

**STATE OF TENNESSEE
DEPARTMENT OF COMMERCE AND INSURANCE
BOARD FOR LICENSING CONTRACTORS**

4th Floor, Davy Crockett Tower
500 James Robertson Pkwy.,
Nashville, TN 37243-1150

Telephone: 1-800-544-7693 or (615) 253-2144 / Fax: (615) 532-2868

Website: <http://www.tn.gov/regboards/contractors/>

Email: Contractors.Home-Improvement@tn.gov

**LIMITED LICENSED ELECTRICIAN
(LLE)
LICENSE APPLICATION**

Contents

LLE License Application *(Page 3)*

(New (Initial) Applicant and Reinstatement of Expired License)

The following additional information may be **downloaded** from the website:

LLE Exam Information

(See PSI's "Candidate Information Bulletin"

<https://psiexams.com/>

Law, Rules and Regulations

(Contractors Board and Division of Fire Prevention)

<http://www.tn.gov/regboards/contractors/law.shtml>

- LLE Licensing Law - Contractors, Title 62, Part 1
- LLE Licensing Rules - Contractors Rules 0680-3
- Electrical Installation Law- Division of Fire Prevention, Title 68, Part 102
- Electrical Installation Rules- Division of Fire Prevention Rules, 0780-2

(Note: See website links for laws, rules and regulations on page 15)

The above information is part of the Limited Licensed Electrician (LLE) license application package. All of this information may be downloaded from the Board's "Electrician" or Electrical Licensing section of the website at: <http://www.tn.gov/regboards/contractors/electrician.shtml>



**BOARD FOR LICENSING
CONTRACTORS**

ELECTRICAL LICENSING INFORMATION & INSTRUCTIONS

The Board for Licensing Contractors is responsible for regulating licensing in Tennessee for electrical work at various level; "Contractor" license (CE) and "Limited Licensed Electrician" (LLE). In addition, local government may also require licensing for permits and inspections, such as the journeyman/master. The Division of Fire Prevention (State Fire Marshal) is responsible for codes and inspections, therefore, their laws and rules cover more detail for electrical installations and inspections. Check their website at: <http://www.tn.gov/fire/> The following describes each electrical license:

Contractor (CE)

This state license is required for electrical work where the total cost is **\$25,000 or more**. The "CE" electrical classification is accepted statewide, and additional exams are not required in each county or municipality. However, you must adhere to their local permit and licensing rules within their jurisdiction and pay local fees. Contractors with a CE are exempt from the Limited Licensed Electrician (LLE) license, but still required to obtain permits, inspections and any applicable local licenses.

Limited Licensed Electrician (LLE) (see attached application)

This state license is only required for electricians where the total cost is **LESS THAN \$25,000** and for those working in a municipality where it is accepted in lieu of the local government codes enforcement. These areas may have permit "Issuing Agents" at the local utility office (see list on page 11). The Division of Fire Protection performs these inspections. There are no out-of-state reciprocal (exam waiver) agreements for the LLE. A license and permit is required to perform electrical work to install **HVAC**.

Local License (City/County from each Municipality)

The local license to obtain permits for inspections is required **regardless of the amount** of the project, in areas with a local codes enforcement office issuing permits. This type of licensing is typically referred to as journeyman/master, etc. Every jurisdiction is different, and you must adhere to their local requirements. Areas without a local codes office have "Issuing Agents" for permits and inspections which are regulated by the Division of Fire Prevention (see list on page 11). If you have a state contractor's "CE" license, you will **not** be required to take the local electrical exam, but will need to pay their fees and obtain permits for inspections. The LLE is **not** accepted where the local jurisdiction has their own licensing and inspections program in place. Local government contacts are available at: <http://tn.gov/local/> and see page 14 for list of "Exempt Jurisdictions" **not** accepting the LLE.

Licensing Summary - See § T.C.A. § 62-6-111(2), 62-6-130, 131, and 132

- An LLE exam from PSI Exams Services, LLC is required to obtain a LLE license. Preapproval and experience is **not** required to take the exam. There are no continuing education requirements. (LLE exam is NOT comparable to the journeyman/master.)
- The LLE license fee is **\$50.00** and will expire biennially (two years) on the last day of the month of issuance.
- An LLE is limited to projects **less than \$25,000** and cannot split projects or contracts into phases to circumvent the law.
- LLE's are prohibited from using the term "**contractor**" or advertise as an "electrical contractor".
- Those performing work in **EXCESS OF \$25,000** must be licensed as an electrical **CONTRACTOR** with a "CE" classification (or E or E-B or CE-B, if licensed prior to 1992), and with a **monetary limit** designated to cover each project.
- Renewal fee is \$50; late fee is \$10 for each month, up to three (3) months.
- Reinstatement of a license expired more than three (3) months must file a new application with a nonrefundable \$50 new application fee, plus a \$30 late penalty fee = **\$80**. Those who have never passed the LLE exam may complete the exam waiver request; however, these require Board approval. (Please see the "Public Meeting Calendar" on our website for schedule.)
- Fees by check or money order, payable to: "**Contractors Board – LLE**"; include copy of **photo ID** with application
- Must complete citizenship status and include **page 17**

Address Changes: Should you have an address change, please notify us in writing by fax, mail or email to: Linda.Ford@tn.gov prior to renewing license.

