>BCCX</b> Kitchen workers should receive the same standardized menu items/ meals.</p> <p><b>DJRC</b> This is not required. Currently this can be done with</p>

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			<p>the approval of the Warden.</p> <p><b>DSNF – No incentives</b></p> <p><b>MLTC</b></p> <p>No, there are no incentives provided to the inmates.</p> <p><b>Morgan County Correctional Complex – No</b></p> <p><b>NECX</b></p> <p>NO—there are no required incentives for kitchen workers. YES – this is being done now.</p> <p><b>Northwest Correctional Complex – None</b></p> <p><b>RMSI</b></p> <p>None that are required and that are done now.</p> <p><b>Tennessee Corrections Academy – they receive one meal like TCA staff.</b></p>

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			<p><b>TCIX</b> – No. Kitchen workers follow the same menu as General Population inmates.</p> <p><b>West Tennessee State Penitentiary (WTSP) and Women’s Therapeutic Residential Center (WTRC)</b></p> <p>No.</p>
		<p>18. What type of beverage is provided to special housing areas or meals not served in a dining area? (Packets, cartons, etc.)</p>	<p><b>BCCX</b> Drink mix packets are provided to inmate workers who receive enhanced sack lunches.</p> <p><b>DJRC</b> Packets and Milk Cartons</p> <p><b>DSNF</b> Cartons</p> <p><b>MLTC</b> Cartons are served with our snack lunches. This is for work-crews and work release.</p> <p><b>Morgan County Correctional Complex (MCCX)</b> serves bulk Beverage to all inmates in</p>

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			<p>serving areas. Beverage boxes are required for inmates on worklines and inmates being transported.</p> <p><b>NECX</b> -- Packets and cartons.</p> <p><b>Northwest Correctional Complex – cartons</b></p> <p><b>RMSI</b></p> <p>Drinks are made at the Unit with the mix provided by the kitchen</p> <p><b>TCIX</b> – Generally bulk drink is provided. It is the same as in General Population.</p> <p><b>West Tennessee State Penitentiary (WTSP) and Women’s Therapeutic Residential Center (WTRC)</b></p> <p>Information is not available from the facility.</p>

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		19. Please provide a copy of the current TCA Menus.	<b>Attachment 6.38</b> is being provided as referenced in item 9 below – provided by TCA
		20. Are you able to provide average meal participation statistics for each facility broken down by the 20 meals served per week?	<p><b>BCCX monthly average 81.7%, annual average as of Nov. 2023 81.4%</b></p> <p><b>DSNF for the week Dec. 21-Dec. 27, 2023, the day's average participation was 94.5%.</b></p> <p><b>DJRC for the week of Dec. 21-Dec. 27, 2023, the average was 85.7%</b></p> <p><b>MLTC</b></p> <p>For the week of 12/28/2023 thru 1/3/2024, it was a count of 4,679.</p> <p><b>Morgan County Correctional Complex (MCCX)</b> most recent weekly average is 1,866 per meal</p>

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			<p><b>NECX</b> – Approximately 90% meal participation.</p> <p><b>Northwest Correctional Complex – 100%</b></p> <p>TCA Yes.</p> <p><b>TCIX – For the week of Dec. 21-27, 2023, average for breakfast was 1085, average for lunch was 893 and average for dinner was 1,077</b></p>
		21. Are there any other agencies receiving meals, foods or supplies from DOC facilities that the vendor should be prepared to provide for?	TDOC is the only agency receiving food services under the current contract.
		22. Please provide a breakdown of actual special therapeutic or religious diets being served at each location.	<p><b>BCCX</b></p> <p>Modified Calorie --12 Therapeutic --3 Hoy 2 High Protein 1 Kosher 2 Renal -6 Halal – 1 Vegetarian – 2 Bland - 1</p> <p><b>DJRC</b> Therapeutic diets that are offered</p>

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			<p>at DJRC include Clear liquid (3 days only) Pureed, Lowfat/Low sodium 2000 Calorie, full liquid, finger food, mechanical soft, gluten restricted, bland, renal, prenatal, and non- standard</p> <p><b>DSNF</b> Finger Food Liquid Diets Low Sodium Vegetarian/Vegan</p> <p><b>MLTC</b> Currently we have five special therapeutic, and we no religious diet.</p> <p><b>MCCX</b> most current numbers per meal are therapeutic 50, religious 115.</p> <p><b>NECX</b> 59 religious diets 74 therapeutic diets</p> <p><b>Northwest Correctional Complex</b> Average:</p>



