



Tennessee Department of Education Individualized Education Account (IEA) Program

Tutor Subject Add Request Form

The *IEA Parent Handbook* includes a list of approved subject areas that account holders may use IEA funds to pay tutors to provide services. If the subject area for which the account holder wants to hire a tutor is not already included in the parent handbook, the account holder may fill out this form in order to obtain approval for a new tutoring subject.

Directions: Please complete the following form, and submit your completed form to the Tennessee Department of Education through the IEA Portal.

Student Name	
Student ID Number	
Account Holder Name	
Date	

Subject area being requested:

Please provide a detailed explanation of why you believe this subject area should be added to the list of approved subject areas:
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Please attach any supporting documentation to substantiate your request to add a new tutoring subject.

Account Holder Signature

Date