License Search: You may check the license issuance status at our website or at the direct link for the department at: <http://verify.tn.gov/>

Laws & Rules: Be sure to check our website or contact our office for current laws, rules and regulations for licensing. The statute for electrical installation, codes and inspection requirements are governed by the Division of Fire Protection and their website is at: <http://www.tn.gov/fire/>. This law is pursuant T.C.A. Title 68, Part 102. The LLE licensing law and rules may be reviewed at a link on the Board's website at: <http://www.tn.gov/regboards/contractors/law.shtml>

Notifications: Register online to receive important email notifications of news, law and rule changes at: http://www.tn.gov/notify-app/sign_up.html?agencyId=3

Issuing Agents - Permit Requirements (see page 11 for list)

- Issuing agents may accept the "**Limited Licensed Electrician (LLE)**" license to permit projects when the total project is **less than \$25,000**. Note: Projects cannot be split into phases. License must cover total contract for the total project.
- Issuing agents may also issue permits to "**Contractors**" with an electrical (**CE or E, EB or CE-B**) classification on their contractor's license. Contractor licenses are also assigned a **monetary limit** which must cover the total electrical project.
- There are **NO** state reciprocal agreements; out-of-state electricians and contractors must obtain a license in Tennessee.
- A homeowner may obtain a permit to perform their own work on a residential dwelling, only. Commercial work requires a license.

Tennessee Board for Licensing Contractors
LIMITED LICENSED ELECTRICIAN (LLE)

500 James Robertson Parkway; Nashville, TN 37243-1150
 Telephone: (615) 253-2144 OR 800-544-7693 / FAX: (615) 532-2868
 Website: <http://www.tn.gov/regboards/contractors/> Email: Linda.Ford@tn.gov

V#
\$50 Fee – 4001- LLE Initial
Xact#
ID#

LIMITED LICENSED ELECTRICIAN (LLE) - LICENSE APPLICATION

New - \$50.00 (Non-refundable) **Reinstatement - \$80.00** (\$50 + \$30 Penalty Fee= \$80 - Total)

◆ Prior License ID# _____ Exp. Date: _____

◆ Exam Score ___ Attached ___ Waiver Requested

(Note: Application fee is non-refundable)

ATTACH COPY OF PHOTO ID!

Name: _____ / Jr., Sr., II, III or IV
(Individual's Name – Not issued to business or company name) (Include if part of name)

Mailing Address: _____
(Include Physical Street Address, if P.O. Box is listed)

Telephone: (____) _____ - _____ Cell: (____) _____ - _____ FAX (____) _____ - _____
(City) (State) (Zip)

Email Address: _____ @ _____

___ 1. ___ - LLE Exam Score: _____ - **Attach Copy** (Exams offered by PSI; see attached for exam information); - or -
 ___ - *Reinstatement - License expired 90 days or more – **May request an exam waiver by including pages 5 - 7**

*Exam "waiver" requests for those licensed prior to testing requires full "Board Review". See meeting schedule on "[Calendar](#)" of our website.

___ 2. **PHOTO ID - Must attach copy!** (Such as "Driver's License") **NOTE: If NOT attached, application it is considered incomplete and will delay issuance. License cannot be issued until received by our office!**

___ 3. **Complaint History – Do you have a history of complaints, citations, judgments, or had a license revoked?**
 ▪ ___ No ___ *Yes – Attach an explanation; requires full "Board Review" for approval (***Attach pages 5 – 8**)

___ 4. **Felony Conviction?** ___ No ___ *Yes – Applicant must disclose all convictions (***Attach pages 5 – 8**):
 Provide list of experience; reference; copy of charge(s), details explaining incident, court action taken and proof showing release of probation. Those with convictions must also provide a background investigation report showing history. Include a reference from parole officer; other character references are also helpful. The Board must protect the safety and welfare of the public and may deny a license based on any conviction or failure to disclose. Each violation is judged on merit, with respect to time, circumstances and seriousness. Applicants will be reviewed at the Board's regular scheduled meetings for consideration, however, a license may be denied for any felony conviction. Typically, the Board will not grant a license, unless, released from probation of a minimum of one (1) year. (Requires full "Board Review" for approval)

___ 5. **Signature and Acknowledgement:** License is limited to less than \$25,000; cannot use term "Contractor"; license cannot be used or transferred to a family member; and must obtain permits for inspections. Social Security # required (**All applicants must attach and complete page 17**)

X _____ *Social Security# _____ - _____ - _____
(Signature) (Date)

*Disclosure: Social Security Number is used for identification purposes, only, and will not be a part of public record. This is required under the authority of 42 USC 666.

