



STATE OF TENNESSEE
DEPARTMENT OF GENERAL SERVICES

INVITATION TO BID # 32101-13278
STATE RESPONSE TO WRITTEN QUESTION &
COMMENTS FOR INKJET PRINTER PAPER

DATE: APRIL 25, 2024

1. State responses to questions and comments in the table below.

QUESTION / COMMENT		STATE RESPONSE
1	Who is supplying this paper to you all right now?	Converters Acquisition LLC (MAC papers) is the incumbent Contractor.
2	What is the usage of this? Per week or per month? a. The QTY says 25000 with a UOM of hundred, is that linear feet or yards?	On average the State uses approximately 40 rolls per month, and this may vary due to volume of print per month. UOM is hundred weight, or 100 pounds.
3	With regards to the Inkjet Paper bid for the State of TN, how critical is it that our company be registered with the State?	It is critical. Please reference Terms and Condition sections 3.1. ("Pursuant to Tenn. Code Ann. § 4-56-105 all respondents must be registered prior to the issuance of a contract or a purchase order.") and 3.27. ("The State shall not award a contract unless the respondent provides proof of such registration or provides documentation from the Department of Revenue that the Contractor is exempt from this registration requirement. The foregoing is a mandatory requirement of an award of a contract pursuant to this ITB.")
4	Is the 6" core a non-negotiable? Could you accept 3"?	The State requires a 6-inch core. Please see Specifications, Section B.1.f.
5	Is the paper going through a Veritiv location or are we supposed to deliver full truckloads directly to you? - I know you want 4-10 rolls stocked on the floor at Veritiv, but will you also want deliveries direct to you from the mill?	The Contractor shall be able to deliver to Document Solutions as noted in Specifications, Section E.
6	If the second option, how many delivery locations?	The only delivery location will be 6500 Centennial Blvd. Refer to Specifications, Section E.4.a.
7	What is the usage per month or per week on this? - It is hard to get pricing without knowing how much volume they will be supplying.	20-40K pounds per month. This is on allocation from the mill.

8	<p>Could you indicate if the State of TN inventories any of the inkjet rolls?</p>	<p>They are not inventoried in Edison or EPMS.</p> <p>We just manually inventory our roll stock on a weekly basis and there is not a particular way we inventory since none of the roll stock is in Edison or Enterprise.</p>
9	<p>If yes to the above; what are the maximum number of rolls the State of TN keeps on hand?</p>	<p>At the Distribution Center from our current provider, we receive a standing order of 20 skids or 40 rolls monthly.</p>