



STATE OF TENNESSEE
SAFETY AND HOMELAND SECURITY

**REQUEST FOR PROPOSALS # 34901-01550
AMENDMENT # 1
FOR GOODS OR MEAL SERVICES FOR THE STATE'S
TRAINING CENTER**

DATE: May 8, 2024

RFP # 34901-01550 IS AMENDED AS FOLLOWS:

1. This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.

EVENT	TIME (central time zone)	DATE
1. RFP Issued		April 22, 2024
2. Disability Accommodation Request Deadline	2:00 p.m.	April 25, 2024
3. Mandatory Pre-response Conference and Site Visit (Please see RFP 1.7.)	9:30 a.m.	April 29, 2024
4. Notice of Intent to Respond Deadline	2:00 p.m.	April 30, 2024
5. Written "Questions & Comments" Deadline	2:00 p.m.	May 3, 2024
6. State Response to Written "Questions & Comments"		May 8, 2024
7. Response Deadline	2:00 p.m.	May 17, 2024
8. State Completion of Technical Response Evaluations Sections B&C		May 30, 2024
9. State Schedules Respondent Oral Presentation		May 31, 2024
10. Respondent Oral Presentation	8 a.m. – 12 p.m. or 1 p.m. – 5 p.m.	June 6-7, 2024
11. State Completion of Technical Response Evaluations		June 10, 2024
12. State Opening & Scoring of Cost Proposals	2:00 p.m.	June 11, 2024
13. Negotiations		June 12-18, 2024

14. State Notice of Intent to Award Released <u>and</u> RFP Files Opened for Public Inspection	2:00 p.m.	June 20, 2024
15. End of Open File Period		June 27, 2024
16. State sends contract to Contractor for signature		June 28, 2024
17. Contractor Signature Deadline	2:00 p.m.	July 2, 2024
18. Performance Bond Deadline	4:30 p.m.	July 10, 2024

2. State responses to questions and comments in the table below amend and clarify this RFP.

Any restatement of RFP text in the Question/Comment column shall NOT be construed as a change in the actual wording of the RFP document.

RFP SECTION	PAGE #	QUESTION / COMMENT	STATE RESPONSE
RFP Attachment 6.4.	35-37	1. Regarding Contract References; please confirm that the references our clients already submitted for RFP 34901-01504 will meet the reference requirement for RFP# 43901-01550 and that we don't need to ask our clients to redo-resubmit their references again	Yes, references submitted for RFP 34901-01504 will meet the reference requirement of RFP 34901-01550.
A.5.d.(4) and A.6.	44-45	2. Regarding the contract requirement to provide SUPPLEMENTAL FOOD ITEMS the RFP identifies many different Types of items such as QUEST Protein Granola Bar (Gluten Free)12/2.12 oz on the high-cost end and Low-fat 1% half pint of Milk on the low-cost end. We estimate that we will have to stock over 20 different items to meet this new requirement Please clarify how many different menu items we will be required to have available every evening and the specific total number we will have to provide per Cadet class size. As an Example, 75 Cadets will require 4 different items be provided and using a formula of 2 units per Cadet, we will have to provide 150 units in total. This clarification will be very helpful in calculating a proposal price.	See Pro Forma Contract Sections A.5.d.(4) and A.6. The State understands that there is a price-point difference in the items listed for Supplemental Food Items as a result of some of the items being a higher quality product that provides higher nutritional value aimed at generating increased performance gains and results. The State does not expect that each of the items be served at each setting but does expect enough of a sampling to provide a variety for individuals to choose from. The State offers an analogy of a salad bar – there may be 30 items on the salad bar, but some individuals may only select 3 while others may select 5 and if someone wants something that is not available, the person makes an alternate selection. Using the Respondent's numbers of 75, the State would not expect 75 Quest bars to be available each time, but perhaps at least 10 and enough of the other items to allow individuals to choose from what remains

3. **Delete Pro Forma section A.5.d.(4) in its entirety and insert the following in its place (any sentence or paragraph containing revised or new text is highlighted):**

The Contractor shall provide and make available supplemental nutritional food items to Trooper cadets throughout the duration of the Cadet School. Supplemental nutritional food items shall not be used to replace any other meal period and are intended to provide for additional nourishment between the hours of dinner and breakfast. Supplemental nutritional food items shall be available between the hours of 6:00 pm CST and 9:00 pm CST unless the State agrees in writing for any changes to this schedule. **The quantity and selection of supplemental nutritional food items to be provided each day throughout the Cadet School shall be determined similarly to how meal counts are determined as set forth in Section A.6.** Supplemental nutritional food items must be those listed on Attachment J.

4. **RFP Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.