Check-List

- ___ Enclose fee: **\$50.00 – New Application / \$80.00 - Reinstatement** of Expired License (Application fee is **nonrefundable**); and attach **page 17** - Check or money order (made payable to "**State of TN - LLE**") and mail to the Board's address listed above (allow 10 days for processing)
- ___ Attach "LLE" exam score from PSI Exams Services, LLC (see attached for more exam information); or ___ - Reinstatement – Exam waiver requests must complete **pages 5 - 7**, and requires full "**Board Review**" for approval (see #4 below)
- ___ Attach a copy of your **Photo ID** (such as "Driver's License"). It is considered "**incomplete**" if received without and will delay issuance.
- ___ Board Review – Requests for Reinstatement's for **exam to be waived**; OR those who checked "**Yes**" for **complaint history, felony conviction** (questions 3 and 4), etc., these will require full Board approval. Must supply **pages 5 - 8**; application due by the last day of the month, prior to the Board meeting. Typically, no personal appearance is required. See "[Public Meetings Calendar](#)" for dates of Board meetings.
- ___ Attach **page 17** (see pages 16-18 for more instructions) relative to citizenship status pursuant "Eligibility Verification for Entitlements Act"

*Note – The Board cannot accept fees at their physical location whenever applications are hand-delivered. All fees must come through the Cashier's Officer. Currently, credit cards are NOT accepted except for online renewals.

LIMITED LICENSED ELECTRICIAN (LLE) - EXAM INFORMATION

Exams are given by appointment and may be taken from various locations across the state. PSI Exam Services, LLC provides a “Candidate Information Bulletin” which includes an exam outline; list of reference books to study; and registration information. Exam information may be downloaded from the website if you did not receive a [“Candidate Information Bulletin”](#) for the LLE exam:

- PSI’s Main Website - <https://psiexams.com> (review online)
- Candidate Information Bulletin website link for LLE – (pdf)
https://candidate.psiexams.com/bulletin/display_bulletin.jsp?ro=yes&actionname=83&bulletinid=198&bulletinurl=.pdf

Exam Cost: \$55.00 / 40 **Questions** / Time Limit: **120 minutes** / Open Book

REFERENCE LIST

The reference material listed below was used to prepare the questions for this examination. The examination may also contain questions based on trade knowledge or general industry practices. **Except for Code books**, you can base your answers on later editions of references as they become available. For Code questions, the examinations will be based **only** on the edition of the Code book that is listed. Candidates may use a silent, nonprinting, non-programmable calculator in the examination center. This examination is OPEN BOOK.

The following reference materials are allowed in the examination center:

NFPA 70 - National Electrical Code, 2008, National Fire Protection Association (NFPA), (800) 344-3555, www.nfpa.org, ISBN 0877656231

Code of Federal Regulations - 29 CFR Part 1926 Revised as of 2008 (OSHA), Superintendent of Documents, (888) 293-6498, www.osha.gov -**OR-** Code of Federal Regulations - 29 CFR Part 1926 Selections as of 2008 by PSI, (800) 733-9267, (See order form at the end of this bulletin.)

NFPA 70E - Standard for Electrical Safety in the Workplace, 2004, National Fire Protection Association (NFPA), (800) 344-3555, www.nfpa.org

National Electrical Code (NEC) Handbook, 2008, National Fire Protection Association (NFPA), (800) 344-3555, www.nfpa.org, ISBN 0877656258

The following reference material is NOT allowed in the examination center:

Ugly’s Electrical References, George V. Hart, 2005, Burleson Distributing Corp., (800) 531-1660, www.uglyselectrical.com ISBN 0-9623229-7-0

Candidates are responsible for bringing their own references to the examination center. Reference materials may be highlighted, underlined, and/or indexed prior to the examination session. However, references may not be written into the book. Any candidate caught writing in the references during the examination will be reported to the Board. References may be tabbed/indexed with permanent tabs only.; no temporary tabs, such as Post-It notes. Candidates will NOT be permitted to remove from the examination room ANY material that has been written on. (This would include books).

This information is an excerpt from the [“Candidate Information Bulletin”](#) and may obtain more current and a complete list of information online.

Note! All applicants must complete and include page 17 with your application! →

- **New Initial Applicant - Exam Scores Attached** (Do **not** complete these waiver request forms)
- **Reinstatement – LLE Exam Passed** (Attach exam scores; do **not** complete waiver request forms)
- **Reinstatement – LLE Exam Never Passed** (May request waiver – complete attached pages 6 -7)
- **Felony Conviction – Complete list of experience and provide reference** (complete pages 6 – 8)
- **Complaint History – Complete list of experience and provide reference** (complete pages 6 – 8)

REINSTATEMENT OF EXPIRED LICENSE

If this is a “**Reinstatement**” of a license expired more than three (3) months/90 days; and if you have **never taken the LLE exam**, you may request **waiver of the exam** by completing and supplying the attached forms (pages 6 and 7) with your application in lieu of the exam scores. However, exam waiver requests must be reviewed and approved by the board at their regularly scheduled meetings (see schedule on our website at [“Public Meeting Calendar”](#)). The Board meets during the months of January, March, May, July, September and November. No personal appearance is required, however, if additional information is needed, an interview may be scheduled. Please make sure your application is turned in timely and complete to be reviewed at the next regularly scheduled meeting. The due date for ones requiring full Board review is the last day of the month prior to the Board meeting.

