



500 James Robertson Parkway
Nashville, TN 37243
Tel: 615-741-2241
<http://www.tn.gov/commerce/>

FOR OFFICE USE ONLY
LICENSE TYPE _____3107_____
TRANSACTION TYPE _____7030_____
FILE NUMBER _____
ENTITY NUMBER _____
APPLICATION NUMBER _____
AMOUNT PAID _____

REAPPLICATION FOR EMBALMER'S LICENSE APPLICATION

Only applicants with complete applications are eligible for consideration. You may attach additional pages as necessary. Please type or print clearly in ink. Checks should be made payable to the Department of Commerce & Insurance.

Send the completed application to:

Attn: Board of Funeral Directors and Embalmers
The Department of Commerce & Insurance
500 James Robertson Parkway
Nashville, TN 37243

Section One: Applicant Identification and eligibility verification

Name of Applicant: _____
Last First Middle

Are you currently licensed? Yes/No _____ If Yes, License Number _____

Social Security Number OR Federal EIN _____

Mailing Address _____

City State Zip Code

Contact Phone Number: _____

Email Address: _____



STATE OF TENNESSEE
DEPARTMENT OF COMMERCE AND INSURANCE
BOARD OF FUNERAL DIRECTORS AND EMBALMERS
500 JAMES ROBERTSON PARKWAY, SECOND FLOOR
NASHVILLE, TN 37243-1144
Office: 615-741-5062; Fax: 615-532-1903
www.state.tn.us/commerce

REAPPLICATION FOR EMBALMER'S LICENSE

Expired and Lapsed License Number: _____ **Expiration Date:** _____

Name: _____ **Telephone #:** () _____
 First Middle Last

Address: _____ **Date Of Birth:** _____
 Street Apt. #

_____ **Social Security #:** _____
 City State Zip

Mailing Address: (If different from above) _____

E-mail address: _____

Proof of successful completion of ten (10) hours continuing education required before making an appearance before the Board of Funeral Directors and Embalmers.

Original Application from Tennessee _____ **yes** _____ **no**

Original Reciprocal Application from (State) _____

Please answer the following questions:

1. Are you currently under indictment? Yes No
2. Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? Yes No
If yes, Please explain _____
3. Are you a citizen of the United States? Yes No
If no, Which country? _____
4. Are you protected against communicable diseases (**through education or immunization**)? Yes No
5. Has license to practice (as funeral director or embalmer) in this or any other state ever been disciplined? (If yes, Please explain): Yes No

I understand that any license granted to me may be revoked by the Board for non-compliance of the Laws of Tennessee, the Rules and Regulations of the Board or any false statement in my application.

Signature of Applicant Date: _____

State of _____ County of _____ personally appeared before me, the person whose name appears above, and made oath that all information given is true to the best of their knowledge, executed before me, this _____ day of _____ 20 ____ .

NOTARY SEAL

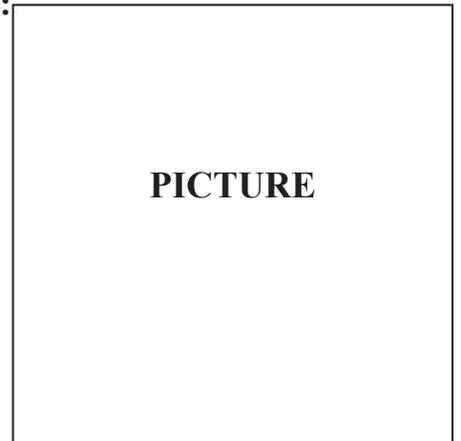
Signature of Notary Public

My Commission Expires: _____



THE FOLLOWING MUST ACCOMPANY THE APPLICATION:

- 1. A recent photograph of yourself
- 2. The application fee (\$200.00)
- 3. Two letters of reference from a licensed funeral director and/or embalmer, **on letterhead and originally signed**



BEFORE THE ISSUANCE OF AN EMBALMER'S LICENSE THE FOLLOWING REQUIREMENTS MUST BE MET: (In the following order)

- 1) You must pass the State Law Examination (You will be notified of the next scheduled exam).
- 2) You then must appear before the Board for a Personal Interview.
- 3) Upon application approval, you must pay a licensure fee (\$275.00).

The Department of Commerce and Insurance/Board of Funeral Directors & Embalmers are an equal opportunity, equal access, affirmative action board. Applicants for licensure with disabilities who require special accommodations or alternate communication formats should contact the Director of the Funeral Directors & Embalmers Board, 500 James Robertson Parkway, 2nd Floor, Nashville, Tennessee 37243, Phone (615) 741-5062, TDD (615) 741-7190, prior to scheduled examination so that reasonable accommodations can be made.

Eligibility Verification for Entitlements Act Attestation

Part A. Eligibility Verification for Entitlements Act Attestation

I hereby attest under penalty of perjury that I am (select one):

_____ A United States citizen;

_____ A qualified alien as defined in Tenn. Code Ann. § 4-58-102;¹

_____ A foreign national not physically present in the United States. Further, I understand that should I ever become physically present in the United States while I hold this license, registration, certification or other benefit I agree to immediately contact the issuing agency and provide documentation to confirm my status as a qualified alien.

Applicant's Signature

Printed Name

Date

Submitting false information or omitting pertinent or material information in connection with this application or any violation of the Eligibility Verification for Entitlements Act may result in the revocation of any license, registration, certification or other benefit issued to the applicant. A person who willfully makes a false, fictitious or fraudulent statement or representation of United States citizenship may be prosecuted under 18 U.S.C. § 911 and/or the False Claims Act, T.C.A. §§ 4-18-101, et seq.

¹ Qualified alien means "A qualified alien as defined by 8 U.S.C. § 1641(b)" or "An alien or nonimmigrant eligible to receive state or local public benefits under 8 U.S.C. § 1621(a)." Pursuant to those statutes, this includes, but is not necessarily limited to:

- An alien who is lawfully admitted for permanent residence under the Immigration and Nationality Act [8 U.S.C. § 1101 et seq.];
- An alien who is granted asylum under section 208 of the Immigration and Nationality Act [8 U.S.C. § 1158];
- A refugee who is admitted to the United States under section 207 of the Immigration and Nationality Act [8 U.S.C.A. § 1157];
- An alien who is paroled into the United States under section 212(d)(5) of the Immigration and Nationality Act [8 U.S.C. § 1182(d)(5)] for a period of at least 1 year;
- An alien whose deportation is being withheld under section 243(h) of the Immigration and Nationality Act [8 U.S.C. § 1253] (as in effect immediately before the effective date of section 307 of division C of Public Law 104-208) or section 241(b)(3) of the Immigration and Nationality Act [8 U.S.C. § 1231(b)(3)] (as amended by section 305(a) of division C of Public Law 104-208);
- An alien who is granted conditional entry pursuant to section 203(a)(7) of the Immigration and Nationality Act [8 U.S.C. § 1153(a)(7)] as in effect prior to April 1, 1980;
- An alien who is a Cuban and Haitian entrant (as defined in section 501(e) of the Refugee Education Assistance Act of 1980);
- A nonimmigrant under the Immigration and Nationality Act [8 U.S.C. §§ 1101, et seq.];
- An alien who is paroled into the United States under section 212(d)(5) of the Immigration and Nationality Act [8 U.S.C. § 1182 (d)(5)] for less than one year.