



STATE OF TENNESSEE
Department of Transportation

REQUEST FOR PROPOSALS # 40100-51043 AMENDMENT # 5 FOR INTEGRATED RIGHT-OF-WAY INFORMATION SYSTEM

DATE: 5/8/2024

RFP # 40100-51043 IS AMENDED AS FOLLOWS:

1. This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.

EVENT	TIME (central time zone)	DATE
1. RFP Issued		February 15, 2024
2. Disability Accommodation Request Deadline	2:00 p.m.	February 21, 2024
3. Pre-response Conference	10:00 a.m.	February 22, 2024
4. Notice of Intent to Respond Deadline	2:00 p.m.	February 23, 2024
5. Written "Questions & Comments" Deadline	2:00 p.m.	March 4, 2024
6. State Response to Written "Questions & Comments"		April 26, 2024
7. Second Round "Questions & Comments" Deadline	2:00 p.m.	May 3, 2024
8. State Response to Second Round Written "Questions & Comments"		May 8, 2024
9. Response Deadline	2:00 p.m.	May 31, 2024
10. State Completion of Technical Response Evaluations		June 17, 2024
11. State Schedules Respondent Oral Presentation		June 20, 2024
12. Respondent Oral Presentation	8 a.m. - 4:30 p.m.	June 25-26, 2024
13. State Opening & Scoring of Cost Proposals	2:00 p.m.	June 28, 2024
14. Negotiations (Optional)		July 2-3, 2024

15. State Notice of Intent to Award Released <u>and</u> RFP Files Opened for Public Inspection	2:00 p.m.	July 8, 2024
16. End of Open File Period		July 15, 2024
17. State sends contract to Contractor for signature		July 16, 2024
18. Contractor Signature Deadline	2:00 p.m.	July 19, 2024

2. State responses to questions and comments in the table below amend and clarify this RFP.

Any restatement of RFP text in the Question/Comment column shall NOT be construed as a change in the actual wording of the RFP document.

RFP SECTION	PAGE #	QUESTION / COMMENT	STATE RESPONSE
		1) For Functional requirement gg, What is the purpose of the audit and when does it occur? Are the "audit findings" a standard report? If no, what are the "audit findings"? Do the audit findings include a list of the email notifications or copies of the emails?"	The audit provisions in Section A.4.gg. of the Contract have been removed on 4/26/24. Please review RFP release #2 for the revised language.
		2) Response to Q96 states that SOC 2 is required, whereas E.10. Contractor Hosted Services Confidential Data, Audit, and Other Requirements shows the requirement to be deleted. Could you please clarify?	The language struck through from release 2 is being deleted. SOC 2 Type II audits are required as set forth in contract section E.10.e. Please note the tracked changes and comments have been removed from the release 2 and are no longer reflected on the RFP document.
		3) It is requested that the response to Question #74 be added to the RFP.	The RFP already contains information about forms and template requirements. Please refer to the following sections for more details: A.4.q., A.4.w, A.4.aa, A.4.ee, A.4.ll, and A.4.eee. The selected contractor is responsible for configuring approximately 200 standard e-forms, sub-forms, and templates. These templates will enable users to create letters and documents using data extracted from IRIS, modify the content of the document, and save the form as a Word document. The State has yet to determine at this time the exact number of templates IRIS will need to store over the life of the contract. Respondent should be aware that the number of templates stored is subject to change at State discretion. The State will make the templates currently in use available to the selected contractor.
		4) It is requested that reconsideration of redaction of demonstrations be considered for product proprietary purposes.	See Section 4.8 of the RFP.

3. RFP Amendment Effective Date. The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.