OTHER

For those with a felony convictions or with a complaint history (open or closed) please provide a list of experience and reference (see pages 6 – 8), as well as information as required for disclosures.

Attachments

- 1) LIST OF EXPERIENCE (A)** *(page 6)*
- 2) REFERENCE (B)** *(page 7)*
- 3) DISCLOSURES (C)** *(page 8)*

*To be completed only by those **requesting waiver of the LLE Exam for Reinstatement of expired license; OR those convicted of a felony OR other disclosures.** Those with passing exam scores are not required to be reviewed by the full Board and **do not** need to complete these additional pages.*

Attachment A
List of Experience

An electrician applying for reinstatement of a license expired 90 days or more, may appeal the requirement to pass the LLE (Limited Licensed Electrician) exam, by supplying a list of your most current experience. In addition, those with disclosures (felony, complaints, etc.), must also provide. You may supply an attachment to include additional experience.

Please list electrical experience from past projects or employers:

Year: _____ Project/For Whom _____ Contract Amount \$ _____

Type of Work: _____

Year: _____ Project/For Whom _____ Contract Amount \$ _____

Type of Work: _____

Year: _____ Project/For Whom _____ Contract Amount \$ _____

Type of Work: _____

Year: _____ Project/For Whom _____ Contract Amount \$ _____

Type of Work: _____

Certifications/Licenses/Examinations

(Please list and attach copies of any certifications, exam scores, training or licenses with local codes/permit offices:

1. _____

2. _____

3. _____

Please explain why LLE (formerly the “Electrical Registration Card”) expired:

_____ - Did not receive renewal in mail/address changed - _____

_____ - Illness - _____

_____ - Prior employment did not require license - _____

_____ - Other _____

Print Name

Signature

Date

Include with exam waiver requests for reinstatement to be reviewed by the Board at their regularly scheduled meeting (January, March, May, July, September and November). Please submit your waiver request and reference by the end of the month “prior” to the next Board meeting to ensure received in time. For more information, please review our website at: <http://www.tn.gov/commerce/boards/contractors/>

Attachment B
Reference

Tennessee Board for Licensing Contractors
 Limited Licensed Electrician (LLE)
 500 James Robertson Parkway
 Nashville, TN 37243-1150
 Telephone: (615) 741-8307 or (615) 253-2144 or Fax (615) 532-2868
 Website: <http://www.tn.gov/regboards/contractors/> Email: Linda.Ford@tn.gov

REFERENCE FROM PAST CUSTOMER or ELECTRICAL INSPECTOR
(To be completed for LLE's expired over 90 days requesting exam waiver, or for other disclosures)

Electrician's Name: _____
 (Name of Applicant)

Address: _____

The above named individual is applying for license as a Limited Licensed Electrician (LLE) with the State of Tennessee. Please give any information regarding their work and experience.

1. How long have you known the individual? _____
2. Describe the type(s) of electrical work performed:
 ___ Residential ___ Commercial ___ Industrial ___ HVAC ___ Other- _____
3. What type of equipment was installed (if any): _____

4. Do you recommend this individual to be approved for a license? Explain:

5. Other Comments: _____

Reference Completed by:

Name: _____ Title _____

Address: _____
(Street Address/P.O. Box) (City) (State) (Zip Code)

Telephone: (____) - _____ - _____ Email: _____

 (Signature)

 (Date)

(Please return completed reference to the electrician to be added to their LLE application)

Attachment C
<p style="text-align: center;">Disclosures</p> <p>___ - Felony</p> <p>___ - Judgments</p> <p>___ - Discipline</p> <p>___ - Complaint History</p>

DISCLOSURES - FELONY CONVICTION/JUDGMENT/DISCIPLINE/COMPLAINTS

All license applicants (new and renewal) must disclose felony convictions, history of complaints (open, closed, or dismissed), judgments (paid, pending, under appeal, or unpaid), and any disciplinary action taken from any licensing or permitting agencies (state, including out-of-state, and local government).

Disclosure does **not** prevent someone from obtaining a license; however, it does require the Board to review to ensure the public is protected. If not fully disclosed, it is grounds to deny issuance of a license or revoke. The Board is charged with protecting the safety and welfare of the public and they will judge each individual case on merit, with respect to time, circumstances and seriousness. The written statement explaining details of should be very clear, thorough, as to the disclosure. If too vague with unanswered issues, the Board may hold for additional information, which could further delay the decision, or deny.

Part 1. Convicted of a Felony

If you have been convicted of a felony in any jurisdiction (Tennessee or any state), this requires disclosure and providing information regarding the felony(s) for the Board to review. The applicant must provide the following:

- 1. Written statement from you explaining conviction with the following information:**
 - i. Age at time of conviction
 - ii. Description of crime
 - iii. Activities that lead to conviction
 - iv. Improvements, changes or clean criminal history since conviction

- 2. A copy of the official charging document (court order)**
 - i. Proof of sentence, amount of time served, probation time; and disposition (final outcome)

- 3. Proof of release from probation** (at least one year is required)

- 4. Character Reference** (from parole officer, pastor, etc.)

