



Partnership Agreement with Tennessee School District Request for Recognition of Out-of-State and Online EPP

Beginning September 1, out-of-state and online Educator Preparation Providers (EPPs) that place candidates in Tennessee school districts for the required clinical practice component of an educator preparation program must have formal partnership agreements with the school districts hosting their candidates. This includes placement of candidates who are employed as teachers-of-record while completing preparation programs through the job embedded clinical practice option.

Out-of-state and online EPPs that would like to partner with a Tennessee school district must submit a partnership agreement to the Tennessee Department of Education in order to receive partnership recognition. The information completed in Sections 1-5 below may serve as sufficient evidence of a formal partnership agreement. The completed information should be mailed to:

Tennessee Department of Education
Office of Educator Licensing and Preparation, c/o Martin Nash
710 James Robertson Parkway, 12th Floor, Andrew Johnson Tower
Nashville, TN 37243

If you have any questions, contact Martin Nash at Martin.Nash@tn.gov or 615-714-3165.

Section 1. Out-of-State or Online EPP Information	
EPP:	EPP Mailing Address:
EPP Contact Person: Name Title	EPP Contact Person: Telephone Email
State in which EPP approval is current:	
Website of state agency for approval verification:	
EPP Head Administrator: Name Title	

Section 2. Tennessee School District Information	
School District Name:	School District Mailing Address:
School District Contact Person: Name Title	School District Contact Person: Telephone Email

