



State of Tennessee
Department of Commerce and Insurance
Board of Architectural and Engineering Examiners
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COMITY APPLICATION REVIEW

1. The Executive Director is authorized to review comity applications which meet the following criteria and to make a recommendation to the Board regarding eligibility for registration:
 - a. Architects. Applicants must have an unexpired certificate issued by the National Council of Architectural Registration Boards (NCARB), be classified as a “blue cover” transmittal, and meet the following criteria:
 - i. Hold a degree in architecture from a program accredited by the National Architectural Accrediting Board (NAAB) at the time of graduation, or graduation was not more than two (2) academic years prior to accreditation.
 - ii. Have completed at least three (3) years of practical experience in architectural work in compliance with T.C.A. § 62-2-503.
 - iii. At least five (5) favorable references have been received in accordance with rule 0120-01-.09.
 - iv. Passed the Architect Registration Examination prepared by NCARB.
 - v. No record of disciplinary action or felony conviction.
 - b. Engineers. Applicants must have a record with the National Council of Examiners for Engineering and Surveying (NCEES), be classified as a “Model Law Engineer” or “Model Law Structural Engineer” by NCEES, and meet the following criteria:
 - i. Hold a four-year undergraduate degree in engineering from a program accredited by the Engineering Accreditation Commission (EAC) of the Accreditation Board for Engineering and Technology (ABET), or graduation was not more than two (2) academic years prior to accreditation.
 - ii. Have completed at least four (4) years of progressive experience in the practice of engineering under the supervision of a registered professional engineer in compliance with rule 0120-01-.10(2).
 - iii. At least five (5) favorable references have been received in accordance with rule 0120-01-.09.
 - iv. Passed both the Fundamentals of Engineering and Principles and Practice of Engineering examinations prepared by NCEES.
 - v. No record of disciplinary action or felony conviction.
2. Following review and recommendation by the Executive Director, a majority of members of the appropriate application review committee will then act upon the Director’s recommendation, after which certificates of registration may be issued to approved applicants. Under no circumstances may certificates of registration be issued prior to approval by the appropriate review committee of the Board (reference T.C.A. § 62-2-302).
3. Comity applications not meeting the criteria of Section 1 above will be transmitted to the appropriate application review committee for evaluation.
4. The Executive Director is also authorized to review re-applications submitted by individuals previously registered in Tennessee and to make a recommendation to the Board regarding eligibility, provided that such applications meet the criteria of Section 1 above and provided

that the continuing education records submitted meet the criteria for approval by Board staff as outlined in the Board's continuing education procedure.

5. This policy shall apply only to the review of comity applications and re-applications. Exam applications will continue to be reviewed by the appropriate application review committee.

Adopted 1-30-97
Repealed 10-6-06
Adopted 10-14-11