- 5. Background Report of [Tennessee Criminal History](#) from Tennessee Bureau of Investigation (TBI)**
 - i. If you have resided in this state for less than 5 years, also include a report from prior state of residence or the state in which you were convicted.

Part 2. Judgments/Discipline/Complaints

If you have complaints (open, closed or dismissed) with the Board; or construction related liens/judgments (paid; unpaid; pending or appealed) from court; or disciplinary action taken by another licensing or permit agency (state, out-of-state, or local government) or court, please provide an explanation, as well as the findings or status.

- *Supply attachment with description (Judgment, Discipline or Complaint); Name of Agency or Court with their Action; Findings; and Status (closed; paid; payment plan, etc.)*

ELECTRICAL PERMITS AND INSPECTIONS

LLE Permitting Agencies *(see list on page 11)*

A list of “Electrical Permitting Issue Agents” is available from the Fire Marshal’s website at: <http://www.tn.gov/fire/documents/issueagentlist.2012.pdf> - or see the Division of Fire Protection’s main website for the most current list at: <http://www.tn.gov/fire/index.shtml>

Permits by Local Government (LLE NOT Accepted) *(see list on page 14)*

Many municipalities have their own license requirements and **do NOT accept the LLE**. You would need to check with each municipality and their contact information is available at: <http://tn.gov/local/> A list of jurisdictions exempt from the LLE license, may be obtained from the Division of Fire Protection’s website at: <http://www.tn.gov/fire/electInsSec.shtml> or check with the county/city or the most recent changes at: <http://tn.gov/local/> Electricians would need to adhere to local government’s licensing requirements (journeyman, master, etc.); or obtain a statewide electrical contractor’s license with a CE classification in order to obtain permits for inspections:

GENERAL INFORMATION

Workers’ Compensation (WC) Insurance

Proof of insurance is **not** required to be supplied with your Limited Licensed Electrician (LLE) application. However, it may be required in order to be legal if you have one or more employee. Please check with the Department of Labor and Workforce Development online at: <http://www.tn.gov/labor-wfd/wcomp.html>

WC Exemption Registration for Employers

Electricians who are the owner of the business/employer *(not for your employees)* may obtain a worker’s compensation insurance **exemption** by registering yourself as a “Construction Services Provider” with the Secretary of State’s office at: <http://tnbear.tn.gov/wc/>

Employees Paid as Independent Contractors

An employer may be in violation if their employees are being paid as an independent contractors (subcontractor). For more information or to report violations of employee misclassification, go to: <http://tn.gov/labor-wfd/EMEEF/>

Business Tax Licenses

In addition to state and local codes licenses, a local “Business” license may be required by the city and/or county. More information is at: <https://apps.tn.gov/bizreg/>

Employee ID# for Federal Taxes (FEIN or EIN)

Check with the IRS at: <https://sa1.www4.irs.gov/modiein/individual/index.jsp>

Note! All applicants must complete and include page 17 with your application! →

OTHER RESOURCES

Board for Licensing Contractors

<http://www.tn.gov/regboards/contractors/>

Department of Economic and Community Development – Small Business Info

<http://www.tn.gov/ecd/bero/pdf/TNSmartStartGuide.pdf>

Website Resource

Limited Licensed Electrician (LLE) website at:

<http://www.tn.gov/regboards/contractors/electrician.shtml>

License Renewals

Licenses are issued on a two (2) year cycle. Online renewal is now available.

<http://www.tn.gov/regboards/contractors/documents/BLC-RenewalResource.pdf>

Online Notifications Registration

To receive important information relative to changes in the law, rules and regulations, be register your email address online for the Contractors and Fire Marshal's office:

- Contractors Board: http://www.tn.gov/notify-app/sign_up.html?agencyId=3
- Fire Marshal's Office: http://www.tn.gov/notify-app/sign_up.html?agencyId=12

State Codes

Local government may adopt codes for their own jurisdiction or rely on the State Fire Marshal's office. As of October 1, 2010, the "**National Electrical Code 2008**" was adopted and may be reviewed at: <http://www.tn.gov/fire/documents/statewidecodesadoption.pdf>

Disciplinary Action List

<http://www.tn.gov/regboards/archive.shtml>

License Search

<http://verify.tn.gov/>

Note! All applicants must complete and include page 17 with your application! →

STATE OF TENNESSEE
DEPARTMENT OF COMMERCE AND INSURANCE
DIVISION OF FIRE PREVENTION
Contract Inspection Services Section
500 James Robertson Parkway
Nashville, Tennessee 37243-1160
615-741-7170
Facsimile: 615-253-4895
<http://www.tn.gov/fire/electInsSec.shtml>

Electrical Permitting Issue Agents (Effective, October 2012)