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			<p>85 Therapeutic and 51 religious diets</p> <p><b>RMSI</b> Clear Liquid, Full Liquid, Mechanical Soft, Renal, Pureed, Finger Food, Gluten Restricted, Low-fat/Low Sodium, Bland, Moderate 2000, Non-Standard Diet (with approval)</p> <p><b>TCA</b> Zero</p> <p><b>TCIX</b> – see meal count info provided</p> <p><b>West Tennessee State Penitentiary (WTSP) 1029</b> Religious meals and 4522 Therapeutic meals Nov. 2023 and Women’s Therapeutic Residential Center – 0 therapeutic, 0 religious Nov. 2023 .</p>
		23. Please provide a copy of the current diet request form.	<p>PW – CR 1798 and CR 406 as found in TDOC Policy 116.01 and as provided as <b>Attachment 6.34</b> and as detailed in item 5 below.</p>

RFP SECTION	PAGE #	QUESTION / COMMENT	STATE RESPONSE
		24. Are there any commodities or donated goods that the vendor should be prepared to incorporate into our program?	No.
		25. What are the current special, holiday or spirit lifter menus being offered currently and schedule of those annually?	<p><b>BCCX</b> Christmas, Easter, Eid al-Fitr, and Eid al-Adha. Upon request Rastafari, Native Americans, Feast of Tabernacle.</p> <p><b>DJRC</b> Christmas, Thanksgiving, Passover</p> <p><b>DSNF</b></p> <p><b>Christmas meal</b></p> <p><b>Thanksgiving meal</b></p> <p><b>Eid</b></p> <p><b>Passover</b></p> <p><b>Inmate Field Day</b></p> <p><b>MCCX</b> -- These meals are listed in TDOC 116.08 and include Thanksgiving, Christmas, Easter, Eid-al-Fitr and Eid-al-Adha.</p> <p><b>MLTC</b></p> <p>Correctional Week, Field Day (for</p>

RFP SECTIO N	PAG E #	QUESTION / COMMENT	STATE RESPONSE
			<p>inmates), Thanksgiving, Christmas, Inspection / Audit, Easter, Ramadan, and Passover. Please see attached file 32916_Lifter_Meals.</p> <p><b>NECX</b></p> <p>We provide Passover, Thanksgiving, and Christmas holiday meals.</p> <p><b>Northwest Correctional Complex</b> – Annual Fun day meal is burgers &amp; hotdogs.</p> <p><b>Tennessee Corrections Academy</b></p> <p>Correctional Employee Appreciation week takes place in May – exact date to be determined</p> <p>Thanksgiving – the week prior to the holiday</p> <p>Christmas – the week prior to the holiday</p>

RFP SECTION	PAGE #	QUESTION / COMMENT	STATE RESPONSE
			<p><b>TCIX – every religion, Easter, Thanksgiving, Christmas</b></p> <p><b>West Tennessee State Penitentiary (WTSP) and Women’s Therapeutic Residential Center (WTRC) -- N/A</b></p>
		<p>26. Are there any TN DOC employees currently working in the kitchen operations at any of the locations and are also under the supervision of the Contractor staff?</p>	<p>TDOC staff working in Food Services were detailed in Attachment 6.10. State employees do NOT report to the Food Services Vendor.</p>
		<p>27. Upon award to a new vendor, will the state discuss and allow for a phased in opening of various DOC accounts by region? (Contract Start Date: July 1<sup>st</sup> 2024)</p>	<p>In the event a new contractor is selected, TDOC anticipated a phased implementation</p>
		<p>28. Does the State have or anticipate a conceptual transition plan?</p>	<p>Respondents must provide a transition plan as part of their proposal as stated in RFP Attachment 6.2 Section C.11.</p>
		<p>29. Can the state please provide by facility the actual Daily population (by date) for the months of July and August 2023?</p>	<p>Please see <b>Attachment 6.35</b> for</p>

