



AGREEMENT

BASIC TRAINING REQUIREMENTS

The following requirements must be met to fulfill Basic Training to be recognized as a **Tennessee School Safety Specialist**:

- 3 Days of on-site training February 8-10, 2017
- Complete 6 hours of on-line training prior to June training: **IS-700a-NIMS, an Introduction and IS-100SCa-ICS for Schools, an Introduction: FEMA training website** <http://training.fema.gov/IS/>
- Complete 1 day of advanced training fall 2017

ROLE OF A SCHOOL SAFETY SPECIALIST

Once a School Safety Specialist has completed Basic Training, it is expected that ***all*** School Safety Specialists take the lead in the following responsibilities/activities on an ongoing basis:

- Coordinate the review, editing, and updating of Emergency Operations Plans for their district and/or school building each year as established under **T.C.A. §49-6-(801-814)**.
- Involve and network with appropriate stakeholders in the development of district/school level Emergency Operations Plans through the formation of a district level safety team.
- Act as a resource for other individuals in the district on issues related to school discipline, safety, security, and bullying prevention.
- Provide professional development for district faculty and staff on school violence, crime prevention, bullying, and other issues that prevent the maintenance of a safe school environment.
- Participate in 6 hours of Advanced Level training each year.
- Make a long-term commitment to the program.

***The Director of Schools must appoint and sign off on the individual applying for the Tennessee School Safety Specialist Program.**

I have read and agree to the above responsibilities:

_____ ***Print Name/Participants Signature***

_____ ***Date***

_____ ***Participants email address***

_____ ***Print Name/Director of Schools Signature***

_____ ***Date***

***Please scan and email to Brenna Robinson Brenna.Robinson2@tn.gov**





February 8-10, 2017

Name: _____
(Please type name as you wish it to appear in our database)

Title/Role: _____ District: _____

Address: _____

City: _____ Zip Code: _____

Office Phone: _____ Cell Phone: _____

Email: _____

Golf Shirt Size: _____

****IS-700a-NIMS, an Introduction and IS-100.SCa-ICS for Schools, an Introduction are required to be completed prior to training. Courses can be accessed at FEMA training website <http://training.fema.gov/IS/>. Completion certificates due by Wednesday, February 8.**

Site of Basic Training: Knox County Emergency Management Agency
605 Bernard Avenue Knoxville, TN 37921

Lunch will be provided each day.
Please check if vegetarian meals are required

Basic Training hours 8:30am-4:00pm each day
Full attendance is required
Casual dress

****Please email completed registration to Brenna Robinson, director,
TN School Safety Center, brenna.robinson2@tn.gov***