<http://www.tn.gov/fire/documents/issueagentlist.2012.pdf>

County Issue Agent

Anderson	Clinton Utilities Board
Bedford	City of Shelbyville
Bedford	Duck River Electric MEM Coop
Benton	Benton County Electric System
Bledsoe	Sequatchie Valley Elec Coop
Blount	City of Townsend
Blount	City of Maryville
Blount	City of Alcoa Public Utilities
Bradley	Bradley County Building Inspector
Bradley	City of Cleveland
Campbell	Jellico Electric System
Campbell	Lafollette Utilities
Carroll	Carroll County Electric Dept
Carter	Carter County Planning Commission
Cheatham	Town of Ashland City
Claiborne	Powell Valley Electric Coop
Clay	Tri County Electric Mem Coop
Cocke	Newport Utility Board
Coffee	City of Tullahoma
Coffee	Duck River Electric MEM Coop
Crockett	Gibson Electric Membership Corp
Cumberland	Crossville Cash Home Center Inc.
Cumberland	Stokes Electric Company
Cumberland	Wholesale Supply Group
Davidson	State Fire Marshall Office
Decatur	Decaturville Lumber Do It Center
Decatur	Ace Hardware, Parsons
DeKalb	Caney Fork Electric Cooperative
DeKalb	Smithville Electric System

Dickson	Dickson Electric System
Dyer	Dyersburg Electric Dept
Fayette	Chickasaw Electric Cooperative
Fentress	Kings True Value Hardware Co
Fentress	Potters Home Center
Franklin	Duck River Electric MEM Coop
Franklin	Winchester Utilities System
Gibson	City of Dayton Electric Dept
Gibson	Gibson Electric Membership Corp
Gibson	Newbern Electric Department
Gibson	Trenton Light & Water Dept
Giles	Lewters Wholesale Supply
Giles	Tallman Company
Greene	Greenville Light & Power System
Grundy	Sequatchie Valley Elec Coop
Hardeman	Bolívar Energy Authority
Hardeman	Southwest Tenn Elec Mem Coop
Hardin	Tennessee Valley Electric Coop
Hawkins	Holston Electric
Haywood	City of Brownsville Utilities
Haywood	Southwest Tenn Elec Mem Coop
Henderson	J P Shelly & Sons
Henderson	Lexington Electric System
Henderson	Southwest Tenn Elec Mem Coop
Henry	Paris Board of Public Utilities
Hickman	Meriwether Lewis Elec Coop
Houston	Meriwether Lewis Elec Coop
Humphreys	Meriwether Lewis Elec Coop
Jackson	Jackson County 911 District
Jefferson	Appalachian Electric Cooperative
Johnson	Mt. City Electric Co-Op
Knox	Knoxville Utilities Board
Lake	Gibson Electric Membership Corp
Lauderdale	Forked Deer Electric Coop
Lauderdale	Ripley Power & Light
Lawrence	Lawrenceburg Utility Systems
Lewis	Meriwether Lewis Elec Coop
Lincoln	Fayetteville Public Utilities
Loudon	Fort Loudon Electric Cooperative
Loudon	Greenback Corner Market and Deli
Loudon	Lenoir City Utility Board
Loudon	Loudon Utilities
Loudon	Sloan Center of Vonore
Macon	Tri County Electric MEM Coop
Madison	Jackson Energy Authority
Madison	Southwest Tenn Elec Mem Coop
Marion	Sequatchie Valley Elec Coop
Marshall	Duck River Electric MEM Coop
Marshall	Lewisburg Electric System
Maury	Mt Pleasant Power System
McMinn	Athens Utilities Board
McMinn	Etowah Utilities

McMinn	Wholesale Supply Group
McNairy	Pickwick Electric Coop
Meigs	Wades Ace Hardware
Monroe	Sloan Center of Madisonville
Monroe	Sweetwater Utilities Board
Monroe	Tallent Hardware Company
Monroe	Wholesale Supply Group – Madisonville
Monroe	Yates Home Store
Montgomery	All Tech Insulation
Montgomery	Border States Electric Supply
Montgomery	C & M Supply Company
Moore	Duck River Electric MEM Coop
Morgan	Plateau Electric Coop
Murray	Columbia Power & Water System
Murray	Duck River Electric MEM Coop
Obion	Gibson Electric Membership Corp
Obion	Union City Electric
Overton	Overton County 911
Perry	Meriwether Lewis Elec Coop
Pickett	Pickett Builder Supply
Polk	Polk County Assessor of Property
Polk	Tri State Electric MEM Coop
Putnam	Monterey Hardware
Putnam	Upper Cumberland Elec Mem Coop
Rhea	City of Dayton Electric Dept
Rhea	Galloways Ace Hardware
Rhea	Town of Graysville
Roane	J. W. Barry
Roane	Harriman Utility Board
Roane	Kingston Scandlyn Lumber
Roane	Scandlyn Lumber Company
Robertson	David L. King
Robertson	Springfield Utilities
Rutherford	Laverne Hittson
Scott	Plateau Electric Coop
Sequatchie	Sequatchie Valley Elec Coop
Sevier	Sevier Cty Electric System
Shelby	Stewart Bros. Hardware
Smith	Smith County E-911
Sullivan	Kendall Electric Incorporated
Sullivan	Rexel Wholesale
Sullivan	Wholesale Supply Group
Sullivan	Bristol Tennessee Essential Service
Sullivan	Williams Electric Supply
Sumner	Cheryl Barnes
Sumner	City of Portland
Sumner	City of Whitehouse
Sumner	Gallatin Dept of Electric
Sumner	Tri County Electric MEM Coop
Tipton	City of Covington
Tipton	Southwest Tenn Elec Mem Coop
Trousdale	Tri County Electric Mem Coop