RFP SECTION	PAGE #	QUESTION / COMMENT	STATE RESPONSE
			In-House Daily Count for July, August and September 2023 as referenced in item 6 below.
Amendment 9 Question 16		<p>30. Because grease trap cleaning services are provided under a Statewide contract, the invoices go directly to TDOC, with the vendor then reimbursing TDOC for those costs:</p> <ul style="list-style-type: none"> <li>a. <b>Question:</b> Can that state please provide a copy of the TDOC Grease Trap Cleaning Invoices by the various vendors to the state for the past 12 months?</li> <li>b. <b>Question:</b> Can the state please provide this information for each facility?</li> <li>c. <b>Question:</b> Can the state please provide a copy of the invoices paid by Aramark which reimbursed the state for such costs?</li> <li>d. <b>Question:</b> Will the state consider this same arrangement with any new vendor under this RFP?</li> <li>e. <b>Question:</b> Please provide any and all invoices from the state to Aramark for the month of October / November for all requests for reimbursement</li> </ul>	<p>Grease trap cleaning invoices have been provided by the following facilities, and are included as Attachment 6.36 and as referenced in item 7 below:</p> <p><b>BCCX</b>  <b>DJRC</b>  <b>MCCX</b>  <b>MLTC</b>  <b>NECX</b>  <b>Northwest Correctional Complex</b></p> <p>Aramark only pays this expense once each quarter. The past four (4) invoices are attached. The facility pays the SWC vendor and deducts the cost on Aramark's invoice.</p> <p><b>RMSI</b></p>

RFP SECTION	PAGE #	QUESTION / COMMENT	STATE RESPONSE
			<p>CMRA grease trap invoices are attached. They are done quarterly at \$530 each cleaning.</p> <p><b>Tennessee Corrections Academy</b></p> <p><b>West Tennessee State Penitentiary (WTSP) and Women's Therapeutic Residential Center (WTRC)</b></p> <p>The State anticipates the same arrangement with the awarded vendor – with the vendor paying for one grease trap cleaning per quarter as stated in PFC Section A.27.</p>
Amendment 9 Question 18		<p>31. The response to this question just seems to confuse the intent of the original request and we would appreciate it if the state could supply greater details as to what equipment is: (This question is resubmitted in its entirety please)</p> <ul style="list-style-type: none"> <li>a. Leased: where equipment is located, who is paying for, what is being reimbursed, and the amount?</li> <li>b. Please expand on the comment that DSNF will initiate repair or replacement of equipment?</li> </ul>	<p>TDOC's current contract states that all inventoried equipment shall be returned to the State . The State maintains an option to acquire any equipment purchased by the</p>

RFP SECTION	PAGE #	QUESTION / COMMENT	STATE RESPONSE
		<p><b>A.46.e. If during the term of this contract the Contractor provides equipment at any State facility for food preparation, the equipment becomes the property of the State at the termination of the contract.</b></p> <ul style="list-style-type: none"> <li>a. Can we assume that all small wares, trays, pots, pans, kitchen utensil at every location, purchased by Aramark during the contract period now becomes property of the State and will remain available to the new vendor if selected.</li> <li>b. There are various Gator type vehicles and or other Vendor Used Vehicles throughout the State at various sites. <ul style="list-style-type: none"> <li>a. <b>Question:</b> Can the State please clarify the various vehicles being used by the Vendor,KCG the location, as it appears that they will be the property of the state?</li> </ul> </li> <li>c. <b>Question</b> Will these same vehicles be available for a new vendor if selected?</li> <li>d. Also referenced in this section is the various working/nonworking Inmate ID Scanners / Monitors that also seem to fall into the category of becoming the property of the state. <ul style="list-style-type: none"> <li>a. <b>Question</b> Can the state confirm that this equipment will be available to the new vendor if selected as well as the location and number at each facility?</li> </ul> </li> <li>e. There seems to be a lot of variations to the ownership / lease of dishwashers by facility and no mentions of the cost associated with the lease for our financial model. <ul style="list-style-type: none"> <li>a. <b>Question</b> Can the state please by facility, what is leased and the monthly/annual cost for the lease to be paid for by the vendor if any?</li> </ul> </li> </ul>	<p>current Contractor at the end of the contract.</p> <p><b>BCCX- Dish washer at Site Two is leased by Food Vendor, from Diversity.</b></p> <p><b>A.46.e. (question part b) BCCX</b> currently has one Gator, used between all 3 sites, and kept at Site One.</p> <p><b>Information not available at this time to answer question portions c, d and e.</b></p> <p><b>DJRC</b> The current vendor has 1 vehicle that they use. If the vehicle becomes the property of the State, it could be used by a new vendor.</p> <p><b>DSNF</b> All of the equipment at DSNF is owned by the state. We are in the process of getting bids to</p>

RFP SECTIO N	PAG E #	QUESTION / COMMENT	STATE RESPONSE
			<p>replace our retherm units as they are becoming unrepairable and the current model is obsolete.</p> <p>We have no vehicles used by the vendor in food service.</p> <p>All smallwares and equipment will remain.</p> <p>Dishwashers also belong to state.</p> <p><b>MLTC</b></p> <p>No equipment is being leased.</p> <p><b>MCCX</b> currently has 3 leased dishwashers that are replacements for state owned equipment. The cost is being paid through SWC by the State.</p> <p><b>NECX</b></p> <p>We are paying for Equipment (no leases) with the exception of the dish machines, they are maintained by Aramark.</p>



RFP SECTION	PAGE #	QUESTION / COMMENT	STATE RESPONSE
			<p>Yes</p> <p>Provided by Aramark</p> <p>TBD</p> <p>Currently none</p> <p>Dish machines are the responsibility of Aramark</p> <p><b>Northwest Correctional Complex</b></p> <p>The only leased equipment are three (3) dish machines at main, NRU and annex kitchens.</p> <p>a... Aramark pays for dish machine cost.</p> <p>b... Contractor is not allowed to use state vehicles.</p> <p><b>RMSI</b></p> <p>A. Small wares are primarily purchased through the State.</p> <p>B. There is a Gator utilized by Aramark, but it was purchased through them and is not for food preparation, but</p>

RFP SECTION	PAGE #	QUESTION / COMMENT	STATE RESPONSE
			<p>delivery. Other vehicles used are State property (box truck, forklift, etc.)</p> <p>C. State-owned vehicles will be available for use if necessary.</p> <p>D. Any equipment that is in the kitchen will be available for use by the vendor unless it is a security issue.</p> <p>E. I do not have information on the leased dishwashing cost.</p> <p><b>Tennessee Corrections Academy</b></p> <p>a. Supplier pays for lease of dishwasher in Horton Building b.N/A</p> <p>A.46.e. a. TCA cannot assume the current supplier will forfeit</p>

RFP SECTION	PAGE #	QUESTION / COMMENT	STATE RESPONSE
			<p>items they have purchased.</p> <p>b. Supplier employees are not authorized to drive State vehicles/equipment. Academy staff works with supplier for deliveries needed outside the cafeteria building.</p> <p>c.n/a</p> <p>d. n/a</p> <p>e TCA does not have access to the dishwasher rental agreement or cost</p> <p><b>West Tennessee State Penitentiary (WTSP) and Women's Therapeutic Residential Center (WTRC)</b></p> <p>N/A</p>
		<p>32. Attachment 6.28b. FY23 (tab State to Charge ARA July FY 23 (<b>6 People</b>) indicates a labor chart with does not match (Tab July – EE Credits FY23 (<b>11 people</b>)) which identifies State Labor – which does not match (Amendment #9, Answer #20 (<b>12 People</b>)) in any way.</p> <p>a. <b>Question</b> Can the state please review the data provided and clarify what is being reported.</p>	<p>a. the number of State employees working in food services may have changed since the</p>