Unicoi	Erwin Utilities Board
Van Buren	Caney Fork Electric
Warren	Caney Fork Electric Cooperative
Warren	McMinnville Electric System
Washington	Johnson City Power Board
Wayne	Tennessee Valley Electric Coop
Weakley	Weakly County Municipal Elec White Caney Fork Electric
Williamson	D.E.C., LLC
Williamson	Discount Plumbing and Electric Supply
Williamson	City of Fairview
Williamson	William D. Fox
Williamson	Williamson County Government
Wilson	City of Lebanon Public Works Complex

Permits by Local Government (LLE NOT Accepted)

Many municipalities have their own license requirements and **do NOT accept the LLE**. You would need to check with each municipality and their contact information is available at: <http://tn.gov/local/> The following jurisdictions **do NOT accept the LLE** state license. Electricians would need to adhere to local government’s licensing requirements (journeyman, master, etc.); or obtain a statewide electrical contractor’s license with a CE classification in order to obtain permits for inspections:

Athens	Kingsport
Bartlett	Knoxville
Bristol	Lakesite
Chattanooga	Lookout Mountain
Clarksville	Maryville
Collegedale	Memphis/Shelby County
Collierville	Morristown
Cookeville	Mt. Juliet
East Ridge	Murfreesboro
Elizabethton	Nashville
Franklin	Oak Ridge
Hamilton County	Signal Mountain
Humboldt	Soddy Daisy
Jackson	Watauga (State Inspectors make inspections)
Johnson City	

An updated list of jurisdictions **exempt from the LLE** license, may be obtained from the Division of Fire Protection’s website at: <http://www.tn.gov/fire/electInsSec.shtml> or check with the county/city or the most recent changes at: <http://tn.gov/local/>

LAW, RULES AND REGULATIONS

LAW, RULES AND REGULATIONS – TITLE AND PART

The Contractor's Board and Division of Fire Prevention's laws may be reviewed at:

<http://www.tn.gov/regboards/contractors/law.shtml>

- LLE Licensing Law - Contractors, Title 62, Part 1
- LLE Licensing Rules - Contractors Rules 0680-3
- Electrical Installation Law- Division of Fire Prevention, Title 68, Part 102
- Electrical Installation Rules- Division of Fire Prevention Rules, 0780-2

The laws, rules and regulations may be reviewed from the following websites:

Website Resources

LLE Law (Excerpts from Contractor's License Law)

<http://www.tn.gov/regboards/contractors/documents/2012LLE.pdf>

LLE Rules and Regulations

<http://www.tn.gov/sos/rules/0680/0680-03.pdf>

Electrical Installations (Division of Fire Prevention)

<http://www.tn.gov/regboards/contractors/documents/RulesforElectrical0780.pdf>

Marinas and Boat Docks

<http://state.tn.us/sos/acts/108/pub/pc0923.pdf>

LexisNexis Publishing

<http://www.lexisnexis.com/hottopics/tncode/>

NEW! Must complete the Eligibility Verification form on page 17! →



STATE OF TENNESSEE
DEPARTMENT OF COMMERCE AND INSURANCE
REGULATORY BOARDS DIVISION
500 JAMES ROBERTSON PARKWAY
DAVY CROCKETT TOWER
NASHVILLE, TENNESSEE 37243

Eligibility Verification for Entitlements Act Attestation Instructions

INSTRUCTIONS: If you are a natural person applying for a license, registration, certification or other benefit you must:

1. Attest, under penalty of perjury, to your status as either a United States citizen, a qualified alien as defined in Tennessee's Eligibility Verification for Entitlements Act, or a foreign national not physically present in the United States, by selecting your status in Part A below signing on the line labeled "Applicant's Signature," printing your name on the line labeled "Printed Name" and putting the current date on the line labeled "Date."

AND

Do one (1) of the following:

2. If you are claiming United States citizenship, present one (1) of the forms of identification provided for in Part B below. **If you provided your Social Security Number as part of your application for licensure, registration, certificate or other benefit, no additional documentation is required; however, please be aware that efforts may be made to verify any such number.**
3. If you are claiming qualified alien status, present two (2) forms of documentation of identity and immigration status, as determined by the United States Department of Homeland Security to be acceptable for verification through the SAVE program, as provided in Part C below.
4. If you are claiming qualified alien status but you are unable to present two (2) forms of documentation provided for in Part C of this form, then you shall present at least one (1) such document that shall then be verified through the SAVE program.
or
5. If you are claiming you are foreign national not physically present in the United States, contact the program issuing the license, registration, certification or other benefit for which you are applying to provide such documentation as may be required to verify such status.

Eligibility Verification for Entitlements Act Attestation

Part A. Eligibility Verification for Entitlements Act Attestation

I hereby attest under penalty of perjury that I am (select one):

- _____ A United States citizen;
- _____ A qualified alien as defined in Tenn. Code Ann. § 4-58-102; 1
- _____ A foreign national not physically present in the United States. Further, I understand that should I ever become physically present in the United States while I hold this license, registration, certification or other benefit I agree to immediately contact the issuing agency and provide documentation to confirm my status as a qualified alien.