RFP SECTION	PAGE #	QUESTION / COMMENT	STATE RESPONSE																																							
		<p>b. <b>Question</b> Are these identified 11/12 positions part of the staffing plan requested in the original RFP on Attachment 6.14 or additional?</p> <table border="1" data-bbox="420 386 1711 901"> <thead> <tr> <th data-bbox="420 386 546 418">Facility</th> <th data-bbox="546 386 798 418">Positions Needed</th> <th data-bbox="798 386 1711 418"></th> </tr> </thead> <tbody> <tr> <td data-bbox="420 427 546 459">NWCX</td> <td data-bbox="546 427 798 459">27</td> <td data-bbox="798 427 1711 459">an additional 3</td> </tr> <tr> <td data-bbox="420 467 546 500">WTRC</td> <td data-bbox="546 467 798 500">12</td> <td data-bbox="798 467 1711 500">an additional Food Service Director</td> </tr> <tr> <td data-bbox="420 508 546 540">WTSP</td> <td data-bbox="546 508 798 540">12</td> <td data-bbox="798 508 1711 540">an additional 3 MSC</td> </tr> <tr> <td data-bbox="420 548 546 581">MLTC</td> <td data-bbox="546 548 798 581">11</td> <td data-bbox="798 548 1711 581">an additional 2 in the segregation kitchen</td> </tr> <tr> <td data-bbox="420 589 546 621">TCIX</td> <td data-bbox="546 589 798 621">23</td> <td data-bbox="798 589 1711 621">no additional staff requested</td> </tr> <tr> <td data-bbox="420 630 546 662">RMSI</td> <td data-bbox="546 630 798 662">12</td> <td data-bbox="798 630 1711 662">no additional staff requested</td> </tr> <tr> <td data-bbox="420 670 546 703">DJRC</td> <td data-bbox="546 670 798 703">13</td> <td data-bbox="798 670 1711 703">2 additional in segregation</td> </tr> <tr> <td data-bbox="420 711 546 743">DSNF</td> <td data-bbox="546 711 798 743">14</td> <td data-bbox="798 711 1711 743">2 additional in Mental Health Building Kitchen and the kitchen in Building 15</td> </tr> <tr> <td data-bbox="420 751 546 784">BCCX</td> <td data-bbox="546 751 798 784">30</td> <td data-bbox="798 751 1711 784">2 additional in segregation units</td> </tr> <tr> <td data-bbox="420 792 546 824">MCCX</td> <td data-bbox="546 792 798 824">28</td> <td data-bbox="798 792 1711 824">3 additional</td> </tr> <tr> <td data-bbox="420 833 546 865">NECX</td> <td data-bbox="546 833 798 865">23</td> <td data-bbox="798 833 1711 865">no additional staff requested</td> </tr> <tr> <td data-bbox="420 873 546 906">TCA</td> <td data-bbox="546 873 798 906">10</td> <td data-bbox="798 873 1711 906">no additional staff requested</td> </tr> </tbody> </table> <p>c. Please provide the exact number of staff and wages requested in the original question with more clarity.</p> <ol style="list-style-type: none"> <li>i. <b>Facility</b> ----- <b>Employee</b> ----- <b>Position</b> ----- <b>Hourly Rate</b> before requested increase (20%)</li> <li>ii. Please provide in detail how the Staffing credit plays out as Attachment 6.28b. Feb FY23 (tab State to Charge ARA July FY 23) Columns M-Q are confusing the understanding without greater explanation</li> </ol> <p>d. Attachment 6.28b. FY23 Tab State to charge ARA July FY23 row 80 column indicated charges (example Bledsoe \$232.29) and without State and labor at Bledsoe (same Tab) attached – what are these charges for? Please clarify for each facility.</p> <p>e. Referring to the same attachment and tab, can the state please provide clarification to column G- CO and various unhid and hidden rows 4-71?</p>	Facility	Positions Needed		NWCX	27	an additional 3	WTRC	12	an additional Food Service Director	WTSP	12	an additional 3 MSC	MLTC	11	an additional 2 in the segregation kitchen	TCIX	23	no additional staff requested	RMSI	12	no additional staff requested	DJRC	13	2 additional in segregation	DSNF	14	2 additional in Mental Health Building Kitchen and the kitchen in Building 15	BCCX	30	2 additional in segregation units	MCCX	28	3 additional	NECX	23	no additional staff requested	TCA	10	no additional staff requested	<p>RFP was originally issued.</p> <p>b. The number of State employees working in food services are included in the staffing plan.</p> <p>c.</p> <ol style="list-style-type: none"> <li>i the information provided in Amendment 9 Question 20 included the facility, position and monthly salary/hourly rate</li> <li>ii The Office of the Inspector General may elect to award credits for contractor staff overtime, State employee overtime, contractor travel, recruiting, hotel expenses and food. These credits are awarded on a case-by case basis at the discretion of the State, and may be used to offset assessed Liquidated Damages.</li> </ol>
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RFP SECTION	PAGE #	QUESTION / COMMENT	STATE RESPONSE
			<p>d. The Office of the Inspector General may elect to award credits for contractor staff overtime, State employee overtime, contractor travel, recruiting, hotel expenses and food. These credits are awarded on a case-by case basis at the discretion of the State, and may be used to offset assessed Liquidated Damages.</p> <p>e. the pertinent information is the number of meals of each type, meal totals and amounts charged for meals detailed on the document or attachment.</p>
		<p>33. Attachment 6.28b. FY23 Meals and Bulk (all Facilities) It appears that there are additional sales from the vendor to the State (upon request?) for various meeting, graduations, caterings, beverages, paper/Styrofoam. DOC Invoice Name Line Item: <b>Total Facility Requested Meals</b></p>	<p>Correct. Facilities may request meals, beverages and items such as paper and Styrofoam containers for guest meals or special events.</p>

RFP SECTION	PAGE #	QUESTION / COMMENT	STATE RESPONSE
		34. Please provide this same data for a full 12 month of Invoices Oct 2022 - Nov 2023 as this is outside of the scope of the RFP / Contract.	Items such as styrofoam are noted on invoices in <b>Attachment 6.32.</b> <b>Attachment 6.37</b> includes holiday meals that were billed separately.
		35. What is the state currently serving for the enhanced sack lunches for work crews, court sacks or prison staff?	Please see Attachment 6.40 as detailed in item 11 below.
		36. What is the state currently serving for the breakfast sacks for work crews that leave before breakfast?	Please see Attachment 6.40 as detailed in item 11 below.
		37. What is the state currently serving for the sack lunch meals for mother/child visitations?	Please see Attachment 6.40 as detailed in item 11 below.
		38. Can the state please provide a copy of the most recent <b>Client Business Review</b> (last completed review in 2023 please)?	Please see Attachment 6.39 as detailed in item 10 below.
		39. RFP A.3- Equipment, maintenance and repairs and purchasing. Can the state please clarify the expectation of the vendors responsibility for the maintenance, repair, and replacement of kitchen equipment.	Please see Pro Forma Contract Sections A.12.b and A.12.c provided here for convenience: The Contractor shall be responsible for ensuring that

RFP SECTIO N	PAG E #	QUESTION / COMMENT	STATE RESPONSE
			<p>equipment provided by the TDOC is correctly operated, cleaned, and maintained in strict accordance with the manufacturers' operating manuals. The Contractor shall have the operating manuals for the food service equipment on hand at each kitchen. The Contractor shall operate, clean and maintain the kitchen equipment to minimize any abuse to the equipment. <b>In the event the TDOC determines that equipment has been damaged or abused due to lack of adequate Contractor oversight or other negligence, the Contractor shall be liable to the State for repair and/or replacement of the equipment.</b></p> <p>c. In the event TDOC deems any equipment unusable,</p>

RFP SECTIO N	PAG E #	QUESTION / COMMENT	STATE RESPONSE
			<p>the Contractor shall provide and procure replacement equipment <b>and be responsible for costs</b>. TDOC will own any equipment that the Contractor purchases, including, but not limited to, small wares, trays, tumblers, sporks, dishwashers, retherm trays, Cambro insulated cart/carriers, all-terrain vehicles, and any other necessary equipment required to operate a kitchen, transport meals, or maintain temperatures. The Contractor shall submit in writing to the Warden or Superintendent all requests for repair or replacement of TDOC-owned equipment. The Contractor shall ensure that replacement orders must be initiated within seven (7) days</p>



RFP SECTIO N	PAG E #	QUESTION / COMMENT	STATE RESPONSE
			<p>of the date that the equipment was declared unusable.</p> <p>Any additional equipment purchased, installed, repaired, replaced, or modified by the Contractor shall meet or exceed the State's standards for functionality, sanitation and security as determined by the TDOC. The Contractor shall obtain prior written authorization from the TDOC when installing, repairing, or replacing any food service equipment.</p> <p><b>TDOC has been purchasing and is continuing to purchase equipment required to operate a kitchen. TDOC will not purchase equipment to transport meals, or maintain temperatures.</b></p>

RFP SECTION	PAGE #	QUESTION / COMMENT	STATE RESPONSE
		40. Will the state retain repair and maintenance of all kitchen equipment?	Please see State's Response to Question 39
		41. Will the state retain repair and maintenance of physical plant to include: hood systems, fire suppressant systems, refrigeration, compressors, walk in fridge / freezer, etc.?	Please see State's Response to Question 39
Amendment 9 Questions 5, 6, 8, 9, 12		<p>42. We noticed that the state responses in addendum 9 to Questions 5, 6, 8, 9, 12, had the response perspectives from the individual locations, not an overall standardized policy/approach from the State. Some of these responses contradicted each other as it relates to implementing a standardized policy. Is it the States intent related to questions 5, 6, 8, 9, 12 in addendum 9 to offer a standardized statewide policy versus managing policies and procedures site by site.</p> <p>a. Examples.</p> <ul style="list-style-type: none"> <li>i. Question 5 regarding the increased cost of Passover meals - BCCX would be agreeable to passing on an additional cost for the increased cost of the Passover Meal, while DJRC states no, these should be invoiced at the regular Holiday meals rate.</li> <li>ii. Question 6 regarding the contractor being expected to serve meals in confinement settings – BCCX officers would deliver the meals after they have been trayed, while NECX states it is the contractors responsibility.</li> </ul>	<p>i. Passover Meals – The State is not willing to absorb a portion of the Passover Meal costs. Such costs will be the responsibility of the bidder and should be included in their bid price(s).</p> <p>ii. The facility responses will stand, with the determination on the delivery of confinement meals being made at each facility.</p>
Amendment 9 Question 3		<p>43. If the State's intention is for the selected respondent to cover all maintenance, repair and replacement of existing equipment can the State please provide a list of equipment that is in need of significant repair and/or replacement prior to the bid submission deadline so it can be factored into the respondent's response?</p> <p><b>Response</b> – Riverbend Maximum Security Institution (RMSI) RMSI is due for a full kitchen renovation with all equipment to be replaced: 2 walk-in coolers 1 walk-in freezer, 1 40-gallon kettle, 2 electric griddles, 3 conventional ovens, 2 electric tilt skillets, 2 warm food holding units</p> <p><b>Clarification</b> – When the state indicates that RMSI is “due for a full kitchen renovation” is it the intention of the state to complete the renovation prior to this contract being awarded or for the selected vendor to complete the full kitchen renovation?</p>	<p><b>RMSI</b></p> <p>If the timeline follows the schedule above, it will be highly unlikely that the equipment purchase or the renovation will be completed by the contract award date.</p>