Applicant's Signature

Printed Name

Date

Submitting false information or omitting pertinent or material information in connection with this application or any violation of the Eligibility Verification for Entitlements Act may result in the revocation of any license, registration, certification or other benefit issued to the applicant. A person who willfully makes a false, fictitious or fraudulent statement or representation of United States citizenship may be prosecuted under 18 U.S.C. § 911 and/or the False Claims Act, T.C.A. §§ 4-18-101, *et seq.*

¹ Qualified alien means "A qualified alien as defined by 8 U.S.C. § 1641(b)" or "An alien or nonimmigrant eligible to receive state or local public benefits under 8 U.S.C. § 1621(a)." Pursuant to those statutes, this includes, but is not necessarily limited to:

- An alien who is lawfully admitted for permanent residence under the Immigration and Nationality Act [8 U.S.C. § 1101 et seq.];
- An alien who is granted asylum under section 208 of the Immigration and Nationality Act [8 U.S.C. § 1158];
- A refugee who is admitted to the United States under section 207 of the Immigration and Nationality Act [8 U.S.C. § 1157];
- An alien who is paroled into the United States under section 212(d)(5) of the Immigration and Nationality Act [8 U.S.C. § 1182(d)(5)] for a period of at least 1 year;
- An alien whose deportation is being withheld under section 243(h) of the Immigration and Nationality Act [8 U.S.C. § 1253] (as in effect immediately before the effective date of section 307 of division C of Public Law 104-208) or section 241(b)(3) of the Immigration and Nationality Act [8 U.S.C. § 1231(b)(3)] (as amended by section 305(a) of division C of Public Law 104-208);
- An alien who is granted conditional entry pursuant to section 203(a)(7) of the Immigration and Nationality Act [8 U.S.C. § 1153(a)(7)] as in effect prior to April 1, 1980;
- An alien who is a Cuban and Haitian entrant (as defined in section 501(e) of the Refugee Education Assistance Act of 1980);
- A nonimmigrant under the Immigration and Nationality Act [8 U.S.C. §§ 1101, *et seq.*];
- An alien who is paroled into the United States under section 212(d)(5) of the Immigration and Nationality Act [8 U.S.C. § 1182(d)(5)] for less than one year.

Eligibility Verification for Entitlements Act Additional Required Documentation

Part B. If you are claiming United States citizenship, you must present one (1) of the following:

- A valid Tennessee driver license or photo identification license issued by the Department of Safety;
- A valid driver license or photo identification license from another state where the issuance requirements are at least as strict as those in Tennessee, as determined by the Department of Safety;
- An official birth certificate issued by a state, jurisdiction or territory of the United States, including Puerto Rico, United States Virgin Islands, Northern Mariana Islands, American Samoa, Swains Island, or Guam; provided that Puerto Rican birth certificates issued before July 1, 2010, shall **not** be recognized;
- A United States government-issued certified birth certificate;
- A valid, unexpired United States passport;
- A United States certificate of birth abroad (DS-1350 or FS-545);
- A report of birth abroad of a citizen of the United States (FS-240);
- A certificate of citizenship (N560 or N561);
- A certificate of naturalization (N550, N570 or N578);
- A United States citizen identification card (I-197, I-179);
- Any successor document of those listed at Tenn. Code Ann. §§ 4-58-103(c)(4)-(9); or
- **A social security number that may be verified with the Social Security Administration in accordance with federal law (if you provided your social security number as part of your application for licensure, no additional documentation is required; however, please be aware that efforts may be made to verify any such number).**

Part C. If you are claiming qualified alien status, you must present two (2) forms of documentation of identity and immigration status, as determined by the United States Department of Homeland Security to be acceptable for verification through the SAVE program. Such forms of identification may include:

- I-327 (Reentry Permit);
- I-551 (Permanent Resident Card);
- I-571 (Refugee Travel Document);
- I-766 (Employment Authorization Card);
- Certificate of Citizenship;
- Naturalization Certificate;
- Machine Readable Immigrant Visa (with Temporary I-551 Language);
- Temporary I-551 Stamp (on passport or I-94);
- Unexpired Foreign Passport;
- WT/WB Admission Stamp in Unexpired Foreign Passport
- I-20 (Certificate of Eligibility for Nonimmigrant (F-1) Student Status);
- DS-2019 (Certificate of Eligibility for Exchange Visitor (J-1) Status);
- Any other document determined by the U.S. Department of Homeland Security to be acceptable through the Systematic Alien Verification for Entitlements (SAVE) program created pursuant to the federal Immigration Reform and Control Act of 1986.

Part D. If you are claiming qualified alien status, but you are unable to present two (2) forms of documentation as described in Part C, then you shall present at least one (1) such document as described in Part C, which shall then be verified through the SAVE program.

Part E. If you are claiming that you are a foreign national not physically present in the United States, please contact the program issuing the license, registration, certification or other benefit for which you are applying to provide such documentation as may be required to verify such status.