RFP SECTION	PAGE #	QUESTION / COMMENT	STATE RESPONSE
			The project has not started yet and will take several months to complete.
Amendment 9 Question 3		<p>44. If the State's intention is for the selected respondent to cover all maintenance, repair and replacement of existing equipment can the State please provide a list of equipment that is in need of significant repair and/or replacement prior to the bid submission deadline so it can be factored into the respondent's response?</p> <p><b>Response</b> - DeBerry Special Needs Facility (DSNF) DSNF currently is the only facility that uses retherm units and ours are outdated and in need of replacement as some of the parts are no longer able to be purchased.</p> <p><b>Clarification</b> – Is it the State's intention for the selected vendor to replace all required retherm units or is the State considering moving the DSNF operation to cook/serve? If cook/serve is a consideration, will the selected vendor be responsible for transitioning the kitchen(s) from retherm to cook/serve?</p>	The State has no intention of moving DSNF to cook/serve. The State has been purchasing replacement retherm units.
Amendment 9 Question 14		<p>45. Can the State verify that it will be responsible for providing security training to all new contractor employees?</p> <p><b>Response</b> - No. Please revisit the first paragraph of A.21.a., which reads as follows and note italics: TDOC will provide security in the dining rooms at each meal, depending on staff availability and the classification of the Facility. TDOC security personnel may be provided at the back door of each kitchen for offender movement and to assist with security functions in the food service operations when available. The Contractor shall ensure that its staff is trained in Facility security and may assist with security in the kitchen if Facility staff is not available as outlined below. The following list is not all inclusive and the parties may agree in writing (i.e. by MOU or a formal amendment to the contract) to other security responsibilities of the Contractor).</p> <p><b>Clarification</b> – The original question was in reference to A.14.m, which states “The Contractor shall develop and implement an orientation and training plan, and employee manual which is approved in writing by TDOC. The Contractor shall ensure that all on-site staff attend and satisfactorily complete the orientation and training at least thirty (30) days prior to entering the facility. The Contractor shall ensure that the orientation and training incorporates elements of all current TDOC Policies and ACA standards as they relate to Facility security, sanitation, food service operations, and uniforms. The Contractor shall be financially responsible for the staff's time to attend these trainings as well as for the purchase of all applicable ACA Standards publications. TDOC will determine the method of delivery and training site, including instructors.” Please verify that training for new employees regarding TDOC policies, personal safety and security procedures will be conducted by TDOC staff.</p>	No. The training shall be conducted by Contractor staff.

RFP SECTION	PAGE #	QUESTION / COMMENT	STATE RESPONSE
Amendment 9 Question 16		46. How much has the current contractor been invoiced for grease trap cleaning per facility per grease trap over the past 12 months?	Please see the State's Response to Question 30.
Amendment 9 Question 18		47. If the State were to award a contract to a different vendor, how would you prefer that the equipment transition process be handled at the facilities? Would the State buy out the equipment owned by the current vendor so it can remain in place and allow the new vendor to start fresh (assuming individual equipment items are in good working order)?	All equipment will remain at the facilities so that any new vendor would be able to use equipment in good working order.

Please also provide the following information that was not available for a previous amendment:

Please provide a list of equipment that is in need of significant repair and/or replacement prior to the bid submission deadline so it can be factored into the respondent's response. (Amendment 9 Question 3)	West Tennessee State Penitentiary -- None
Can the State verify its approval process for participation in Passover and provide the average number of participants in the Passover holiday? (Amendment 9 Question 5)	West Tennessee State Penitentiary -- Offenders submit a written request to the facility Chaplain, explaining why the Standardized Menu does not meet their religious dietary requirements. The Chaplain forwards the written request along with their approval or denial recommendation to the Warden in keeping with TDOC Policy 116.0. WTRC (Site 1) = 5 WTSP (Site 2) = 4 MSC (Site 3) = 3
Can the State clarify the process of approval for non-formulary diet orders? (Amendment 9 Question 9)	<b>Mark Luttrell Transition Center</b> -- All non-formulary diet are determined by Health Service.
Are the items needed for medical codes/events to be maintained by medical as there will be times that such events occur when food service personnel is no longer on grounds? (Amendment 9 Question 10)	<b>West Tennessee State Penitentiary</b> -- Yes
Can you provide an average number of staff that work at each facility? (Amendment 9 Question 11)	<b>Mark Luttrell Transition Center</b> -- 136 <b>Northeast Correctional Complex</b> -- 450

<p>Can the State please provide a listing of Aramark Owned/Leased Equipment that will and or will not remain with the State, by facility?  Can the State provide the number of dish/tray washers that are not operable and the number that are leased by facility?  Will the incumbent be mandated to replace the "Leased" dish machine with comparable working Dishwashers that will remain with the State?  Is there other equipment that has not been repaired by the incumbent and will the incumbent bring all existing equipment up to good working condition or replaced prior to the submission of new proposals to the State?  (Amendment 9 Question 18)</p>	<p><b>Northeast Correctional Complex</b> – all equipment owned by facility with exception of dishwashing machines leased by Aramark.  <b>Northwest Correctional Complex</b> – All equipment is owned and maintained by the facility – the exception being the 3 dish machines, which are leased by Aramark.</p> <p><b>Riverbend Maximum Security</b> -- All equipment will remain. These include:  4 ovens  2 electric stoves  2 kettles  1 large mixer  2 tilt skilletts  2 food warmers  1 food cooler  1 serving line</p> <p>We currently have one dish machine and it is inoperable.</p>
<p>Where are beverages being served? (Amendment 9 Question 31)</p>	<p><b>Morgan County Correctional Complex</b> Beverages are served with all meals in feeding areas in bulk. Sack lunches and transportation bag lunches contain individual box container of beverage  <b>West Tennessee State Penitentiary</b> – chow hall and certain segregation housing units</p>
<p>Is a manual tray counting system in place as an alternate?  (Amendment 9 Question 33)</p>	<p><b>Bledsoe County Correctional Complex</b> – Yes.</p>
<p>How is the meal count billing at each location being verified?  a. Is the vendor invoicing and being paid by actual meal participation or the facility daily population count?  b. Will the state confirm the meal billing process by location (Actual/Served/Other)?  c. How are meals verified / invoiced at facilities where bulk feeding vs. trayed meals?  (Amendment 9 Question 34)</p>	<p><b>DeBerry Special Needs Facility</b> We utilize the documentation provided by Aramark and compare it to the monthly invoice to ensure we are paying the correct amounts as listed on the invoices. All of our meals are trayed prior to serving.  <b>Turney Center Industrial Complex</b> – invoice compared to weekly meal counts</p>
<p>Based on chart above, we note that additional staff are requested in segregation units.  a. What are the current vendors responsibilities in segregation units?  b. What is the intent of the additional staff for segregation units?  c. What training will be provided to civilian staff?  (Amendment 9 Question 46)</p>	<p><b>West Tennessee State Penitentiary</b>  a. What are the current vendors responsibilities in segregation units? <b>To deliver the food items.</b>  b. What is the intent of the additional staff for segregation units? <b>To deliver the food items.</b>  c. What training will be provided to civilian staff? <b>New employee orientation (NEO) training.</b></p>

bb Are there any special requirements required by the state for delivery of product?  (Amendment 9 Question 48)	<b>DeBerry Special Needs Facility</b> There are no special requirements.
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3. Attachment 6.32 Invoices is being added as referenced in the State's Response to Question 2.
4. Attachment 6.33 Meal Count Sheets is being added as referenced in the State's Response to Question 3.
5. Attachment 6.34 CR 4056 and CR 1798 is being added as referenced in State's Response to Question 23.
6. Attachment 6.35 – In-House Daily Count for July, August and September is being added as referenced in State's Response to Question 29.
7. Attachment 6.36 – Grease Trap Info – is being added as referenced in State's Response to Question 30.
8. Attachment 6.37 – Holiday Meals – is being added as referenced in State's Response to Question 34.
9. Attachment 6.38 – TCA Menu – is being added as referenced in State's response to Question 19.
10. Attachment 6.39 – Client Business Review – is being added as referenced in State's response to Question 38
11. Attachment 6.40 – Sack Lunch Menus – is being added as referenced in State's responses to Questions 35, 36 and 37.
12. Attachment 6.41 – Current Contract – is being added as referenced in State's response to Question 4.
13. Attachment 6.18 – Quarterly Report Statistics – is being split into Attachment 6.18a and Attachment 6.18b as referenced in State's response to Question 15.
14. **RFP Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.